



MINUTES of the Meeting of Great Brickhill Parish Council held on Tuesday 3rd March 2020 at 7.30pm in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr K Boad, Mr D Bratt, Mr R Kettle,
Mr A Middleton, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), 1 member of the public was present

1618 **Apologies for absence** – Cllr Mrs J Haydon

1618.1 Councillor co-option

The Chairman proposed that Mr Keith Boad be co-opted onto the Council as a Parish Councillor, seconded by Cllr Middleton. The co-option was agreed. Cllr Boad signed a Declaration of Acceptance of Office.

1619 **Minutes**

The minutes of the meeting held on 4th February 2020 were approved. Cllr Bratt proposed, seconded by Cllr Wight the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1620 **Declarations of Interest**

Cllr Kettle – finance Point 1623.2

Cllr Bratt – finance Point 1623.2

1621 **Matters arising**

There were no matters arising.

1622 **Reports**

1622.1 County Cllr Blake

County Cllr Blake was not present.

1622.2 District Cllr Blake

District Cllr Blake was not present.

1622.2.1

Vale of Aylesbury Local Plan
Nothing to report.

1622.2.2

Expressway

The Expressway Action Group will be holding a meeting in the Parish Hall on 12th March at 7.30pm.

1622.2.3

Single Unitary Authority
Nothing to report.

1622.3 Parish Hall Committee

1622.3.1

Project 2020 – Parish Hall improvements

Cllr Bratt gave out a sheet showing the current financial status of the upcoming refurbishment works and grants applied for/obtained. The builder has now been selected. New windows will be fitted in the main hall in April/May.

1622.3.2

Little Ashes Pre-School – Log Cabin and Forest School

Cllr Bratt said that a report is awaited from the AVDC Officer regarding the siting of the cabin. A LAF grant is to be applied for.



1623 **Finance:**

1623.1 Bank balances and finance report:

| Barclays/Santander | £ |
|------------------------------|-------------------|
| Community (Barclays) | 29,697.08 |
| Business Reserve (Barclays) | 4,300.36 |
| MUGA Sinking Fund | 8,165.80 |
| Parish Hall Budget | 13,741.76 |
| Business Reserve (Santander) | 56,695.66 |
| Business Bond (Santander) | 85,000.00 |
| TOTAL | 197,600.66 |

1623.2 The Chairman proposed, seconded by Cllr Middleton the approval of the following payments, all agreed:

| Payment method | Payee | £ |
|--------------------|---|------------------|
| Bank Transfer | Clerk – salary | 439.24 |
| Bank Transfer | Clerk – expenses | 41.72 |
| Bank Transfer | Turney Landscapes – grass cutting | 750.00 |
| Bank Transfer | Youth Café | 368.11 |
| Bank Transfer | Total Play – MUGA roof net | 4,980.00 |
| Bank Transfer | D Bratt – mileage expenses | 123.75 |
| Bank Transfer | MGA Design and Build – 20% deposit of build | 30,627.33 |
| Bank Transfer | MGA Design and Build – payment 1 | 3,855.49 |
| Bank Transfer | SCAS – Manger Lifting Cushion | 1,050.00 |
| Bank Transfer | Steve Dear Tree Services – Oak tree | 840.00 |
| Chq 777 | Bucks Best Village Competition | 25.00 |
| Chq 778 | PCC – churchyard maintenance | 400.00 |
| Bank Transfer | Cllr Kettle – re-imburse aggregate | 59.80 |
| | TOTAL | 38,555.44 |

1623.3 Other financial matters:

- 1623.3.1 On-line banking/payments
Cllr Wight is still to register for online banking.
(Action Cllr Wight)
- 1623.3.2 Santander Business Bond - maturity
Pending due to traffic calming measures.
- 1623.3.3 Community First Responder donation to equipment - grant
Cllr Bratt said that the grant application was submitted and a grant of £960.00 awarded and it was resolved that the remainder of the cost of the equipment of £90.00 be paid by the Parish Council
- 1623.3.4 Grants awaited
The grant of £1,800 for the MUGA netting is awaited. When received and confirmation that the netting has been installed, payment of the invoice for £4,980 to be submitted.

Grant awards for the Parish Hall building works are awaited. When received, both of the MGA Design and Build payments to be submitted. Cllr Bratt and the Clerk to confer.
(Action Cllr Bratt/Clerk)
- 1623.3.5 MUGA – income £84, £50, £31
Noted by the Parish Council.



1624 **Public Participation**

A resident said that the trees for the end of the cricket field have been ordered. A Scots Pine has also been ordered. The Chairman suggested that the trees are tied to sturdy posts.

It was reported that the fence along by Foxhole is falling down and the posts have rotted. VIC to take a look and ascertain the work involved.

