



## MINUTES of the Meeting of Great Brickhill Parish Council held on Tuesday 7<sup>th</sup> January 2020 at 7.30pm in the Parish Hall, Great Brickhill

**PRESENT:** Cllrs Mr C Leech (Chairman), Mr D Bratt, Mr A Middleton, ,

**IN ATTENDANCE:** Mrs K Barker (Clerk), 2 members of the public were present

1586 **Apologies for absence** – Cllrs Mrs J Haydon, Mr R Kettle, Ms B Wight,  
District Cllr Mr N Blake, County Cllr Mrs J Blake

1586.1 Councillor vacancy

The Chairman said that he has received an expression of interest.

1587 **Minutes**

The minutes of the meeting held on 3<sup>rd</sup> December 2019 were approved. The Chairman proposed, seconded by Cllr Middleton the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1588 **Declarations of Interest**

There were no declarations of interest.

1589 **Matters arising**

There were no matters arising.

1590 **Reports**

1590.1 County Cllr Blake

County Cllr Blake was not present.

1590.2 District Cllr Blake

District Cllr Blake was not present.

1590.2.1 Vale of Aylesbury Local Plan  
Nothing to report.

1590.2.2 Expressway  
The Chairman said that he will ask for a Representative from the Expressway Action Group to give a presentation to the village.

1590.2.3 Single Unitary Authority  
Nothing to report.

1590.3 Parish Hall Committee

1590.3.1 Re-appointment of Committee members of PHC

The Chairman proposed, seconded by Cllr Middleton the re-appointment of the Parish Hall Committee members who consist of:  
Roger Blofeld

David Bratt – Chairman and Trustee

Mark Coram – Caretaker

Celia Feetham – Trustee

Jean Griffiths – Trustee

James Hu – Treasurer and Trustee

Charlotte Monk

Paul Murray

Debbie Pincott – Booking Clerk and Trustee



Andrew Smith – Deputy Chairman  
Natalie Williams

Cllr Bratt said that the PHC AGM will be held on Tuesday 14<sup>th</sup> January and the re-appointment of the Committee members will be ratified then.

- 1590.3.2 Project 2020 – Parish Hall improvements  
Cllr Bratt said that with grants obtained, there is enough money to go ahead with the work. He said that he will be contacting some builders to obtain quotes. The deadline for the conclusion of the work is the August bank holiday.
- 1590.3.3 Little Ashes Pre-School – Log Cabin and Forest School  
Cllr Bratt said that grants are still being looked into. The pre-school may be able to apply for a grant from the National Lottery. Cllr Bratt said that he has applied to AVDC for a Planning Officer to attend a site visit to advise the best siting for the log cabin. He said that he hopes that the log cabin will go through as permitted development.
- 1590.3.4 Grant endorsement £2,000 – MUGA nets, total cost £4,150 plus VAT  
Grant endorsement £1,200 – Community Responder Manger Elk  
The Chairman signed the grant application forms on behalf of the Parish Council.

1591 **Finance:**

1591.1 Bank balances and finance report:

<b>Barclays/Santander</b>	£
Community (Barclays)	34,435.55
Business Reserve (Barclays)	4,300.36
MUGA Sinking Fund	6,231.80
Parish Hall Budget	4,460.78
Business Reserve (Santander)	56,662.02
Business Bond (Santander)	85,000.00
<b>TOTAL</b>	<b>191,090.51</b>

1591.2 The Chairman proposed, seconded by Cllr Middleton the approval of the following payments, all agreed:

Payment method	Payee	£
Bank Transfer	Clerk – salary	526.60
Bank Transfer	Clerk – expenses	44.47
Chq	HMRC – Clerks Tax	20.20
Bank Transfer	Turney Landscapes – grass cutting	750.00
Bank Transfer	Youth Café	382.92
Bank Transfer	MK Fire – equipment service	133.93
Bank Transfer	SLCC – membership	161.00
Bank Transfer	CPM – play area inspections	90.00
Bank Transfer	Barbara Osborne Business Services – payroll	64.50
Bank Transfer	AVDC – dog bin emptying	872.45
Bank Transfer	Re-imburement of cost of request for site visit	156.00
	<b>TOTAL</b>	<b>3,202.07</b>

1591.3 Other financial matters:

- 1591.3.1 On-line banking/payments  
Cllr Wight is still to register for online banking.

**(Action Cllr Wight)**



1591.3.2 Santander Business Bond - maturity  
Pending due to traffic calming measures.

1591.3.3 Community First Responder donation to equipment - grant  
See Point 1590.3.4

**1592 Public Participation**

A resident said that he will confirm details of the trees to be planted along the cricket field and they will be planted in February. Trees will be re-planted in the Spinney when the location of the log cabin is ascertained.

