



MINUTES of the Annual Meeting of Great Brickhill Parish Council held on Tuesday 18th May 2021 at 7.30pm at the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr D Bratt, Mr A Middleton, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), 1 member of the public was present
Agenda for members of the public circulated on the newsletter InfoLine

1861 Election of Chairman and Vice Chairman

Election of Chairman – Cllr Wight proposed Cllr Leech be elected as Chairman. Cllr Bratt seconded the motion. There being no other nominations and Cllr Leech being willing to accept, he was duly appointed as Chairman of Great Brickhill Parish Council. Cllr Leech signed the Declaration of Acceptance of Office form.

Election of Vice-Chairman – Cllr Leech proposed Cllr Wight be elected as Vice-Chairman. Cllr Middleton seconded the motion. There being no other nominations and Cllr Wight being willing to accept, she was duly appointed as Vice-Chairman of Great Brickhill Parish Council. Cllr Wight signed the Declaration of Acceptance of Office form.

1862 Apologies for absence – Cllr Mr K Boad

1863 Declaration of Acceptance of Office/Register of Interests/Election Expenses

Following on from the elections, those Cllrs present signed the declaration of acceptance of office. Cllr Boad and Cllr Kettle to sign the form at the next meeting when they are present. The Clerk reminded Cllrs to return the completed Register of Interests form to her to forward to Bucks Council. Cllrs also need to complete the election expenses form and return this to Bucks Council.

1864 Bucks Council – new ward Cllrs

The Clerk confirmed that following the elections, Jilly Jordan, Phil Gomm and Ian Macpherson have been elected as Unitary Cllrs for the Great Brickhill Ward. Jilly Jordan will act as the primary contact for most day to day matters for Great Brickhill.

1865 Co-option of new Cllr

The Parish Council discussed the two applicants that had applied for the vacant position of Parish Cllr. The Parish Council voted to co-opt Mr Deepak Bhadri onto the Parish Council as a Parish Cllr at the next meeting.

1866 Declarations of Interest

There were no declarations of interest.

1867 Accounting Statement/Governance Statement

The Parish Council approved the Annual Governance Statement and the Statement of Accounts. The Annual Governance Statement and the Statement of Accounts were proposed for approval by the Chairman, seconded by Cllr Bratt and agreed by all present. The statements were signed by the Chairman. The Clerk to send the Annual Return to the External Auditor and place the finance documents on the website. **(Action Clerk)**

1868 Resolution to delegate powers to the Clerk

The Chairman proposed, seconded by Cllr Wight to delegate powers to the Clerk in respect of finance, time limited resolutions and planning in the event that the Parish Council cannot hold a meeting, agreed by all present.



1869 **Public Participation**

A resident reported that the wood chippings on Pound Hill have still not been removed. Cllr Wight agreed to speak again with the house owner.

1870 **Date of next meeting – Parish Council Meeting - Tuesday 1st June 2021 at 7.30pm**
The Parish Council agreed to hold the next meeting in the Parish Hall. Cllr Bratt said that the hall is a covid secure environment. The Parish Council agreed to review the PHC risk assessment which has been undertaken, at the beginning of the next meeting.

1871 **The meeting closed at 8.05pm**