



MINUTES of the Meeting of Great Brickhill Parish Council held on Tuesday 5th October 2021 at 7.30pm in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr D Bhadri, Mr R Kettle,
Mr A Middleton, Ms B Wight, Bucks Ward Cllr Mrs J Jordan

IN ATTENDANCE: Mrs K Barker (Clerk), 4 members of the public were present
Agenda for members of the public circulated on the newsletter InfoLine

1929 **Apologies for absence** – Cllr Mr D Bratt, Cllr Mr K Boad

1930 **Minutes**

The minutes of the meeting held on 31st August were approved. Cllr Bhadri proposed, seconded by Cllr Kettle the approval of the minutes as a true record, all agreed by those present and the minutes were signed by the Chairman.

1931 **Declarations of Interest**

There were no declarations of interest.

1932 **Matters arising**

There were no matters arising.

1933 **Reports/Representations**

1933.1 Buckinghamshire Council

Bucks Cllr Jordan said that Bucks Council has adopted the Vale of Aylesbury Local Plan. A formal presentation will be made to all Parish Councils in the coming weeks. The next Community Board meeting will be held on 14th October. She said that she is aware that the Parish Council has asked if the Community Board can provide funding towards the replacement of the street lights to LED's. This will be reviewed by the Board. The recent walk around the village to look at highways issues was very useful. She said that as there are so many diversion signs at the moment, they will now have symbols on them so that drivers know which route they are following. Gulley cleaning will go ahead and Bucks Council hope to continue with this every year. Funding may be available should the Parish Council wish to put an electric vehicle charging point in the village.

Bucks Cllr Jordan asked whether the Parish Council have considered holding virtual meetings. The Clerk said that Cllrs cannot attend and vote remotely on any Parish Council business. The Government is still being lobbied to change the regulations.

1933.1.1 EWR Consultation
Nothing to report.

1933.2 Parish Hall Committee

1933.2.1 Car Park lighting – update
Nothing to report.

1933.2.3 Hall meeting room refurbishment – update
The refurbishment has been finished.

1933.2.4 Use of Parish Hall car park
Nothing to report.



1933.2.5

Projector

The Clerk said that the Parish Hall Committee has decided that they would like to purchase a projector for use in the main hall. She said that Cllr Bratt has asked whether the Parish Council would be able to purchase it and include it as a Parish Council asset. The cost would be £2,250 (inc VAT). The Parish Council said that it was a good idea but refused the request and said that the Parish Hall Committee should purchase the equipment.

1933.3 High Ash School – Community Governor

The Clerk read out an update email from the Community Governor:

- **Safeguarding** – the Safeguarding Governor and the Community Governor have been working on a ‘one pager’ for the Parish Council’s consideration and this will be ready for the November meeting.
- **High Ash** – as per the Headteacher’s report in the Parish newsletter, the school has returned ‘as normal’ in September and both children and teachers are very happy to be back. Reminding parents to both drive and park considerately remains a key priority and is regularly reinforced in parent communications.

1934 Finance:

1934.1 Bank balances and finance report:

The Clerk supplied a finance report prior to the meeting.

Barclays/Santander	£
Community (Barclays)	41,423.82
Business Reserve (Barclays)	4,304.07
MUGA Sinking Fund (Barclays)	8,171.48
Parish Hall Budget (Barclays)	20,077.31
Business Reserve (Santander)	46,342.32
TOTAL	120,319.00

1934.2 Cllr Kettle proposed, seconded by Cllr Wight the approval of the following payments, agreed by all present.

Payment method	Payee	£
Bank Transfer	Clerk – salary	496.60
Bank Transfer	Clerk – expenses	42.52
Chq	HMRC – Clerks tax	3.40
Bank Transfer	Turney Landscapes – grass cutting	750.00
Bank Transfer	Youth Café	300.00
Bank Transfer	D Bratt – reimburse for lawn sweeper	265.00
Bank Transfer	Denne Engineering – materials	27.31
Bank Transfer	PKF – external audit (limited assurance review)	720.00
Bank Transfer	E.on – electricity bill	157.82
Bank Transfer	Aylesbury Mains	212.40
Bank Transfer	High Ash School – contribution to cones	35.87
Bank Transfer	Kitchen Matters – door panel	186.43
	TOTAL	3,197.35

1934.3 Other financial matters:

1934.3.1

Precept – second half £17,971 received
Noted by the Parish Council.



- 1934.3.2 Budget and precept – 2022/23
The date of the budget/precept setting meeting to be agreed at the November meeting.
- 1934.3.3 External Audit completion
The Clerk reported that the external audit has been completed and there were no issues reported by the External Auditor. The completion notice has been put on the website. Noted by the Parish Council.

1935 **Public Participation**

A resident said that the nativity will take place this year on the Sunday before Christmas probably in the Parish Hall.

A resident said that he was shocked to hear of the closure of the Youth Café. He said that he had not heard about any consultation of its closure. It has provided a safe facility for 11-17 year olds, is a very welcoming community event and it would be wonderful if more children could attend. He has not seen anything advertising the Youth Café or any consultation regarding its closure. He suggested that the Youth Café could continue for another 6 months and be reviewed thereafter and has spoken to Marco Loxley about this. He is happy to help publicise it to increase numbers and will speak further with Marco Loxley. The Parish Council said that this was not a decision made by the Parish Council but by the Youth Café itself. Further discussion See Point 1939.7

A resident said that he was pleased to see the new dog bin by the Church. He also said he was pleased to see the fence had been painted outside the hall. He said that the drains need looking at in the village.

