



**MINUTES of the Meeting of Great Brickhill Parish Council
held on Tuesday 5th May 2020 at 7.30pm
by Zoom video conferencing**

PRESENT: Cllrs Mr C Leech (Chairman), Mr K Boad, Mr D Bratt, Mrs J Heydon, Mr R Kettle,
Mr A Middleton, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), 3 members of the public were present
Agenda for members of the public circulated on the newsletter InfoLine

1652 **Apologies for absence** – none

1653 **Minutes**

The minutes of the meeting held on 7th April 2020 were approved. The Chairman proposed, seconded by Cllr Bratt the approval of the minutes as a true record, all agreed by those present and to be signed by the Chairman at the next meeting in person.

1654 **Declarations of Interest**

Cllr Leech (Chairman) – finance Point 1657.2
Cllr Middleton – finance Point 1657.2
Cllr Bratt – Planning Point 1659.1.1 Personal interest

1655 **Matters arising**

There were no matters arising.

1656 **Reports**

1656.1 Buckinghamshire Council

1656.1.1 New County Cllr/Resignations

It was confirmed that Janet Blake and Neil Blake have resigned as County and District Cllrs. Cllr Scott Raven attended the meeting and introduced himself as Great Brickhill's new County Cllr and was welcomed to the meeting by the Chairman. Cllr Raven said that he will represent Great Brickhill in conjunction with Cllr Ben Everitt. The electoral wards of the new council are based on those of the former County Council and now includes Great Brickhill, Drayton Parslow, Newton Longville, Mursley, Stewkley, Soulbury, Stoke Hammond, North Marston, Oving, and Quainton. As there are a number of Parish Council's in his ward, Cllr Raven said that it is unlikely that he can attend all meetings. He said that he will send any updates by email and will try to attend one meeting in every three months.

1656.1.2 VALP/HS2/Expressway

The Council are due to send comments regarding VALP to the Inspector but this has been delayed due to Covid-19. There is nothing further to report at the moment regarding HS2 and the Expressway.

1656.2 Parish Hall Committee

1656.2.1 Project 2020 – Parish Hall improvements

Cllr Bratt said that the builder will commence work on Monday 11th May. Zoom meetings and physical meetings have been held with the builder. The final plans for the kitchen have been drawn up and circulated. Some bricks will be taken out of the car park temporarily while the build is progressing. There will be no interruption to the hall activities.



1656.2.2 Little Ashes Pre-School – Log Cabin and Forest School
 Cllr Bratt said that the deposit for the log cabin has been paid and it is now on order. Planning permission is awaited but this should not be an issue. Cllrs queried whether Little Ashes Pre-School will be viable what with the current Covid-19 situation. Cllr Bratt said that staff have been furloughed but the school are still receiving government funding for early years education. More clarification is expected in June/July.

1657 **Finance:**

1657.1 Bank balances and finance report:
 The Clerk said that she is in the process of setting up the new finance report.

Barclays/Santander	£
Community (Barclays)	28,853.68
Business Reserve (Barclays)	4,301.87
MUGA Sinking Fund (Barclays)	8,127.01
Parish Hall Budget (Barclays)	14,091.85
Business Reserve (Santander)	56,728.19
Business Bond (Santander)	85,412.29
TOTAL	197,514.89

1657.2 The Chairman proposed, seconded by Cllr Bratt the approval of the following payments, all agreed. The two invoices for MGA to be submitted for payment later in the month on receipt of the draw-down of the remainder of the grant from Bucks Council, Cllr Bratt to confirm.
(Action Cllr Bratt/Clerk)

Payment method	Payee	£
Bank Transfer	Clerk – salary	446.08
Bank Transfer	Clerk – expenses	26.00
Bank Transfer	Turney Landscapes – grass cutting	750.00
Bank Transfer	Youth Café	300.00
Bank Transfer	C Leech – zoom monthly charge	14.39
Bank Transfer	BMKALC – membership	162.23
Bank Transfer	Copywrite Business Services – newsletter funding	550.00
Bank Transfer	A Middleton – website renewal	79.68
Bank Transfer	E.ON – electricity bill	553.55
Bank Transfer	Zurich Minicipal -insurance renewal	881.83
Chq (Santander)	Ringway Jacobs – traffic calming measures to April 2020	20,949.48
Bank Transfer	MGA – hall building works	15,313.67
Bank Transfer	MGA – hall building works	4,272.15
	TOTAL	44,299.06

1657.3 Other financial matters:

1657.3.1 On-line banking/payments
 Cllr Wight is still to register for online banking.
(Action Cllr Wight)

1657.3.2 Santander Business Bond - maturity
 The Clerk said that the interest on the Bond amounted to £412.29 and she has again requested a copy of the final statement. The Chairman and Cllrs agreed to hold a short finance meeting to decide whether to take up another bond and discuss cash flow and the transfer of funds to Barclays.
(Action ALL)



