



**MINUTES of the Meeting of Great Brickhill Parish Council
held on Tuesday 5th January 2021 at 7.30pm
by Zoom video conferencing**

PRESENT: Cllrs Mr C Leech (Chairman), Mr K Boad, Mr D Bratt, Mrs J Haydon, Mr R Kettle,
Mr A Middleton, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), one member of the public was present
Agenda for members of the public circulated on the newsletter InfoLine

1780 **Apologies for absence** – No apologies were given

1781 **Minutes**

The minutes of the meeting held on 1st December 2020 were approved. Cllr Wight proposed, seconded by Cllr Bratt the approval of the minutes as a true record, all agreed by those present and to be signed by the Chairman at the next meeting in person.

1782 **Declarations of Interest**

Cllr Leech – finance Point 1785.2

1783 **Matters arising**

There were no matters arising.

1784 **Reports**

1784.1 Buckinghamshire Council

Cllr Scott Raven and Cllr Ben Everitt were not in attendance.

1784.1.1 VALP/HS2

The Chairman said that there is a further window of opportunity to comment on the Vale of Aylesbury Local Plan.

1784.2 Parish Hall Committee

Cllr Bratt said that under current lockdown restrictions the Post Office can still operate from the Parish Hall as well Little Ashes pre-school. A new grant for businesses has been announced by the Government and the Parish Hall should be able to apply for £4,000.

1784.2.1 Project 2020/Forest Hut/Car Park Lighting

Cllr Bratt said that project 2020 is almost complete apart from the lighting in the car park and the possible extension of the artificial grass towards the forest hut for which he will obtain a quote. The external lights on the hall have been dimmed as they were too bright.

1785 **Finance:**

1785.1 Bank balances and finance report:

The Clerk supplied a finance report prior to the meeting.

Barclays/Santander	£
Community (Barclays)	14,716.89
Business Reserve (Barclays)	4,303.74
MUGA Sinking Fund (Barclays)	6,272.50
Parish Hall Budget (Barclays)	18,528.77
Business Reserve (Santander)	46,338.86



TOTAL	90,160.76
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1785.2 Cllr Bratt proposed, seconded by Cllr Kettle the approval of the following payments, all agreed.

Payment method	Payee	£
Bank Transfer	Clerk – salary	557.60
Bank Transfer	Clerk – expenses	28.75
Bank Transfer	Turney Landscapes – grass cutting	750.00
Bank Transfer	Youth Café	300.00
Bank Transfer	C Leech – zoom monthly charge	14.39
Bank Transfer	C Leech – aerial photos	19.80
Bank Transfer	C Leech – aerial photos	39.60
Bank Transfer	C Leech – land reg fee	6.00
Bank Transfer	Aylesbury Mains – light repairs inv 20195	122.64
Bank Transfer	Aylesbury Main – light repairs inv 20153	69.36
Bank Transfer	Bucks Council – dog bin emptying	872.45
Bank Transfer	Smith of Derby – clock service	235.20
Bank Transfer	SLCC – membership	166.00
Bank Transfer	PKF – external audit	360.00
	TOTAL	2,881.79

1785.3 Other financial matters:

1785.3.1 On-line banking/payments
Cllr Wight is still to register for online banking.

1785.3.2 Audit - external
The Clerk said that the external audit has been completed. The completion notice has been put on the website.

1786 **Public Participation**

Cllr Bratt read out an email from a resident/Fine Homes Property. A resident who lived in the village for 60 years recently passed away and they would like to purchase a bench and commemorative plaque in their memory and would like to know if there are any restrictions. The Parish Council agreed that they have no objection but would like to see the proposed bench design and be advised of the proposed location so that these can be considered. The resident also said that they donate to causes in the village and would like to purchase something for the village. The Parish Council said that this is a very generous offer and assuming that the item/s would be of a permanent nature, a plaque could be installed stating Fine Homes donated the item. The Parish Council to give consideration to this.

