



MINUTES of the Meeting of Great Brickhill Parish Council held on Tuesday 1st December 2020 at 7.30pm by Zoom video conferencing

PRESENT: Cllrs Mr C Leech (Chairman), Mr K Boad, Mr D Bratt, Mr R Kettle,
Mr A Middleton, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), no members of the public were present
Agenda for members of the public circulated on the newsletter InfoLine

1763 **Apologies for absence** – Cllr Mrs J Haydon, Bucks Cllr Mr S Raven

1764 **Minutes**

The minutes of the meeting held on 3rd November 2020 were approved. Cllr Wight proposed, seconded by Cllr Bratt the approval of the minutes as a true record, all agreed by those present and to be signed by the Chairman at the next meeting in person.

1765 **Declarations of Interest**

Cllr Leech – finance Point 1768.2

1766 **Matters arising**

There were no matters arising.

1767 **Reports**

1767.1 Buckinghamshire Council

Cllr Scott Raven and Cllr Ben Everitt were not in attendance.

1767.1.1 VALP/HS2
Nothing to report.

1767.2 Parish Hall Committee

Cllr Bratt said that Little Ashes, the Youth Café and the Post Office have been given permission to use the hall but it will remain closed to other users while the local tier 2 covid-19 restrictions are in place. The Parish Hall was eligible for a second Government COVID grant due to the latest lock down. This was applied for as soon as it became available and £1,334.00 has now been received. This grant will subsidise operations for around 2 months. The hedge in the car park need trimming. The Chairman said that he will organise this work before the end of February. Cllr Bratt said that there is a vehicle that is permanently parked in the car park which needs to be moved, the owner needs to be ascertained. The Parish Hall has a new website with details of how to book the hall.

1767.2.1 PHC Members
The Parish Council approved the committee nominees for 2021. This was proposed by the Chairman and seconded by Cllr Wight and agreed by all those present.

1767.2.2 Project 2020/Forest Hut – update
Nothing to report.

1767.2.3 Car Park lighting
Cllr Bratt shared pictures of the car park showing possible locations for new lights. A quotation of £925.39 has been received which includes timers and motion detectors. The Parish Council agreed



that near neighbours need to be contacted before a decision is made.

1768 **Finance:**

1768.1 Bank balances and finance report:
The Clerk supplied a finance report prior to the meeting.

Barclays/Santander	£
Community (Barclays)	19,640.94
Business Reserve (Barclays)	4,303.63
MUGA Sinking Fund (Barclays)	6,197.35
Parish Hall Budget (Barclays)	30,811.26
Business Reserve (Santander)	46,338.48
TOTAL	107,291.66

1768.2 Cllr Wight proposed, seconded by Cllr Bratt the approval of the following payments, all agreed.

Payment method	Payee	£
Bank Transfer	Clerk – salary	446.08
Bank Transfer	Clerk – expenses	47.35
Bank Transfer	Turney Landscapes – grass cutting	750.00
Bank Transfer	Youth Café	TBC
Bank Transfer	C Leech – zoom monthly charge	14.39
Bank Transfer	Aylesbury Mains – light repairs	48.48
Bank Transfer	G Leaver – MK Surveys	660.00
	TOTAL	1,966.30

1768.3 Other financial matters:

1768.3.1 On-line banking/payments
Cllr Wight is still to register for online banking.

1768.3.2 Budget and Precept – 2021/22
The Chairman proposed, seconded by Cllr Wight to approve a budget of £37,500 and a precept of £35,942 for 2021/22, agreed by all those present. This was an increase of 3% over the 2020/21 precept. The Clerk to return the precept request form to Bucks Council by the middle of January. **(Action Clerk)**

<u>Income</u>	2021/22
Precept	35,942.00
Bank Int/MUGA Income	Var
Bucks CC Mowing rebate	1,558.00
TOTAL	37,500.00

<u>Regular Expenditure</u>	2021/22
Grass Cutting	9,000.00
Street Lights Elec/Maint	3,000.00
Clerks Salary (inc tax)	6,000.00
Clerks Office expenses	500.00



Audit Fees	500.00
Insurance	1,000.00
Subscriptions	350.00
Newsletter	550.00
Churchyard	400.00
Clock Maintenance	200.00
Dog Bins emptying	1,250.00
Payroll Service	350.00
Expenses (Cllrs)	150.00
Play Area Inspections	550.00
Play Area maintenance	400.00
MUGA	1,000.00
Youth Café	4,500.00
Gen Village Exp inc elec fees	3,000.00
Legal contingency	2,000.00
Parish Hall fund	2,800.00
TOTAL	37,500.00

<u>Projects expenditure - reserves</u>	<u>2021/22</u>
Traffic Calming measures	52,542.00
Maintenance - general	5,000.00
Grass/lights/carpark/sign/ meeting room	10,000.00
TOTAL	67,542.00

1769 **Public Participation**

There were no comments from members of the public.

