



MINUTES of the Meeting of Great Brickhill Parish Council held on Tuesday 2nd March 2021 at 7.30pm by Zoom video conferencing

PRESENT: Cllrs Mr C Leech (Chairman), Mr K Boad, Mr D Bratt, Mrs J Haydon, Mr R Kettle,
Mr A Middleton, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), 5 members of the public were present
Agenda for members of the public circulated on the newsletter InfoLine

1814 **Apologies for absence** – No apologies were given

1815 **Minutes**

The minutes of the meeting held on 2nd February 2021 were approved. Cllr Bratt proposed, seconded by Cllr Wight the approval of the minutes as a true record, all agreed by those present and to be signed by the Chairman at the next meeting in person.

1816 **Declarations of Interest**

Cllr Leech – finance Point 1819.2
Cllr Wight – Forest Hut

1817 **Matters arising**

There were no matters arising.

1818 **Reports**

1818.1 Buckinghamshire Council

Cllr Scott Raven and Cllr Ben Everitt were not in attendance.

1818.1.1 VALP/HS2
Nothing to report.

1818.1.2 Parish Charter survey
Cllr agreed to formulate a response to the survey before the end of March deadline. The Chairman agreed to draft a response and circulate it to all Cllrs. **(Action Chairman)**

1818.2 Parish Hall Committee

Cllr Bratt said that Little Ashes are continuing to use the hall and the Forest Hut. Little Ashes have emailed with some ideas regarding their use of the Spinney and it has been agreed that the Parish Hall Committee need to formulate 'a use of the Spinney' agreement. The Post Office use the meeting room every Monday morning. There is the possibility of another Government grant.

1818.2.1 Car park lighting
Cllr Bratt said that 8 lights are needed in total and planning permission may be required depending on the height of the lights.

1818.2.2 Forest Hut – grass
Cllr Bratt confirmed that the artificial grass and turf has been put in. Left over turf can be used on the footpath area and the cricket field. Cllr Bratt spoke about a rake/brush to help maintain the artificial grass and he said that he will find out the cost.



1819 **Finance:**

1819.1 Bank balances and finance report:
The Clerk supplied a finance report prior to the meeting.

Barclays/Santander	£
Community (Barclays)	9,062.99
Business Reserve (Barclays)	4,303.74
MUGA Sinking Fund (Barclays)	6,272.50
Parish Hall Budget (Barclays)	16,439.57
Business Reserve (Santander)	46,339.64
TOTAL	82,418.44

1819.2 Cllr Bratt proposed, seconded by Cllr Kettle the approval of the following payments, all agreed.

Payment method	Payee	£
Bank Transfer	Elite Lawn Solutions – grass around forest hut 40% - paid prior to meeting	2,089.20
Bank Transfer	Clerk – salary	446.08
Bank Transfer	Clerk – expenses	26.00
Bank Transfer	Turney Landscapes – grass cutting	750.00
Bank Transfer	Youth Café	TBC
Bank Transfer	C Leech – zoom monthly charge	14.39
Bank Transfer	C Leech – land reg title plans	12.00
Bank Transfer	C Leech – litter signs	50.28
Bank Transfer	Aylesbury Mains – light repairs/replacement	714.00
Bank Transfer	CPM – play area inspection	90.00
Bank Transfer	B Wight – litter grabbers	57.16
Bank Transfer	Great Brickhill PCC	400.00
Bank Transfer	Elite Lawn Solutions – final invoice	3,133.80
	TOTAL	7,782.91

1819.3 Other financial matters:

1819.3.1 On-line banking/payments
Cllr Wight is still to register for online banking.

1819.3.2 VAT
The Clerk said that she is about to submit the VAT reclaim.

1820 **Public Participation**

A resident said that the resurfacing of Stoke Lane has been a great success. The Chairman said that he would pass on thanks to TfB. Another resident said that it would be good to get Heath Road done as well. Cllr Kettle said that the drains are still blocked in Stoke Lane and this should have been rectified before the resurfacing was done.

1821 **Planning:**

1821.1 Planning Applications

1821.1.1 21/00281/APP – 48 Pound Hill – single storey rear extension.
The Parish Council has no objection to the application. The property is not visible from the main road, it is not in the conservation area and is not listed and the plans appear to be a small modification to those already approved. However, the Parish Council note that there is an absence of supporting statement and therefore the purpose of changing the lower rear roof is not known. Should it be that this is to be used as a roof terrace we would ask the planning department to consider impact on the neighbouring school privacy and refuse it if



that is compromised. The Parish Council would speak at committee if required.

