



**MINUTES of the Meeting of Great Brickhill Parish Council**  
**held on Tuesday 5<sup>th</sup> March 2019 at 7.30pm**  
**in the Parish Hall, Great Brickhill**

**PRESENT:** Cllrs Ms B Wight (Chairman), Mr D Bratt, Mr R Kettle, Mr A Middleton, Mrs W New

**IN ATTENDANCE:** Mrs K Barker (Clerk), no members of the public were present

1445 **Apologies for absence** – Cllrs Mr C Leech, Mrs K Leyland

1446 **Minutes**

The minutes of the meeting held on 5<sup>th</sup> February 2019 were approved. Cllr Bratt proposed, seconded by Cllr New the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1447 **Declarations of Interest**

There were no declarations of interest.

1448 **Matters arising**

There were no matters arising.

1449 **Reports (County and District Cllrs, other organisations)**

1449.1 County Cllr Blake

County Cllr Blake was not present.

1449.2 District Cllr Blake

District Cllr Blake was not present.

1449.2.1 Oxford/Cambridge expressway

Nothing to report.

1449.2.2 Single Unitary Authority

Nothing to report.

1449.3 Parish Hall Committee

Cllr Bratt said that the damaged solar panels were replaced. The works to the main hall floor will be done at Easter. The materials will be delivered within the next week. A grant has been applied for, for the main hall windows for half the cost of the work and the other half will come from Parish Hall funds. The Committee has engaged an Architect to draw up plans for the hall extension.

1449.3.1 Unsupervised youths outside Parish Hall

Nothing to report. It was agreed to monitor the situation and remove the item from the agenda.



1450 **Finance:**

1450.1 Bank balances:

Barclays/Santander	£
Community (Barclays)	31,422.29
Business Reserve (Barclays)	4,291.80
Business Premium (Barclays) MUGA Income	3,437.50
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	56,497.65
Business Bond (Santander)	85,000.00
<b>TOTAL</b>	<b>180,649.28</b>

1450.2 The Chairman proposed, seconded by Cllr Bratt the approval of the following payments, all agreed:

Cheque Number	Payee	£
700730	K Barker – salary	400.64
700730	K Barker – expenses	49.69
700731	Turney Landscapes – grass cutting	750.00
700731	Turney Landscapes – Ivy removal	1,800.00
700732	PCC – donation to churchyard maintenance	400.00
700733	Bucks Best Kept Village Competition	25.00
700734	C Leech – reimburse for saplings	51.67
700735	B Wight – expenses litter pick	62.38
700736	Marco Loxley – Youth Café	343.64
700737	Metrosigns – panel	800.10
700738	LHW Partnerships – replacement of solar panels	360.00
	<b>TOTAL</b>	<b>5,043.12</b>

1450.3 Other financial matters:

1450.3.1 Finance Report  
 The Clerk emailed a finance report showing income, expenditure and a bank reconciliation prior to the meeting. Expenditure to end February was £38,683.09 and income was £36,420.21. The total balance in the bank accounts at the end of February was £180,649.28. There were two cheques that had not been presented, £80.70 for Cllr Bratt and £867.38 for Promain Flooring.

The Clerk and Cllrs spoke about setting up online payments. The Clerk said that she has been looking into this and will find out how to carry it forward. **(Action Clerk)**

1450.3.2 MUGA income £84.00  
 Noted by the Parish Council.

1450.3.3 Cricket Club and Tennis Club Rent  
 The Clerk to send out the annual rent invoices. **(Action Clerk)**

1450.3.4 Donation  
 The Clerk confirmed a donation of £50 from the landowner towards the cutting of the hedging from John Horncapps Lane to Manor Hill which was undertaken by VIC.

1451 **Public Participation**

There were no members of the public present.



## 1452 **Planning:**

### 1452.1 **Planning Applications**

1452.1.1 18/03772/APP – The Stables, Ivy Lane – erection of dwelling. The Parish Council object to the application. Although a bungalow is now proposed as stated in the outline planning permission, condition 4 17/04323/AOP, the footprint has substantially increased. The proposed property is outside the village curtilage (of both Soulbury and Great Brickhill) and represents unwarranted ribbon development. The application is made on the basis that it is for a 'key worker'. There is no evidence provided in relation to any viable business on the site which requires a key worker to be living there, nor any justification for building a three bedroom property.

1452.1.2 19/00540/APP – 7 Lower Way – single storey side porch extension and single storey infill front extension. The Parish Council support the application.

1452.1.3 19/00176/APP – Willow Barn, Partridge Hill – erection of detached garage. The Parish Council has no objection to the application.

1452.1.4 19/00663/APP – Lower Rectory Farm, Unit 7, Church Lane – change of use of 50 m2 of mixed use A1/B2/B8 floorspace to A3 café. The Parish Council support the application.

### 1452.2 **Decisions:**

1452.2.1 18/04536/APP – 6 Pound Hill – change of external façade from brickwork to render. Replace side and rear elevation windows (Amendment to 18/01937/APP). Approved. Noted by the Parish Council.