1936 **Planning:**

1936.1 Planning Applications

- 1936.1.1 21/03476/APP - Land R/O 33 Rotten Row - erection of stable block. The Parish Council support the application. The proposed stable block will be accessed from an existing entrance on Rotten Row to the land already owned by the applicant. Due to its siting there are no concerns that this application seeks to create a residential property by subterfuge.
- 1936.1.2 21/03070/ALB - 56 Lower Way – repair first floor front window and replacement of ground floor side window. The Parish Council support the application. The work is minor and repairs two damaged windows
- 1936.1.3 21/03711/APP - 20A Cuff Lane – householder application for proposed loft conversion and front gable dormer with roof lights and solar tubes. The Parish Council support the application. The application is well conceived and creates a lot of additional internal space without altering the footprint of the house. By nature of its situation, the gable dormer does not overlook a neighbour.

1936.2 Decisions:

- 1936.2.1 21/03143/APP – 18 Heath Road - single storey side/rear extension. Approved.
- 1936.2.2 21/03057/APP – 52 Pound Hill – first floor side extension and new render and cladding with extension to the front and new garage to the side, conversion of the existing garage. Approved.
- 1936.2.3 21/02819/APP - 29 Lower Way – erection of garage and storage area with parking and driveway access. Refused.



- 1936.2.4 21/02687/APP 50 Pound Hill – front infill ext to lower ground and upper floor, single storey rear ext to replace conservatory, garage conversion and render finish to existing brick facades. Approved.
- 1936.2.5 21/02643/APP - 38 Pound Hill – garage/outbuilding with loft accommodation. Approved.
- 1936.2.6 21/01290/APP - Fosseys, Stoke Lane – demolish existing barn and stable block. Erection of new detached dwelling. Refused.
- 1936.3 Other Planning Matters
- 1936.3.1 Planning Responsibility – October
Cllr Middleton to review planning applications received.
- 1936.3.2 Neighbourhood Plan
The Chairman gave a demonstration of Parish Online on the meeting room screen as spoke about at the September meeting.
- 1937 **Review of Projects**
- 1937.1 Traffic Calming Measures – update
Nothing to report.
- 1938 **Village Improvements Committee**
VIC filled in a pothole near the Parish Hall and the dog bin was installed by the Church. The bollards near the bus shelter will be installed shortly.
- 1939 **Village Matters:**
- 1939.1 Un-registered land in Great Brickhill – update
- 1939.1.1 Land off Pound Hill
Nothing to report.
- 1939.1.2 Boundary query
Nothing to report.
- 1939.2 Village lighting
Nothing to report.
- 1939.3 Benches and other initiatives – donations
Nothing to report.
- 1939.4 Cuff Lane/Duck End – residents parking/parking permits
Nothing further to report.
- 1939.5 Safeguarding of village children
See Point 1933.3. The document will be available at the November meeting.
- 1939.6 Queens Platinum Jubilee
A document was circulated by Cllr Bratt to the Parish Council prior to the meeting showing ideas and a list of the 21 people from the village who are working on the event. He asked that further consideration be given at the November meeting regarding how the event will be paid for, possible restrictions on people who live in or have a strong connection to Great Brickhill, the price of tickets at around £10 for an adult with a family ticket for £25 to include 2 adults and all children in the household and any profit going to Charity with the Parish Council underwriting the loss. The Parish Council queried the entrance fee and agreed to wait for further information from Cllr Bratt with a view to discussing it further at the November meeting.



1939.7 Youth Café

The Parish Council noted the email from the Youth Café notifying of its closure. The Parish Council also noted the comments made by a resident (See public participation) and said that they are happy to continue to provide funding for the Youth Café to continue. The Parish Council agreed that they want to support it and would like to see more children from the village attending as the funding amounts to 25% of the precept. It was noted that a member of the public has offered to speak with Marco Loxley and help with advertising in order for the Youth Café to continue. The Parish Council thanked the resident.

1939.8 Horsepond – maintenance

The Chairman said that the Parish Council has an 80% responsibility to maintain the area with the remaining 20% being the responsibility of Horsepond residents. It will need resurfacing at some point. The Parish Council agreed to budget an amount each year from now on. For consideration at the budget/precept meeting in November.

1940 **Play Areas**

The gate has been fixed. The matting under the swings needs replacing and the rubberised tarmac is wearing. To be looked at further.

1941 **Parish Council Administration**

1941.1 Sub-Committee operations review/New Code of Conduct

The Parish Council agreed that the new code covers the operations review. The Chairman proposed, seconded by Cllr Middleton to adopt the new Code of Conduct, agreed by all present. The document to be placed on the website. (**Action Clerk**)

1941.2 New website

Cllr Bhadri queried how the new website would be paid for. It was agreed that a debit card could be applied for and the Clerk said she would look into it. (**Action Clerk**)

1942 **Correspondence**

There was no correspondence.

1943 **Matters for the newsletter**

Youth Café, Meeting room refurbishment

1944 **Date of next meeting – Parish Council Meeting - Tuesday 2nd November 2021 at 7.30pm**

1945 **The meeting closed at 9.45pm**