**1593 Planning:**

**1593.1 Planning Applications**

1593.1.1 19/04309/APP – 17 Duck End – proposed loft conversion including front and rear dormers. The Parish Council object pending a redesign of the rear dormers which need to be in keeping with the neighbouring properties.

1593.1.2 19/04065/ACL – Bryerley Springs Farm, Galley Lane – application for a lawful development certificate for an existing development of use of 2 flats. The Parish Council has no objection but commented that they would prefer the application to have been made in advance and not retrospective.

1593.1.3 19/04314/APP – Bryerley Springs Farm, Galley Lane – conversion of stables to a flat. 2 Cllrs voted to object and 1 voted no objection, the vote of objection was carried. The Parish Council object to the application as there is no covering letter to support the application and therefore no justification has been shown of a further residential dwelling in a rural area (contrary to planning policy).

1593.1.4 19/04424/APP – 7 Cuff Lane – erection of carport. The Parish Council support the application. It will not affect the street scene and is screened by hedging and in keeping with the vicinity.

**1593.2 Decisions:**

1593.2.1 19/02458/APP – Link House, 5 Cuff Lane – Wooden decorative pergola (retrospective). Approved

1593.2.2 19/03683/FULL – 17 Duck End – loft conversion including front and rear dormers. Refused

**1593.3 Other Planning Matters**

1593.3.1 Planning Responsibility – Jan/Feb  
Cllr Middleton to review planning applications received.

1593.3.2 Appeal – 19/01315/APP – 48 Green End – garage loft conversion with new dormer and erection of timber shed. Noted by the Parish Council.

**1594 Review of Projects**

**1594.1 Traffic Calming Measures**

The Chairman confirmed that some measures have been instigated. He said that he is awaiting a response regarding the RSA report and he will chase this up.

**(Action Chairman)**

**1595 Village Improvements Committee**

The Chairman confirmed that ivy has been removed from the lamp post in Lower Way and from the tree on Green End. Some remedial work needs undertaking in Jacks Lane to



initiate a land drainage pipe. The Chairman proposed, seconded by Cllr Bratt to spend up to £250 on the materials required, all agreed. Cllr Bratt to arrange for the trimming of the Oak tree in the Spinney as previously agreed. **(Action Chairman/Cllr Bratt)**

1595.1 Green End – planting of trees  
The Chairman confirmed the trees have been planted

1596 **Village Matters:**

1596.1 Unregistered land in Great Brickhill  
The Chairman said that the strip of land by Horsepond has not yet been registered.

1596.2 Public footpaths – progress (Pochards Lake to Cuff Lane)  
The Chairman to contact Kathryn Layland to obtain any documents she may have. **(Action Chairman)**

1596.5 War Memorial – steps breaking up  
Nothing to report.

1596.4 Allotment rubbish  
The Chairman confirmed that 3 quotes have been obtained. The Chairman proposed, seconded by Cllr Bratt to accept the quote from Oracle Solutions of £550 plus VAT, all agreed. The Chairman to contact Oracle Solutions to arrange for the work to be undertaken. **(Action Chairman)**

The Chairman said that he will make contact with the allotment association to discuss the drawing up of an allotment agreement. **(Action Chairman)**

1596.5 Speedwatch  
The Chairman said that training will be undertaken in February 2020.

1596.6 Devolved Services  
The Chairman said that VAHT have decided that they will no longer be cutting grass that forms part of the public highway, and the 74 m2 in the map provided to Great Brickhill Parish Council is considered public highway. BCC have said that there is not much they can do apart from reaching out to Local Councils to explain the situation and identify if the additional grass cutting can be absorbed within the existing Devolution Agreement. The Chairman to respond to BCC. **(Action Chairman)**

1596.6.1 Devolution Agreement – for signature  
The Clerk to email a copy of the agreement to the Chairman for perusal. **(Action Clerk)**

1596.7 VE Day 75<sup>th</sup> Anniversary Celebrations  
The Parish Council to decide whether to hold a celebratory event.

1597 **Play Areas**

1597.1 Play Area reports  
The reports were noted. Some weed spraying in the MUGA needs to be done.

1598 **Correspondence:** None

1599 **Matters for the newsletter**

Hedge cutting

1600 **Date of next meeting** – Parish Council Meeting - Tuesday 4<sup>th</sup> February 2020 at 7.30pm

1601 **The meeting closed at 9.05pm**