



## MINUTES of the Meeting of Great Brickhill Parish Council held on Tuesday 6<sup>th</sup> July 2021 at 7.30pm in the Parish Hall, Great Brickhill

**PRESENT:** Cllrs Mr C Leech (Chairman), Mr D Bhadri, Mr D Bratt, Mr R Kettle,  
Bucks Ward Cllr Mrs J Jordan

**IN ATTENDANCE:** Mrs K Barker (Clerk), 4 members of the public were present  
Agenda for members of the public circulated on the newsletter InfoLine

1888 **Apologies for absence** – Cllr Mr A Middleton, Cllr Ms B Wight, Cllr Mr K Boad

1889 **Minutes**

The minutes of the meeting held on 1<sup>st</sup> June 2021 were approved. Cllr Bratt proposed, seconded by Cllr Kettle the approval of the minutes as a true record, all agreed by those present and to be signed by the Chairman.

1890 **Declarations of Interest**

Cllr Leech – finance Point 1893.2

1891 **Matters arising**

There were no matters arising.

1892 **Reports/Representations**

1892.1 Buckinghamshire Council

Cllr Jordan spoke of the query about introducing a cross border tidy tip. She has looked into it and the scheme would be far too expensive for Bucks Council to set up. The Chairman queried why it would be so expensive and asked Cllr Jordan to look into it further as the environmental issue with having to travel to allocated tidy tips versus the nearest one is huge.

Cllr Jordan asked for a list of outstanding Tfb highways items as she will be meeting with the area Technician on a monthly basis and would like to go through this list with them. The Chairman agreed to forward a list of outstanding items including gulleys which are a particular problem.

1892.1.1 EWR Consultation  
Nothing to report.

1892.2 Parish Hall Committee

Cllr Bratt said that the Hall Committee has drawn up a new financial plan. Hall hire prices will be increased slightly. The projected revenue is £25,000. Little Ashes Pre-School are paying around half of the projected revenue which covers all running costs.

1892.2.1 Car Park lighting – update  
Nothing to report.

1892.2.2 Grass rake  
Nothing to report.

1892.2.3 Hall meeting room refurbishment – update  
Cllr Bratt said that a £6,000 grant has successfully been awarded from Aylesbury Vale Housing Association. Cllrs congratulated Cllr Bratt on applying and obtaining the award. The new kitchen and



flooring is organised and the Caretaker will be undertaking most of the work.

1892.2.4 Use of Parish Hall car park  
Nothing to report.

**1893 Finance:**

1893.1 Bank balances and finance report:  
The Clerk supplied a finance report prior to the meeting.

<b>Barclays/Santander</b>	<b>£</b>
Community (Barclays)	16,067.71
Business Reserve (Barclays)	4,303.96
MUGA Sinking Fund (Barclays)	6,276.31
Parish Hall Budget (Barclays)	14,177.08
Business Reserve (Santander)	46,341.16
<b>TOTAL</b>	<b>87,166.22</b>

1893.2 Cllr Bratt proposed, seconded by Cllr Bhadri the approval of the following payments, agreed by all present.

Payment method	Payee	£
Bank Transfer	Clerk – salary	496.60
Bank Transfer	Clerk – expenses	41.17
Chq	HMRC – Clerks tax	3.40
Bank Transfer	Turney Landscapes – grass cutting	750.00
Bank Transfer	Youth Café	314.41
Bank Transfer	C Leech – bollards	1,685.80
Bank Transfer	G Leaver – adverse possess claim/disbursement – part fee	500.00
Bank Transfer	Chapel Flooring – meeting room flooring 50%	1,304.40
Bank Transfer	Barbara Osborne – payroll	67.50
Bank Transfer	Denne Engineering – posts	24.60
	<b>TOTAL</b>	<b>5,187.88</b>

1893.3 Other financial matters:

1893.3.1 On-line banking/payments  
Cllr Wight is still to register for online banking.

1893.3.2 VAT  
The Clerk reported that the VAT refund of £30,414.53 has been received.

1893.3.3 August payments  
The Clerk said that in the absence of an August Parish Council meeting, a list of any payments that need to be made will be circulated for approval by the Parish Council and then submitted for payment under the Clerks delegated powers.

**1894 Public Participation**

A resident asked for an update on the Cuff Lane/Duck End parking restrictions. The Chairman said that there was no update.

A resident gave an update on the progress of the works to the Church extension. It is ongoing but there have been supply issues.



A resident said that they have recently seen the local PCSO in the village and also a parking warden giving out parking tickets.

