



MINUTES of the Meeting of Great Brickhill Parish Council held on Tuesday 31st August 2021 at 7.30pm in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr D Bhadri, Mr K Boad, Mr D Bratt, Mr R Kettle,
Mr A Middleton, Bucks Ward Cllr Mrs J Jordan

IN ATTENDANCE: Mrs K Barker (Clerk), 5 members of the public were present
Agenda for members of the public circulated on the newsletter InfoLine

1912 **Apologies for absence** – Cllr Ms B Wight

1913 **Minutes**

The minutes of the meeting held on 6th July and 3rd August 2021 were approved. Cllr Bratt proposed, seconded by Cllr Boad the approval of the minutes as a true record, all agreed by those present and the minutes were signed by the Chairman.

1914 **Declarations of Interest**

There were no declarations of interest.

1915 **Matters arising**

There were no matters arising.

1916 **Reports/Representations**

1916.1 Buckinghamshire Council

Bucks Cllr Jordan said that Bucks Council has said no to 'cross border' recycling as it is too expensive to set up. The Community Board is putting together a task force to tackle speeding and the Parish Council will be contacted about this. She will be meeting the Area Technician in the village to look at highways issues and will coordinate with the Chairman on this.

1916.1.1 EWR Consultation

Cllr Jordan said that she will update the Parish Council when there is any more information and will provide more clarification regarding any diversions.

1916.2 Parish Hall Committee

Cllr Bratt said that a new electronic booking system has been set up for the hall, MUGA and forest hut. This will make it easier for the cleaners and caretaker as they will know when they are booked. The litter bin near the play areas will be emptied by the cleaner/caretaker every week from now on.

1916.2.1 Car Park lighting – update

Some information was circulated. The cost for three 5m lights is £925 and the electricians costs will be in the region of £1,000. Further discussions to be held.

1916.2.2 Grass rake

The Chairman proposed, seconded by Cllr Bratt to purchase a grass rake at a cost of £265 including VAT, agreed by all present.

1916.2.3 Hall meeting room refurbishment – update

Cllr Bratt said that the refurbishment is nearly finished.



1916.2.4 Use of Parish Hall car park
Nothing to report.

1916.3 High Ash School – Community Governor

The Clerk read out an email from the new Community Governor at High Ash School, Kathryn Middleton. The School are keen to strengthen relationships with the local community and felt it would be good to provide the Parish Council with another liaison point, in addition to the Head Teacher. She hopes to attend as many Parish Council meetings as she can. The School has been making efforts to improve the parking situation within the village. High Ash introduced staggered start and end times to the school day during the first lockdown as a way to enable social distancing at drop-off and pick-up. This has had the additional benefit of alleviating traffic congestion during these peak times, and the school intends to retain staggered start/end times despite other COVID restrictions being lifted. In addition, the School has actively engaged with PCSOs to encourage better driving and parking behaviours within the parent body and they attend from time-to-time to undertake spot checks. 'No parking' yellow cones have been purchased to place on the zig-zags as a further deterrent to parking and the Site Manager sets them out each day, morning and afternoon, to deter illegal parking. (N.B. These can easily be removed if any emergency vehicles need access.) The School understand that the absence of a "No Stopping At Any Time" road sign is also preventing the enforcement of illegal parking, something about which the School understand that the Parish Council is already liaising with Bucks Council.

1917 **Finance:**

1917.1 Bank balances and finance report:

The Clerk supplied a finance report prior to the meeting.

Barclays/Santander	£
Community (Barclays)	26,683.18
Business Reserve (Barclays)	4,303.96
MUGA Sinking Fund (Barclays)	7,366.31
Parish Hall Budget (Barclays)	23,662.63
Business Reserve (Santander)	46,341.93
TOTAL	108,358.01

1917.2 The Chairman proposed, seconded by Cllr Bhadri the approval of the following payments, agreed by all present.

Payment method	Payee	£
Bank Transfer	Clerk – salary	496.60
Bank Transfer	Clerk – expenses	30.92
Chq	HMRC – Clerks tax	3.40
Bank Transfer	Turney Landscapes – grass cutting	750.00
Bank Transfer	Youth Café	300.00
Bank Transfer	Bucks Council – uncontested election fee	142.10
Bank Transfer	E.on – electricity bill August	157.82
Bank Transfer	Chapel Flooring – meeting room floor final 50%	1,304.39
Bank Transfer	Kitchen Matters – meeting room	2,641.32
Bank Transfer	Quartz Worktops – meeting room	992.86
Bank Transfer	Glasdon – dog bin	346.46
	TOTAL	7,165.87



1917.3 Other financial matters:

1917.3.1 Precept – second half

The Clerk confirmed that the second half of the precept is due later in September.