- 1657.3.3 Annual Audit of Accounts 2019/20
The Clerk said that she is now working on the year end accounts and audit. This will need to be approved at the June meeting and signed by the Chairman. The internal audit is to be done remotely.
(Action Clerk)
- 1657.3.4 Precept £17,505 received
Noted by the Parish Council.
- 1657.3.5 Insurance
The Parish Council agreed not to include the MUGA on the insurance schedule and resolved to accept the quotation to renew the insurance of £881.83 with a five year long term agreement.
- 1657.3.6 Parish Council laptop
The Parish Council resolved to purchase a laptop for the Clerk to use at a cost of no more than £500, the Chairman to action.
(Action Chairman)

1658 **Public Participation**

Paul Stearman had a query with regard to the log cabin lighting and said he will correspond with Cllr Bratt.

1659 **Planning:**

1659.1 Planning Applications

- 1659.1.1 20/01228/APP – Baileywell 16A Heath Road – single storey front and rear extensions. The Parish Council support the application. The proposed development is both single storey and not enormous and will be in keeping with similar extensions around the village.
- 1659.1.2 20/01227/APP – Bryerley Springs Farm, Galley Lane – extension to existing hay barn. The Parish Council support the application. The proposal seeks to reduce plastics used on site and enlarge an agricultural building that is set apart from the main hub of the farm.

1659.2 Decisions:

- 1659.2.1 20/00290/APP – Rectory Farm, Church Lane – erection of an agricultural building to provide suitable housing and isolation for breeding bulls and cows. Approved
- 1659.2.2 20/00572/APP - Rectory Farm, Church Lane – erection of an agricultural building for housing cattle. Approved
- 1659.2.3 20/00553/COUAR - Paper Mill Farm – determination as to whether prior approval is required. Refused
- 1659.2.4 19/02872/APP - 46 Pound Hill – erection of detached dwelling. Refused
- 1659.2.5 19/02343/AOP - The Three Locks Farm, Partridge Hill - erection of agricultural workers dwelling. Approved
- 1659.2.6 19/00766/AOP - The Old Farm, Ivy Lane – outline application for the erection of three detached dwellings and associated access. Withdrawn

1659.3 Other Planning Matters

- 1659.3.1 Planning Responsibility – May/June
Cllr Middleton to review planning applications received.



1659.3.2 20/01061/APP – Land off John Horncapps Lane
The Chairman confirmed that an email had been received from the applicant stating their justification for applying to erect a stable. Cllrs agreed that the applicants should take this up with the planning department. The Parish Council discussed the application at the last meeting and made a decision to object and the time for comments has expired. The Parish Council are only a consultee in the process and the final decision is not made by the Parish Council so the applicants are advised to send their letter to the planning department. The Clerk to respond. **(Action Clerk)**

1659.3.3 19/03952/APP - Park Farm
The Chairman said that the applicants have corresponded with the Parish Council regarding the potential refusal of their application. The original application was refused and amendments were made to the application and submitted but this is also likely to be refused. The Parish Council and other parties were in favour of the application to sympathetically restore the barns which are deteriorating. The Parish Council were therefore asked if they could provide any assistance. County Cllr Raven said that he will speak to the Case Officer at Bucks Council and ask why they are looking to refuse/approve it.

1660 **Review of Projects**

1660.1 Traffic Calming Measures

The Chairman said that the resurfacing along Lower Way is to be done in due course.

1661 **Village Improvements Committee**

It was resolved for Cllr Kettle to purchase more aggregate for the field drain at a cost of £60.

1662 **Village Matters:**

1662.1 Unregistered land in Great Brickhill

Nothing to report.

1662.2 Public footpaths – progress (Pochards Lake to Cuff Lane)

Nothing to report. The Chairman agreed to look at land registry documents.

(Action Chairman)

1662.3 Speedwatch

Speedwatch cannot be undertaken due to the Covid-19 restrictions.

1662.4 COVID-19

Cllr Haydon said that the WhatsApp group is a lifeline for people in the village. A great support network has been created.

Cllr Bratt said that some grants have been obtained by local organisations to help those affected by Covid-19.

1663 **Play Areas**

1663.1 ROPSA – annual play area inspection May/June

The Clerk was asked to cancel the inspection for the moment as the play areas are shut off and the inspection cannot take place. **(Action Clerk)**

1664 **Parish Council Administration**

1664.1 Asset Register/Risk Assessment/Standing Orders/Financial Regulations – review

To be reviewed at the June meeting. The Clerk to add 'virus risk' to the risk assessment. **(Action Clerk)**



1665 **Correspondence:** No correspondence.

1666 **Matters for the newsletter**
Car park and building works

1667 **Date of next meeting** – Parish Council Meeting - Tuesday 2nd June 2020 at 7.30pm

1668 **The meeting closed at 9.10pm**