1787 **Planning:**

1787.1 Planning Applications – none received

1787.2 Decisions:

1787.2.1 20/03605/APP - 48 Pound Hill – first floor extension. Approved

1787.2.2 20/03347/APP - Partridge House, 1 Strawberry Fields – single storey side extension. Approved

1787.2.3 20/03001/APP - Manor Hill Cottage, Galley Lane – demolition of single garage, erection of detached garage block. Approved



1787.3 Other Planning Matters

1787.3.1 Planning Responsibility – Jan/Feb
Cllr Middleton to review planning applications received.

1787.3.2 Planning and Enforcement Meeting
The Chairman said that he viewed the play back of the meeting which was held to talk about the service offered by Bucks Council. He said that Parish Councils should be notified of any enforcement issues and that the planning process should improve and speed up thereby rectifying the backlog of applications under consideration. A digital planning pilot scheme is currently in operation.

1788 **Review of Projects**

1788.1 Traffic Calming Measures

1788.1.1 Winslow and Villages Community Board award
The Chairman said that he received a letter from the Community Board confirming the award of £20,523.45 towards traffic calming measures in the village. The grant conditions state that the Parish Council must provide £30,000 towards the scheme.

1789 **Village Improvements Committee**

Cutting and tidying has been undertaken. Further hedgecutting and trimming to be done. The hedge in the Cemetery adjoining the houses on Lower Way, will need laying in the future and it was suggested that this be included in a future budget.

1790 **Village Matters**

1790.1 Registered land in Great Brickhill

The Chairman said that MK Surveys will be undertaking the site measurement on 26th January in order to correct the boundary issue with Land Registry.

1790.2 Public footpaths – progress (Pochards Lake to Cuff Lane)

The Chairman said that he recently took some aerial photos which show the route of the footpath.

1790.3 Speedwatch

Nothing to report.

1790.4 Lights beyond repair

The Chairman said that he exchanged emails with Aylesbury Mains regarding the lights beyond repair. The data sheet they sent suggests a colour spectrum between 3300K and 5000K. The Parish Council agreed that if most of the light intensity was at the 3300K end of the spectrum, this would be acceptable, but if it was at the 5000K end, it would be too white, and not acceptable. The Chairman said that he will clarify this.

1790.5 Cuff Lane – residents only parking

The Chairman said that he has been in contact with Bucks Council and is awaiting a reply. A resident has asked whether the 'residents only parking' signs previously obtained by the Parish Council can be used. The Parish Council agreed to put them up in Cuff Lane on Parish Council owned posts.

1790.6 Dog Bin

Nothing to report.

1790.7 COVID-19

The updates from Martin Tett of Bucks Council are still being received. Cllr Wight said many thanks to those people who helped distribute the Christmas gifts, this was much appreciated. The Support Group are hoping to undertake other initiatives.



1791 **Play Areas**

Cllr Bratt said that the MUGA is now closed due to the third lockdown. He said that he is still to purchase the second antennae for the ladybird.

1792 **Parish Council Administration**

1792.1 Sub-Committee operations review

A meeting to be held via zoom between Cllr Boad, Cllr Haydon, the Chairman and the Clerk to formulate the process. **(Action Cllrs Haydon/Boad/Leech/Clerk)**

1792.2 On-line Archive

The Chairman suggested that the Parish Council should have an on-line archive where the information collected over the years can be kept and Cllrs able to access it. There are various storage facilities available online for £3-4 per month. To be explored further. Cllr Middleton to explore setting up dedicated email addresses, separate from the personal email addresses for all Cllrs.

(Action Chairman/Cllr Middleton)

1793 **Correspondence:**

Vale of Aylesbury Local Plan – further main modifications consultation

1794 **Matters for the newsletter**

No matters

1795 **Date of next meeting** – Parish Council Meeting - Tuesday 2nd February 2021 at 7.30pm

1796 **The meeting closed at 8.57pm**