1918 **Public Participation**

A resident spoke about the proposed Cuff Lane parking permit consultation and said that this was not an appropriate scheme. They suggested that yellow road lines should be put in instead as this would be a better solution. A number of residents have responded to the consultation.

A resident said that the timber archway that was created on the entrance to the cricket field for Brickstock, will be removed and stored for future events.

A resident questioned the appeal for 9 Heath Road which was discussed at the August Parish Council meeting and whether this has been determined by Bucks Council. The Chairman said that the appeal decision has not yet been made and the Parish Council's objection and comments will be taken into consideration.

Cllr Bratt raised a query on behalf of a resident about the possibility of the Parish Council arranging for the resurfacing of the road in Upper Way. The road is unadopted and not all of the residents are able or willing to pay for resurfacing and the road is becoming very undulating with some large holes/craters, especially along the first part. The Parish Council discussed the request and agreed for Cllr Bratt to respond to the resident that the road is not the responsibility of the Parish Council. Upper Way is incorporated in the deeds of each house. The first part of the road from Rotten Row appears to belong to no-one. A legal duty to maintain unadopted roads falls to the owners of the road.

1919 **Planning:**

1919.1 Planning Applications

1919.1.1 21/03235/APP – 25 Duck End - erection of 1.5 storey side extension and 2no. rear roof lights in roof space. The Parish Council support the application.

1919.1.2 21/03143/APP – 18 Heath Road - single storey side/rear extension. The Parish Council support the application.

1919.1.3 21/01658/APP – Greens Wood Farm, Home Farm Lane - agricultural barn and temporary mobile home. The Parish Council object to the application and see no reason to change their earlier view as a result of the comments made by the applicant. This proposal is not seeking to re-use existing buildings, but proposes new buildings in an area of open countryside within the AAL. The applicant states "...The land is currently used as equestrian but has been split into land parcels which are more manageable for smaller enterprises to manage. In order for the livery business to be a success the barn and the temporary mobile home is required..." which is a clear indication of the ambition of this application and that it is trying to take a relatively unspoiled area of countryside and implement parking for 14 vehicles, new buildings, power by way of wind and solar plus other works to manage water and waste. This is a significant development in a protected area and the Parish Council remain strongly opposed to the scheme.

1919.1.4 21/03274/APP – 11 Lower Way - single storey rear extension and internal alterations. The Parish Council support the application.

1919.1.5 21/03318/APP – Woodside 16B Heath Road - householder application for a proposed first floor front extension, single storey



side extension and garage conversion. The Parish Council support the application.

1919.2 Decisions:

- 1919.2.1 21/02316/APP - Bryerley Springs Farm Galley Lane - extension to hay barn. Approved
- 1919.2.2 21/02317/APP - 1 Knights Close - roof extension with cat slide dormers. Roof and garage conversion to habitable space. Augmentation of existing door and window openings. Refused
- 1919.2.3 21/02210/ALB – 21/02209/APP - The Old Bakehouse, 6 Rotten Row - remove existing porch and replace with an open oak timber porch structure, using original reclaimed pre-war common bricks to match main building for the oak pillar foundations, matching cream mortar, oak for the wooden timber structure, and welsh slate for the roofing to match existing. Withdrawn
- 1919.2.4 21/01707/ALB - The Old Bakehouse 6 Rotten Row – replacement of brick structure porch with open wooden structure, replace soffits and guttering. Listed Building Consent
- 1919.2.5 21/01321/APP - Woodside 16B Heath Road – proposed first floor front extension, single storey front extension and garage conversion. Refused