1625 **Planning:**

1625.1 Planning Applications

- 1625.1.1 20/00449/APP – 20/00450/ALB - 56 Lower Way – conversion of attic space to bedroom with ensuite, additional staircase, 5 No new dormer windows, first floor wet room and fixed loft ladder. The Parish Council object to the application on two points: Firstly, the proposed dormer windows will irreversibly change the form and character of one of the village's most prominent buildings (which is listed and in the conservation area) overlooking the church. Secondly, the application form states that on the exterior of the building there will be red multibrick and stained weatherboarding. The proposed elevations appear to show timber weatherboarding on the exterior of the house which would again irreversibly change the form and character of this building in such a prominent village location.
- 1625.1.2 20/00290/APP – Rectory Farm , Church Lane – erection of an agricultural building to provide suitable housing and isolation for breeding bulls and cows. The Parish Council support the application and the local farming community for their requirement to house cattle in the winter.
- 1625.1.3 20/00572/APP – Rectory Farm, Church Lane – erection of an agricultural building for housing cattle. The Parish Council support the application and the local farming community for their requirement to house cattle in the winter.
- 1625.1.4 20/00553/COUAR – Paper Mill Farm, Bragenham Side Stoke Lane – determination as to whether prior approval is required in respect of transport and highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into a dwelling house (Class Q (a)) and in relation to design and external appearance of the building (Class Q (b)). The Parish Council object to the application. The Parish Council maintains its objection to this application, for all the reasons set out in the document relating to 17/01446/COUAR. The application seeks to gain an additional three years to develop the project. In particular, the Parish Council objects because at the time of the original application the building had agricultural tenants. That agricultural tenancy was terminated with the express intention of carrying out development. This is contrary to the terms of Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015. When the application was originally made in 2017 an agricultural tenancy on the site had been terminated only a few months before, with the express purpose of carrying out development under Class Q. This was not a building which was redundant for agricultural use. The tenants have subsequently applied for planning permission for several new buildings to house their cattle and associated activities. Please see applications: 16/01992/AGN; 17/00593/APP; 20/00290/APP; 20/00572/APP; all relating to Rectory Farm Great Brickhill, where the farmer was the previous tenant of Paper Mill Farm. All of these applications have been made as a direct consequence of the termination of their tenancy.



- 1625.1.5 20/00648/APP – Hill Side Farm, Ivy Lane – conversion of an agricultural building to a dwelling. The Parish Council has no objection to the application but would like it restricted to a single storey building.
- 1625.2 Decisions:
- 1625.2.1 Minor amendment – 19/03066/APP – Great Brickhill Manor, Church Lane – creation of a new porch and private access road to the front, demolition of an existing garage and erection of a new timber framed garage building to the south west. Approved.
- 1625.2.2 19/04424/APP – 7 Cuff Lane – erection of carport. Approved.
- 1625.3 Other Planning Matters
- 1625.3.1 Planning Responsibility – Mar/Apr
Cllr Middleton to review planning applications received.
- 1626 **Review of Projects**
- 1626.1 Traffic Calming Measures
Nothing to report.
- 1627 **Village Improvements Committee**
The Chairman said that the recent storms have impacted on the installation of the land drain. The work is ongoing.
- Cllr Kettle proposed, seconded by Cllr Bratt for the Chairman to order some new Laurel bushes to be placed near the play area at a cost of no more than £50, agreed by all.
- 1628 **Village Matters:**
- 1628.1 Unregistered land in Great Brickhill
The Chairman said that he is chasing up the alternative quote to include the footpath at Green End.
- 1628.2 Public footpaths – progress (Pochards Lake to Cuff Lane)
The Chairman said he has not yet had a reply from Kathryn Layland.
- 1628.3 War Memorial – steps breaking up
Cllr Kettle confirmed that the remedial work is due to be undertaken by a local contractor free of charge and that the Church are organising the work. Remove from the agenda.
- 1628.4 Speedwatch
The Chairman said that there was good attendance at a recent training session. The speedwatch equipment can be loaned from Newton Longville as required. The Parish Council could consider purchasing its own equipment in the future.
- 1628.5 VE Day 75th Anniversary Celebrations
Cllrs Wight and Middleton to arrange a meeting with all participants to discuss it further. An article to be put in the newsletter. **(Action Cllrs Wight/Middleton)**
- 1628.6 Road off Pound Hill
The Parish Council agreed no action be taken. Remove from the agenda.
- 1628.7 Oak Tree Work
The work to the tree will be done on 4th March.
- 1628.8 Best Kept Village Competition
The Clerk to submit the application form. Cllr Wight to request the involvement of the Gardening Club. **(Action Clerk/Cllr Wight)**



1629 **Play Areas**

Cllr Bratt said that grass is growing through the astroturf and it needs spraying. The Chairman said that the matting under the swings will need replacing at some point.

1630 **Parish Council Administration**

1630.1 Asset Register/Risk Assessment/Standing Orders/Financial Regulations – review
The Clerk to query whether the MUGA should be insured. Cllrs to review the documents at the April meeting. **(Action Clerk)**

1631 **Correspondence:** Local Council Review

1632 **Matters for the newsletter**

VE Day, new Cllr

1633 **Date of next meeting** – Parish Council Meeting - Tuesday 7th April 2020 at 7.30pm

1634 **The meeting closed at 9.50pm**