## 1895 Planning:

### 1895.1 Planning Applications

- 1895.1.1 21/02210/ALB – 21/02209/APP - The Old Bakehouse, 6 Rotten Row - remove existing porch and replace with an open oak timber porch structure, using original reclaimed pre-war common bricks to match main building for the oak pillar foundations, matching cream mortar, oak for the wooden timber structure, and welsh slate for the roofing to match existing. The Parish Council support the application as the works have a relatively minor external impact with sensitive use of materials and this part of the building is not original.
- 1895.1.2 21/02316/APP - Bryerley Springs Farm Galley Lane - extension to hay barn. The Parish Council support the application. The hay barn is already in the location and there are no properties in close proximity, therefore, the extension will not significantly impact anyone from a view or overlooking perspective.
- 1895.1.3 21/02317/APP - 1 Knights Close - roof extension with cat slide dormers. Roof and garage conversion to habitable space. Augmentation of existing door and window openings. The Parish Council support the application but provision needs to be made for on-site parking of an additional car plus room to turn around on site to allow safe exit, as visibility to the left when exiting the property is severely restricted.
- 1895.1.4 CB/21/02605/VOC - Land off A5, Checkley Wood Farm, Watling Street - variation of Conditions 2 and 22 of planning permission CB/16/01389/FULL Installation of a single wind turbine with a maximum tip height of 143.5m (hub height 100m; rotor diameter of 87.0m), substation, hardstanding area, access track, underground cabling and associated infrastructure. The variation is to increase the rotor diameter of the wind turbine from 87.0m to 115.0m. This will also marginally increase the maximum turbine tip height from 143.5m to 147.0m. The Parish Council has no objection to the application.
- 1895.1.5 21/02642/APP - 38 Pound Hill – garage/outbuilding with loft accommodation. The Parish Council support the application but would like a restriction included in the permission that the building can never be used as a separate dwelling.

### 1895.2 Decisions:

There were no planning decisions

### 1895.3 Other Planning Matters

- 1895.3.1 Planning Responsibility – July  
Cllr Middleton to review planning applications received.
- 1895.3.2 Neighbourhood Plan  
The Chairman said that he attended a seminar. He will draw up a summary of what is involved in setting up a neighbourhood plan. A lot of involvement is required by the community and it should be community led and supported by the Parish. **(Action Chairman)**
- 1895.3.3 Appeal - 9 Heath Road - construction of four dwellings and new vehicle access. 20/04350/APP Appeal Ref: 21/00036/NONDET  
Noted by the Parish Council.



1896 **Review of Projects**

1896.1 Traffic Calming Measures – update  
Nothing to report.

1897 **Village Improvements Committee**

The Chairman said that Foxhole has been mowed and generally tidied.

1897.1 Posts at Bus Shelter – Cross End

The Chairman said that the new bollards have been ordered and will be installed.

1898 **Village Matters:**

1898.1 Un-registered land in Great Brickhill – update

1898.1.1 Land off Pound Hill

The Chairman said that he has instructed the Solicitor to proceed with an adverse possession claim.

1898.2 Speedwatch

Nothing to report.

1898.3 Village lighting

The Chairman said that he is investigating whether there is any grant funding to replace all the village lights with LED's.

1898.4 Dog Bin request

The Clerk said that she has not heard back from Bucks Council and will forward the details to Bucks Cllr Jordan for her to investigate. **(Action Clerk)**

1898.5 Benches and other initiatives – donations

Nothing to report.

1898.6 Cuff Lane/Duck End – residents parking/parking permits

See public participation. Nothing further to report.

1898.7 Parking signs outside the school/zig zags

The Chairman said that a County wide review of zig zags will be taking place.

1898.8 Safeguarding of village children

The Parish Council discussed the possibility of drawing up a policy and /or putting up signs to safeguard children. To be discussed further.

1899 **Play Areas**

Cllr Bratt said that the play area gate needs fixing as it does not close properly.

1900 **Parish Council Administration**

1900.1 Sub-Committee operations review

The Chairman said that a list of the Parish Council's responsibilities and what they are not responsible for needs to go on the website.

1900.2 On-line archive/emails

Cllr Bhadri to look into the setting up of a new website with email addresses for all Cllrs. **(Action Cllr Bhadri)**

1900.3 Review of policies

The Internal Review Cllr was agreed as Cllr Middleton. The Clerk to send financial documentation to Cllr Middleton for review over the coming year.

The Parish Council resolved to accept the policies with the following amendments to the asset register:

Bollards x 10 £168.58 each



Hall Extension £230,000

- 1901 **Correspondence**  
There was no correspondence.
- 1902 **Matters for the newsletter**  
Neighbourhood Plan
- 1903 **Date of next meeting –** Parish Council Meeting - Tuesday 7<sup>th</sup> September 2021 at 7.30pm  
(Tuesday 3<sup>rd</sup> August if required for planning and finance)
- 1904 **The meeting closed at 9.45pm**