### 1452.3 **Other Planning Matters**

1452.3.1 15/02585/APP – Land at Great Firs, Little Brickhill Lane  
The Parish Council discussed the planning application for a quad bike track on agricultural land which was withdrawn in 2015 but noted that quad biking has continued on the site and the operators have an active website – Quadrenalin.co.uk. Cllr Wight reported that she has reported the activity to the planners in her personal capacity, and it was agreed that the Parish Council should do the same. The Parish Council object to the activity as Little Brickhill Lane is not a suitable road for access to the site and it involves a change of use from agricultural land. **(Action Cllr Wight)**

1452.3.2 **Planning Responsibility – March**  
Cllr Wight to review planning applications received in March.

## 1453 **Review of Projects**

### 1453.1 **Traffic Calming Measures**

The Chairman said that Cllr Leech has received the traffic calming implementation sheet from Tfb showing the cost of Stage 3 (detailed design) as £3,693.59 plus VAT. The Chairman proposed, seconded by Cllr Bratt to accept the cost, all agreed. A cheque to be raised at the April meeting once a formal invoice has been received.

## 1454 **Village Improvements Committee**

Cllr Kettle said that the VIC tools are kept in a garage that he rents. He said that he does not



charge the Parish Council for the petrol expenses so would they consider paying towards the rent. The Clerk to add the item to the next agenda. **(Action Clerk)**

**1455 Village Matters:**

- 1455.1 Unregistered land in Great Brickhill  
Cllr Kettle has been to the solicitors and signed a statement, that the small section of Horsepond is historically parish land.
- 1455.2 Public footpaths – progress (Pochards Lake to Cuff Lane)  
Nothing to report.
- 1455.3 Cemetery wall damage  
The Chairman read out a report from Cllr Leech. The Ivy has been removed and he suggests the removal of the top 3 or 4 courses of brickwork and re-instate the capping tiles. It is believed that the damage is due to old age and not specifically to the Ivy growth as shown in pictorial images from before the ivy was moved and the wall was in the same poor state where there has never been any ivy. A meeting to be held with the relevant Lower Way householders.
- 1455.4 Spinney (trees/bank)  
The Chairman said that some saplings have been planted and more will be needed once the dead trees are felled.
- 1455.5 Parking – Cuff Lane  
Nothing to report.
- 1455.6 Overhanging hedging from John Horncapps Lane to Manor Hill  
The Chairman said that the overhanging hedging has been removed. It was calculated that VIC spent 17 man-hours on its removal. £50 was received from the landowner towards the cost, see Point 1450.3.4.
- 1455.7 Green End – planting of trees  
The Chairman said that Cllr Leech and Cllr Kettle met with Brian Wright to discuss the request to plant specimen trees on the grassed area in Green End. The type of trees and positions were agreed.
- 1455.8 Rights of way improvement plan  
The Parish Council agreed that the Parish Council should complete the questionnaire. It was agreed that Cllr Leech and/or Cllr Leyland complete the form online. **(Action Cllr Leech/Cllr Leyland)**
- 1455.9 Best Kept Village Competition  
The Clerk to submit the application before the end of April. **(Action Clerk)**
- 1455.10 Litter Pick  
The Chairman said that the amount of litter and other rubbish collected was more than last year, 60 – 70 bags and the number of volunteers was fewer, which was disappointing. Many thanks to those who did turn up to help. Cllrs discussed the placement of 'no littering' signs on the bends on Galley Lane and the passing bays on Mill Lane to dissuade littering. The Clerk to place the item on the next agenda. **(Action Clerk)**
- 1455.11 Antisocial Activity  
Cllrs spoke about reports of antisocial activity in the parking lay-by by Poors Acre Pocket Park on Heath Road. Local residents have complained of cars stopping there and various questionable activities taking place. The Chairman said that she will email PCSO Tina Hobson to ask if it would be possible for any patrol cars in the area to drive along Heath Road to check it out. **(Action Chairman)**



- 1456 **Play Areas:**  
Nothing to report.
- 1457 **Parish Council Administration**
- 1457.1 Asset Register/Risk Assessment/Standing Orders/Financial Regulations – review  
The Clerk to amend the asset register and email it to all Cllrs. The documents to be reviewed at the next meeting. **(Action Clerk)**
- 1457.2 Annual Meeting of the Parish Council (Tuesday 7th May at 7pm)  
Annual Meeting of the Parish (Tuesday 7<sup>th</sup> May at 8pm)  
The meeting dates were agreed. The Clerk to send out invitations. Cllr Bratt has arranged for the Citizens Advice to attend and he will check the availability of the main hall. **(Action Cllr Bratt/Clerk)**
- 1458 **Correspondence**  
Clerks and Councils Direct, Local Council Review
- 1459 **Matters for the newsletter**  
Annual Meeting date, Litter Pick report, VIC work on John Horncapps Lane, Best Kept Village, Tfb online reporting of highway faults/issues, AVDC planning enforcement/breach of planning
- 1460 **Date of next meeting – Parish Council Meeting - Tuesday 2<sup>nd</sup> April 2019 at 7.30pm**
- 1461 **The meeting closed at 9.05pm**