



MINUTES of the Annual Meeting of Great Brickhill Parish Council held on Tuesday 7th May 2019 at 6.30pm in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr D Bratt, Mr R Kettle, Mr A Middleton, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), 7 members of the public were present

1479 **Election of Chairman and Vice Chairman**

Election of Chairman – Cllr Wight proposed Cllr Leech be elected as Chairman. Cllr Bratt seconded the motion. There being no other nominations and Cllr Leech being willing to accept, he was duly appointed as Chairman of Great Brickhill Parish Council. Cllr Leech signed the acceptance of Office form. Cllr Leech said that he would like to step down as Chairman next year.

Election of Vice-Chairman – Cllr Leech proposed Cllr Wight be elected as Vice-Chairman. Cllr Middleton seconded the motion. There being no other nominations and Cllr Wight being willing to accept, she was duly appointed as Vice-Chairman of Great Brickhill Parish Council.

1480 **Apologies for absence** – Cllr Mrs W New, Mrs K Leyland

1481 **Minutes**

The minutes of the meeting held on 2nd April 2019 were approved. Cllr Bratt proposed, seconded by Cllr Kettle the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1482 **Declarations of Interest**

Cllr Wight – Planning Point 1487.1.2 - personal, Point 1487.1.7 – personal and prejudicial

1483 **Matters arising**

There were no matters arising.

1484 **Reports**

1484.1 Parish Hall Committee

Cllr Bratt said that the hall floor has been refurbished and looks very good. A cricket ball has broken the outer window in the main hall, the inside pane is unbroken so it will not be replaced for now until a decision is made regarding the replacement windows.

1484.1.1 New signage for hall
Nothing to report.

1484.1.2 Funding for hall works
Cllr Bratt said that Contractors were invited to supply quotes for the refurbishment works. A grant application will be made to Aylesbury Vale for £150,000. This will need to be made by the Parish Council. A survey will need to be undertaken as this is required by the grant authority and it will be placed in the next newsletter.

1485 **Finance:**

1485.1 Bank balances:

Barclays/Santander	£
Community (Barclays)	26,934.54



Business Reserve (Barclays)	4,293.94
MUGA Sinking Fund	4,439.15
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	56,529.62
Business Bond (Santander)	85,000.00
TOTAL	177,197.29

1485.2 The Chairman proposed, seconded by Cllr Wight the approval of the following payments, all agreed:

Cheque Number	Payee	£
700752	K Barker – salary	526.60
700752	K Barker – expenses	28.22
700752	K Barker – expenses – shredder	153.99
700753	HMRC – Clerks tax	20.20
700754	Turney Landscapes – grass cutting	750.00
700755	Zurich Municipal – insurance renewal	810.27
700756	E.on – electricity bill	524.35
700757	Marco Loxley – Youth Café	366.34
700758	Great Brickhill Tennis Club – resurfacing courts	500.00
	TOTAL	3,679.97

1485.3 Other financial matters:

- 1485.3.1 Annual Audit 2018/19 – approval of accounts Accounting Statement/Governance Statement
The Parish Council approved the Annual Governance Statement and the Chairman duly signed the Annual Governance Statement to confirm approval by the Council. The Parish Council approved the Statement of Accounts and the Chairman duly signed the Statement of Accounts to confirm approval by the Council. The Annual Governance Statement and the Statement of Accounts were proposed for approval by Cllr Bratt, seconded by Cllr Wight and agreed by all. The Clerk to return the Annual Return to the External Auditor once the internal audit has taken place on 30th May and place the finance documents on the website. **(Action Clerk)**
- 1485.3.2 On-line banking/payments
Cllr Bratt confirmed that he has registered for online banking. The Chairman and Cllr Wight still to register. **(Action Chairman/Cllr Wight)**
- 1485.3.3 Precept – 1st half received £16,615
Noted by the Parish Council.
- 1485.3.4 BCC - £1,557.98 – mowing refund
Noted by the Parish Council.
- 1485.3.5 Insurance renewal
The Parish Council agreed to renew the insurance with Zurich and extend the 3 year long term agreement.
- 1485.3.6 Transfer of MUGA budget £1,000 into MUGA sinking fund Acct
Noted by the Parish Council.