1821.1.2 21/00452/APP – Bryerley Springs Farm, Galley Lane – erection of 12m high wind turbine. The Parish Council has no objection to the application. Although the turbine will be visible across the more open views, 12m is relatively low for a turbine and will not unduly blemish the countryside views.

1821.2 Decisions:

1821.2.1 20/01061/APP - Land off John Horncapps Lane – erection of stable and menage. Withdrawn

1821.3 Other Planning Matters

1821.3.1 Planning Responsibility – Mar/April
Cllr Middleton to review planning applications received.

1821.3.2 Appeal – Manor Hill Cottage, Galley Lane – 20/02999/APP
Noted by the Parish Council.

1822 **Review of Projects**

1822.1 Traffic Calming Measures

The Chairman said that Tfb have received a Purchase Order and been commissioned by the Community Board to look at the design for a traffic calming build-out within Great Brickhill. They will be taking this forward and have provisionally programmed for the design to be completed by December 2021 and hopefully implemented by the end of the financial year 2022.

1823 **Village Improvements Committee**

1823.1 MVAS

The Chairman said that the sign on Ivy Lane is not working and needs to be assessed by SWARCO. He said that if their evaluation fee is acceptable he will arrange to take it to them.

1823.2 Tree on Ivy Lane

It was reported that a large Oak tree on Ivy Lane has a large crack in its low bough. The tree is adjacent to the Great Brickhill 30mph sign and is in Soulbury Parish and looks to be on private land. There is concern that it could fall on someone or a car. The Clerk to email Soulbury Parish Council. **(Action Clerk)**

1824 **Village Matters**

1824.1 Unregistered land in Great Brickhill
Nothing to report.

1824.2 Public footpaths – Pochards Lake to Cuff Lane

The Chairman said that having looked at various maps, he has not been able to find evidence of a footpath. The Parish Council agreed not to pursue it further. Remove from the agenda.

1824.3 Speedwatch

Nothing to report.

1824.4 Lights beyond repair

The lights have been replaced. The Chairman queried whether more lights in the village should be replaced with LED's and circulated a report undertaken by Paul Stearman in 2017. The Parish Council to discuss further.

1824.5 Dog Bin

The Chairman said that he has asked Julia Turner where the Church would like to place a new dog bin.



- 1824.6 **Litter Pick**
The Parish Council agreed to hold the event on Saturday 20th March. Cllr Wight confirmed that litter picking equipment will be supplied and the sacks of rubbish will be picked up later that day and held for collection by Bucks Council the following week.
- 1824.7 **COVID-19**
Cllr Bratt suggested holding a socially distanced post covid celebration. For further discussion.
- 1824.8 **Benches and other initiatives**
Cllr Kettle suggested and the Parish Council were in agreement with the proposal to place some flower planters around the village. The Chairman said that he had approached Fine Homes Property's and they are interested in providing them but they would need to be maintained by volunteers. Cllr Wight said that she will approach the gardening club to see if they would be willing to maintain them.
- 1824.9 **Best Kept Village Competition**
The Clerk said that she is waiting to hear whether the competition will go ahead this year.
- 1825 **Play Areas**
- 1825.1 **Play area inspection frequency (Feb, May (annual), Aug, Nov)**
The Clerk said that she has re-confirmed the play area inspections with CPM and Playsafety as the inspections were disrupted last year.
- 1825.2 **CPM play area inspection report**
Noted by the Parish Council. Minor works to be undertaken.
- 1825.3 **Increase in four monthly inspection cost to £95 per visit**
Noted by the Parish Council.
- 1826 **Parish Council Administration**
- 1826.1 **Sub-Committee operations review**
The Parish Council noted that the Parish Charter will help with the operations review. A meeting of the sub-committee to be held shortly.
- 1826.2 **On-line Archive/emails**
Cllr Middleton said that he is still looking into it.
- 1826.3 **Review of policies**
The Parish Council agreed to amend the financial regulations, standing orders and asset register in accordance with the email from the Chairman of 1st March. The Clerk to amend the documents particularly the limit on obtaining 3 quotes to be changed to 10% of the precept. **(Action Clerk)**
- 1827 **Parish Council Elections – Thursday 26th May 2021**
Nomination papers/Briefing meeting 10th March. Cllrs to endeavour to attend the online briefing. The Clerk to deliver the nomination papers to all Cllrs standing in the election. **(Action Clerk)**
- 1828 **Correspondence:**
There was no correspondence
- 1829 **Matters for the newsletter**
Elections, grass around forest hut
- 1830 **Date of next meeting – Parish Council Meeting - Tuesday 6th April 2021 at 7.30pm**



1831 **The meeting closed at 9.54pm**