1770 **Planning:**

1770.1 Planning Applications

- 1770.1.1 20/03605/APP - 48 Pound Hill – first floor extension. The Parish Council has no objection to the application. The house is not visible from the main road, is not in the conservation area, or a listed building and the plans appear to be well thought through and represent an enhancement to the existing structure.
- 1770.1.2 20/03993/APP – 3 Warners Close – new single storey side and rear extensions and internal alterations. The Parish Council has no objection to the application. The proposal seeks to create some additional space on top of that which was proposed in the previous application. The design and access statement for 20/01085/APP shows that the applicants have thought about the development with regards to the neighbouring property at number 2 and they have taken significant steps to mitigate any impact on that property. The layout and choice of materials will be in keeping with the neighbouring developments and the proposed changes are sympathetic improvements.
- 1770.1.3 20/03656/APP – 2 Warners Close – Erection of a lower ground floor side garage with roof terrace above and the construction of a lower ground rear extension. Removal of a ground level glazed roof serving an underground space and the construction of a ground level roof decking with walk on rooflights. Addition of timber cladding to existing



brickwork, replacement of balustrading to existing front terrace, replacement of existing windows and new external works including the introduction of front railings. The Parish Council support the application and the changes over the previously approved alterations.

1770.2 Amended Plans:

1770.2.1 20/02171/APP – 53 Lower Way – erection of a garden annex with 2 bedrooms and a lounge/kitchen. The Parish Council support the application with the amendments.

1770.3 Decisions:

1770.3.1 20/03456/APP – Priory Cottage, Church Lane – removal of existing conservatory and erection of single storey rear extension with new front entrance gates and front stone boundary wall. Approved

1770.4 Other Planning Matters

1770.4.1 Planning Responsibility – Dec/Jan
Cllr Middleton to review planning applications received.

1770.4.2 Cuff Lane development – boundary query
It was reported that the wall has now been built in the correct position.

1771 **Review of Projects**

1771.1 Traffic Calming Measures

The Chairman said that he will contact TfB to start progressing the remaining measures.

1771.1.1 Winslow and Villages Community Board award
The Chairman said that he attended a recent meeting. Great Brickhill have been awarded £20,000 towards traffic calming, official confirmation is awaited. This was welcomed by the Parish Council.

1772 **Village Improvements Committee**

The new kissing gate installation has now been completed at Green End. The dog bin has been relocated to the pedestrian entrance to the cricket field. The Clerk to report the new location of the dog bin to Waste Services. **(Action Clerk)**

1773 **Village Matters**

1773.1 Registered land in Great Brickhill
Nothing to report.

1773.2 Public footpaths – progress (Pochards Lake to Cuff Lane)
Nothing to report.

1773.3 Speedwatch
Nothing to report.

1773.4 Lights beyond repair – quotation

The Clerk reported that she had received an email and quote from Aylesbury Mains regarding lights that are beyond repair outside Stockwood House and opposite 4/6 Cuff Lane. To disconnect and remove the existing lanterns and carry out the required works, the cost would be £276.00 + VAT x 2. Alternatively, to disconnect and remove the existing lanterns and supply and fit LED Lanterns, the cost would be £286.00 + VAT x 2. Cllr Wight proposed, seconded by the Chairman to accept the LED quote of £286 plus VAT x 2, agreed by all those present. The Chairman to take a closer look at the quote before the Clerk confirms acceptance of the quote.

(Action Chairman/Clerk)



- 1773.5 Cuff Lane – residents only parking
The Chairman said that a resident has informed him that Bucks Council has agreed to residents only parking in Cuff Lane. The Clerk said that the Parish Council has not been informed of this and that she had contacted Cllr Scott Raven and that he was looking into it. The Clerk to chase this up. The Chairman said that the Parish Council would likely have to pay for the work required. **(Action Clerk)**
- 1773.6 31 and 33 Pound Hill – new driveways
The Chairman said that the residents of 31 Pound Hill have put in a separate driveway to separate the shared driveway with 33 Pound Hill. Although there were some issues/queries, this has now been resolved and Highways are happy with the changes. The Chairman reported that the owner has said that the Parish Council should have approached them before informing enforcement. He said that the Parish Council should have an impartial process and that this could form part of the Parish Council operations review.
- 1773.7 Dog Bin
The Chairman said that a dog bin has been requested to be installed in the entrance to the graveyard. He said that he will assess the location. **(Action Chairman)**
- 1773.8 COVID-19
Requests for help are still being received by the Support Group.
- 1774 **Play Areas**
Cllr Bratt said that he will order the second ladybird antenna and arrange fitting. The MUGA will be re-opened on 2nd December when the lockdown has ended. It was agreed that the 'roundabout' play equipment should be reinstated (if a space can be found) and the matting under the 2 swings replaced.
- 1775 **Parish Council Administration**
1775.1 Sub-Committee operations review
Cllr Boad and Cllr Haydon to liaise to discuss the review. **(Action Cllrs Haydon/Boad)**
- 1776 **Correspondence:**
War Memorials Trust Newsletter
- 1777 **Matters for the newsletter**
Merry Christmas from the Parish Council, hedgecutting, supporting local business, considerate parking
- 1778 **Date of next meeting** – Parish Council Meeting - Tuesday 5th January 2021 at 7.30pm
- 1779 **The meeting closed at 9.25pm**