1486 **Public Participation**

A member of the public said that they would like a meeting with the Parish Council to discuss the way forward for the repairs to the cemetery wall. A meeting to be arranged.



1487 **Planning:**

1487.1 Planning Applications

- 1487.1.1 19/01247/APP – 7 Cuff Lane – erection of first floor side extension. The Parish Council support the application.
- 1487.1.2 19/01290/APP – Lower Rectory Farm, Church Lane – erection of steel framed building to provide 450m² of mixed B1 and B2 use for an established business.
A member of the public spoke about his concerns regarding the traffic issues and the current road structure which is not suitable for large numbers of LGV's or HGV's. He has asked for a meeting with Highways.

The applicant said that that they hope that the application will be considered as a whole and not just considered on highways issues.

The Parish Council agreed that they support the business but there are concerns regarding the highway. The Chairman said that he will request a meeting with the County Cllr and Highways.
(Action Chairman)

The Clerk to comment on the planning portal that the Parish Council has concerns regarding the state of Mill Lane from its junction with Galley Lane to the entrance to Lower Rectory Farm. They therefore request a meeting with senior representatives from TfB so they can express their concerns and see what can be done to redress the collapse of this lane. The Parish Council will then be in a position to submit their comments as a consultee.
- 1487.1.3 19/01481/COUAR – Hill Side Farm, Ivy Lane – determination as to whether prior approval is required in respect of transport and highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into dwelling house (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)).
The Parish Council confirmed that prior approval is required in respect of transport and highway impact, noise, contamination risk, flooding and locational considerations for the conversion of the agricultural barn into a dwelling house and they fully expect to be consulted as a consultee.
- 1487.1.4 19/01561/APP – 40 Rotten Row – relocate proposed double detached garage and stop up existing access (amendment to planning approval Ref 18/01598/APP).
The Parish Council support the application.
- 1487.1.5 19/01315/APP – 48 Green End – garage loft conversion with new dormer and erection of timber shed.
The Parish Council support the application.
- 1487.1.6 19/01598/APP – St Margarets Farm, Little Brickhill Lane – change of use of a horse livery building and yard to two dwellings.

The Parish Council object to the application. The structural report indicates that the existing stable structure is robust enough to be used as the base for the conversion, yet the ecological report states that the stables will be demolished. The drawings indicate two separate dwellings and makes no reference to the change in elevations between the existing stable and the proposed



development. The Parish Council have no way of knowing how much higher the dwellings will be.

- 1487.1.7 19/01646/APP – Westfield Farm, Mill Lane – erection of detached outbuilding for ancillary purposes. The applicant said that they will write to the Parish Council to confirm that the structure will not be converted into a dwelling in the future. The Parish Council support the application.
- 1487.2 Decisions:
- 1487.2.1 19/00663/APP – Lower Rectory Farm, Unit 7, Church Lane – change of use of 50 m2 of mixed use A1/B2/B8 floorspace to A3 café. Approved. Noted by the Parish Council.
- 1487.2.2 19/00540/APP – 7 Lower Way – single storey side porch extension and single storey infill front extension. Approved. Noted by the Parish Council.
- 1487.3 Other Planning Matters
- 1487.3.1 Oxford/Cambridge expressway – update
The Chairman said that he attended the NBPPC meeting recently. It was strongly felt that the Government will use this development to build a number of new towns.
- 1487.3.2 Planning Responsibility – June
Cllr Middleton to review planning applications received.
- 1488 **Review of Projects**
- 1488.1 Traffic Calming Measures
The Chairman said that the project is moving forward. Some roads have been marked up to prepare for the work.
- 1489 **Village Matters:**
- 1489.1 Best Kept Village Competition
The Clerk said that judging will take place in June and residents should be mindful and keep the village tidy.
- 1490 **Matters for the newsletter**
Best Kept Village competition
- 1491 **Date of next meeting – Tuesday 4th June 2019 at 7.30pm**
- 1492 **The meeting closed at 7.55pm**