



**MINUTES of the Meeting of Great Brickhill Parish Council
held on Tuesday 6th April 2021 at 7.30pm
by Zoom video conferencing**

PRESENT: Cllrs Mr C Leech (Chairman), Mr K Boad, Mr D Bratt, Mrs J Haydon, Mr R Kettle,
Mr A Middleton, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), 6 members of the public were present
Agenda for members of the public circulated on the newsletter InfoLine

1832 **Apologies for absence** – No apologies were given

1833 **Minutes**

The minutes of the meeting held on 2nd March 2021 were approved. The Chairman proposed, seconded by Cllr Wight the approval of the minutes as a true record, all agreed by those present and to be signed by the Chairman at the next meeting in person.

1834 **Declarations of Interest**

Cllr Leech – finance Point 1837.2
Cllr Kettle – finance Point 1837.2

1835 **Matters arising**

There were no matters arising.

1836 **Reports**

1836.1 Buckinghamshire Council

Cllr Scott Raven and Cllr Ben Everitt were not in attendance.

1836.1.1 VALP/HS2

The Inspector has arranged for further hearings on the VALP and these will take place from Tuesday 13th April to Friday 16th April 2021.

1836.1.2 Parish Charter survey

The Parish Council comments have been submitted to Bucks Council.

1836.2 Parish Hall Committee

Cllr Bratt said that the Cricket Club will be erecting a gate to stop balls from getting through and damaging vehicles. Left over artificial grass will be used in areas where it is required. The main hall will be open for use from 17th May with the rule of six and the Parish Hall full re-opening will be on 21st June.

1836.2.1 Car park lighting

Cllr Bratt said that this is still being considered.

1836.2.2 Grass rake

Cllr Bratt said that he will circulate details prior to the next meeting.
(Action Cllr Bratt)

1837 **Finance:**

1837.1 Bank balances and finance report:

The Clerk supplied a finance report prior to the meeting.



Barclays/Santander	£
Community (Barclays)	5,960.48
Business Reserve (Barclays)	4,303.85
MUGA Sinking Fund (Barclays)	6,081.16
Parish Hall Budget (Barclays)	14,176.72
Business Reserve (Santander)	46,340.00
TOTAL	76,862.21

1837.2 Cllr Bratt proposed, seconded by Cllr Wight the approval of the following payments, all agreed.

Payment method	Payee	£
Bank Transfer	Clerk – salary	557.60
Bank Transfer	Clerk – expenses	32.61
Bank Transfer	Turney Landscapes – grass cutting	750.00
Bank Transfer	Youth Café	300.00
Bank Transfer	C Leech – zoom monthly charge	14.39
Bank Transfer	C Leech – saplings	93.20
Bank Transfer	R Kettle – expenses	537.63
Bank Transfer	Swarco – MVAS repair investigation	207.84
Bank Transfer	Denne Engineering – posts	8.83
Bank Transfer	NBPPC – membership	20.00
Bank Transfer	Newsletter donation	550.00
Bank Transfer	B Osborne – payroll	66.00
	TOTAL	3,138.10

1837.3 Other financial matters:

1837.3.1 On-line banking/payments
Cllr Wight is still to register for online banking.

1837.3.2 VAT
The Clerk said that the VAT reclaim has been submitted.

1837.3.3 Annual audit of accounts
The Clerk said that she will be completing the year end accounts over the coming weeks which will need to be approved by the Parish Council in May/June. The Internal Audit is booked for 24th May, remotely.

1838 Public Participation

Mr Bob Eastoe, the Green Party candidate introduced himself as he is standing for election as a Bucks Cllr for the Aylesbury Vale area.

1839 Planning:

1839.1 Planning Applications

1839.1.1 21/00718/COUAR - Barn at Bragenham Side, Stoke Hammond – determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into one dwelling house (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)).
The Parish Council request an urgent extension to the deadline. The grounds for extension are that the location of the building given shows that there is a pair of open-sided cattle barns which are currently occupied (by cattle). However, the building description



given does not correspond with the building shown in the location plan, but may correspond to another building to the left of the site. Should this be the case, the site falls under the remit of Stoke Hammond Parish Council and should be considered accordingly. The Parish Council, however, would like to comment on the application should this be the location being considered and would like to request a site visit with the relevant planning officer to understand why the change of use is necessary and if it is appropriate. The Parish Council also note that application 20/03485/COUAR (cited within the documents as the previous application that was withdrawn) was strongly opposed by Stoke Hammond Parish Council and the Parish Council would like the changes from this previous application to be clearly highlighted along with the marking of the correct location of the building.

1839.1.2 21/00802/APP - St Margarets Farm, Little Brickhill Lane – external alterations and change of use and conversion of a horse livery building and yard to two dwellings (amendment to approval 19/01598/APP). The Parish Council supports the proposed alterations to the previously approved plans.

1839.1.3 21/00834/ALB - 9 Heath Road - electrical upgrade, replacement boiler, erection of stud wall to bedroom 1, new Kitchen, new bathroom, masonry repair internal and external, full internal decoration. The Parish Council has no objection to the proposed internal alterations to this property.