1919.3 Other Planning Matters

- 1919.3.1 Planning Responsibility – September
Cllr Middleton to review planning applications received.
- 1919.3.2 Neighbourhood Plan
The Chairman circulated a document regarding neighbourhood plans for information. He said that it should be led by the community, not the Parish Council. It would require a lot of commitment from the village. The Chairman agreed to put some details in the newsletter and ask for volunteers to set up a working group. The Parish Council resolved to accept the cost of £70 towards the subscription to Parish Online that provides maps to help with neighbourhood plans and the process, the first month being free. **(Action Chairman)**
- 1919.3.3 Appeal - 9 Heath Road - construction of four dwellings and new vehicle access. 20/04350/APP Appeal Ref: 21/00036/NONDET
The Chairman said that the appeal decision has not yet been made and the Parish Council's objection and comments will be taken into consideration.

1920 **Review of Projects**

- 1920.1 Traffic Calming Measures – update
The Chairman said that he met with Tfb. They have agreed to identify some further potential improvements in the village. Match funding will be available from the Community Board as previously mentioned.

1921 **Village Improvements Committee**

The Chairman said that some general maintenance has been undertaken in Foxhole. The new bollards will be put in around the bus shelter shortly.

1922 **Village Matters:**

- 1922.1 Un-registered land in Great Brickhill – update
- 1922.1.1 Land off Pound Hill
Nothing to report.



- 1922.1.2 **Boundary query**
The Chairman said that the boundary line at the MUGA/ Tennis Courts needs to be corrected as previously discussed. The owner of the adjacent land is aware of the problem which, according to the Land Registry, is that the boundary of their field passes through the children's play area, the far Tennis court and the MUGA. The issue is considerably more complicated due to a mortgage on the house and field. The Chairman said that the boundary error could have occurred as Land Registry were not informed that the field boundary had been moved by 5-6m many years ago. It was agreed that the issue needs further discussion and investigation.
- 1922.2 **Speedwatch**
Nothing to report.
- 1922.3 **Village lighting**
The Chairman said that he is investigating whether there is any grant funding to replace all the village lights with LED's and is awaiting a reply from the Community Board.
- 1922.4 **Dog Bin**
The Clerk said that she ordered a new dog bin from Glasdon at a cost of £346.46 and the Chairman has received it. The Chairman to arrange for installation. The Clerk to inform Bucks Council when it has been installed so that it can be added to the dog bin emptying schedule.
(Action Chairman/Clerk)
- 1922.5 **Benches and other initiatives – donations**
Nothing to report.
- 1922.6 **Cuff Lane/Duck End – residents parking/parking permits**
See public participation. Nothing further to report.
- 1922.7 **Safeguarding of village children**
Cllr Middleton said that the Parish Council should have a policy or disclaimer notice to deal with potential issues on public land. Cllr Middleton said that he will ask if any parents of children would like to write to the Parish Council if they wish to pursue this further.
(Action Cllr Middleton)
- 1922.8 **Queens Platinum Jubilee**
Cllr Bratt said that he has approached various organisations in the village to help organise the event. Activities to include music, village fete, multi-play activities and the beacon lighting on 2nd June which will be held at 9.15pm. National celebrations are unclear at the moment. The Parish Council will need to include a budget amount for the event when the budget is drawn up in November.
- 1923 **Play Areas**
Cllr Bratt said that the matting under the rope swing needs replacing and he will find out the cost. Some bolts are perishing on the swings and he is awaiting a cost for replacement.
(Action Cllr Bratt)
- 1924 **Parish Council Administration**
- 1924.1 **Sub-Committee operations review/New Code of Conduct**
The Chairman said that the new Code of Conduct circulated by the Clerk may cover all points raised in the operations review. The Parish Council to review the document with a view to adoption at the next meeting.
(Action All Cllrs)



1924.2 New website

Cllr Bhadri said that he has been looking into various options and has circulated details to the Parish Council. He recommended the Hostinger option at £1.99 per month initially, rising to £5.49 per month at renewal for the Premium Hosting. The Parish Council resolved to accept the recommendation. **(Action Cllr Bhadri)**

1925 **Correspondence**

There was no correspondence.

1926 **Matters for the newsletter**

Jubilee Event

1927 **Date of next meeting** – Parish Council Meeting - Tuesday 5th October 2021 at 7.30pm

1928 **The meeting closed at 10.10pm**