1839.2 Decisions:

1839.2.1 20/03656/APP - 2 Warners Close - Erection of a lower ground floor side garage with roof terrace above and the construction of a lower ground rear extension. Removal of a ground level glazed roof serving an underground space and the construction of a ground level roof decking with walk on rooflights. Addition of timber cladding to existing brickwork, replacement of balustrading to existing front terrace, replacement of existing windows and new external works including the introduction of front railings. Approved

1839.2.2 20/02171/APP - 53 Lower Way - erection of a garden annexe with 2 bedrooms and a lounge/kitchen. Refused

1839.2.3 20/02276/APP - Fosseys, Stoke Lane – new detached dwelling. Withdrawn

1839.2.4 20/02999/APP - Manor Hill Cottage, Galley Lane – part single, part double storey extensionsto north and east elevations, alterations to roof design and fenestration including replacement doors, roof windows and new dormers. Appeal non-determination

1839.3 Other Planning Matters

1839.3.1 Planning Responsibility – April/May
Cllr Middleton to review planning applications received.

1840 **Review of Projects**

1840.1 Traffic Calming Measures
Nothing to report.

1841 **Village Improvements Committee**

The Chairman said that the fence at Foxhole was repaired and the kissing gate at Jacks Lane is to be installed. Cllr Wight proposed, seconded by Cllr Haydon to purchase some additional



field drain and 5/6 tons of aggregate at a cost of £395, agreed by all. The members of VIC were thanked by the Parish Council for their hard work.

1841.1 **MVAS**

The Chairman said that the MVAS sign on Ivy Lane was tested by SWARCO and is now back and working again. The problem may have been caused by damp.

1841.2 **Posts at Bus Shelter – Cross End**

The Chairman said that most of the posts have rotted. He agreed to look into putting in recycled posts/bollards and will circulate more details. **(Action Chairman)**

1842 **Village Matters**

1842.1 **Unregistered land in Great Brickhill**

The Chairman said that the land in question (Horsepond) is tied to the landowners mortgage. This means that their bank will need to give consent to the transfer of land as this may have an impact on the mortgage valuation. This will need further discussion.

1842.2 **Speedwatch**

Nothing to report.

1842.3 **Village Lighting**

The Chairman said that the Parish Council do not have a contract with E.on so can cancel the supply without giving notice. If the Parish Council were to enter into a contract, depending on its length, the unit rate would come down substantially but there would be a standing charge. Further investigation is required.

1842.4 **Dog Bin**

The Clerk to request a dog bin, green in colour, adjacent to the salt bin in Church Lane. **(Action Clerk)**

1842.5 **Litter Pick**

Cllr Wight said that many bags of rubbish were collected and this included car parts. There were a lot of volunteers, socially distanced. She said she has written a piece to go in the newsletter. The rubbish bags were collected by Bucks Council. Cllr Bratt suggested holding another litter pick later in the year.

1842.6 **COVID-19**

Nothing to report.

1842.7 **Benches and other initiatives**

Mr Marcus Feinhols was invited to speak. He said that he is looking at bench options for the cemetery and the three trees. He is also looking at providing planters by the bus shelter and needs some advice on where these can be sourced from. He said that he is also looking at signs, one for the bottom of Horsepond and a re-design of the sign entering the Church. Cllrs thanked Mr Feinhols for his donations.

1842.8 **Best Kept Village Competition**

The Clerk said that the competition has been cancelled for 2021.

1843 **Play Areas**

Cllr Bratt said that some minor repairs have been undertaken and the ladybird antenna will be sorted out shortly.

1844 **Parish Council Administration**

1844.1 **Sub-Committee operations review**

Sub-committee meetings have been held. A list of what the Parish Council do and don't do was circulated. It was agreed that this be added to the website with a view to it being regularly reviewed. The Chairman raised the issue of conflicts of interest



and eligibility for voting on proposals. He said that this may need to be reviewed and agreed to circulate some wording for discussion at the next meeting.

1844.2 On-line Archive/emails

Cllr Middleton to put forward a formal proposal with costs. (**Action Cllr Middleton**)

1844.3 Review of policies

The Clerk to finalise the amendments to the documents and send around for review at the next meeting. (**Action Clerk**)

1844.4 May Parish Council Meeting – Tuesday 4th May 2021 at 7.00pm (remotely)

Annual Meeting of the Parish – Tuesday 4th May 2021 at 8.00pm (remotely)

Annual Parish Council Meeting – Tuesday 18th May 2021 at 7.30pm (Parish Hall)

1845 **Parish Council Elections – Thursday 6th May 2021**

Nomination papers have been submitted by those Cllrs wishing to stand in the election.

1846 **Correspondence:**

There was no correspondence

1847 **Matters for the newsletter**

Role of VIC and voluntary work undertaken, litter pick, street lighting review

1848 **Date of next meeting** – Parish Council Meeting - Tuesday 4th May 2021 at 7.00pm

1849 **The meeting closed at 10.14pm**