



MINUTES of the Meeting of Great Brickhill Parish Council
held on Tuesday 8th January 2019 at 7.30pm
in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr D Bratt, Mr R Kettle

IN ATTENDANCE: Mrs K Barker (Clerk), 2 members of the public were present

- 1412 **Apologies for absence** – Cllrs Mrs K Layland, Mr A Middleton, Ms B Wight,
County Cllr Mrs J Blake, District Cllr Mr N Blake
- 1413 **Minutes**
The minutes of the meeting held on 4th December 2018 were approved. Cllr Kettle proposed, seconded by the Chairman the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.
- 1414 **Declarations of Interest**
Cllr Leech – finance Point 1417.2
- 1415 **Matters arising**
There were no matters arising.
- 1416 **Reports (County and District Cllrs, other organisations)**
- 1416.1 County Cllr Blake
County Cllr Blake was not present.
- 1416.2 District Cllr Blake
District Cllr Blake was not present.
- 1416.2.1 Oxford/Cambridge expressway
Nothing to report.
- 1416.2.2 Single Unitary Authority
With the impending move towards a new Unitary Authority, a series of meetings will take place to create a coherent point of communication between parish and town councils in Bucks. These will take place in February, March and April.
- 1416.3 Parish Hall Committee
Cllr Bratt said that he met with Kate Green who runs the new Citizens Advice activity in the hall meeting room. He will arrange for her to attend the Annual Meeting of the Parish, due to be held in May, to give a talk. The Parish Hall Committee are considering allowing the Salvation Army to place a clothes recycling bin in the hall car park. The organisation has agreed that they will share the amount of money collected with the PHC. Little Ashes pre-school has been in existence for 50 years but they are having some financial issues due primarily to the limited amount of childcare they can offer per week. The pre-school has asked for a reduction in rent which the Parish Hall Committee will be discussing. One option would be to withdraw



the use of the meeting room to reduce the rent and the room could then be rented out to other hall users during the day. The only problem would be the accessibility of the toilet facilities as they would not be available to the meeting room being that the inner door would be locked for security reasons. This will need to be considered.

- 1416.3.1 Unsupervised youths outside Parish Hall
The situation has improved but needs to be monitored.
- 1416.3.2 Hall Flooring – works and cost
Cllr Bratt said that the total projected cost for the flooring works will be in the region of £2,150 but there may be other materials that are required. This would be split between the Parish Council £756 plus VAT and the Parish Hall Committee £1,394. The Chairman proposed, seconded by Cllr Kettle to authorise a spend of £1,000 (including VAT) from the Parish Council budget towards the project, all agreed. Cllr Bratt to arrange for the work to be done.
(Action: Cllr Bratt)

1417 **Finance:**

1417.1 Bank balances:

| | £ |
|---|-------------------|
| Barclays/Santander | |
| Community (Barclays) | 36,649.51 |
| Business Reserve (Barclays) | 4,291.80 |
| Business Premium (Barclays) MUGA Income | 3,209.50 |
| Investment Business Premium (Barclays) | 0.04 |
| Business Reserve (Santander) | 56,464.08 |
| Business Bond (Santander) | 85,000.00 |
| TOTAL | 185,614.93 |

1417.2 Cllr Bratt proposed, seconded by Cllr Kettle the approval of the following payments, all agreed:

| Cheque Number | Payee | £ |
|---------------|--|-----------------|
| 700715 | K Barker – salary | 500.80 |
| 700715 | K Barker – expenses | 39.22 |
| 700716 | Turney Landscapes – grass cutting | 750.00 |
| 700717 | Aylesbury Mains – light repairs (adjusted) | 171.00 |
| 700718 | C Leech – reimburse tools, salt bin, salt | 313.58 |
| 700719 | B Osborne – payroll | 63.00 |
| 700720 | E.on – electricity bill | 453.29 |
| 700721 | Marco Loxley – Youth Café | 343.94 |
| | TOTAL | 2,118.54 |

1417.3 Other financial matters:

- 1417.3.1 Finance Report
The Clerk gave out a finance report showing income, expenditure and a bank reconciliation. Expenditure to end December was £33,398.16 and income was £36,108.64. The total balance in the bank accounts at the end of December was £185,770.93. There were three cheques that have not been presented, £156 for SLCC membership, £850.37 for AVDC and £90 for CPM.



1418 Public Participation

A resident spoke about the extension to the Church to provide toilet facilities. The Chairman confirmed that the Parish Council supported the application.

1419 Planning:

1419.1 Planning Applications

1419.1.1 18/04536/APP – 6 Pound Hill – change of external façade from brickwork to render. Replace side and rear elevation windows (Amendment to 18/01937/APP). The Parish Council support the application subject to approval by the Heritage Officer.

1419.2 Decisions:

1419.2.1 Appeal Dismissed - Appeal Ref: APP/J0405/D/18/3207699: 38 Rotten Row - first floor side extension and garage conversion including 2 skylight windows. Noted by the Parish Council.

1419.3 Other Planning Matters

1419.3.1 Lavente Gate development
Nothing to report.

1419.3.3 Planning Responsibility – January
Cllr Bratt to review planning applications received in January.

1420 Review of Projects

1420.1 Traffic Calming Measures

The Chairman said that he has not heard back from Tfb and will chase them up.
(Action: Chairman)

1421 Village Improvements Committee

The Chairman said that the drain pipes on the Green, Ivy Lane, are blocked and have cracked. VIC has tried to clear them but they need replacing. Cllr Bratt proposed, seconded by Cllr Kettle for VIC to undertake the work at a cost of circa £130, all agreed.

(Action: VIC)

Cllr Bratt proposed, seconded by the Chairman to purchase some materials at a cost of £20 to fill the potholes at the entrance to the Parish Hall, all agreed. **(Action: Cllr Kettle)**

1421.1 Mobile Vehicle Activated Signs

Nothing to report. Remove from the agenda.

1422 Village Matters:

1422.1 Unregistered land in Great Brickhill

The Chairman to arrange an appointment with the Solicitor for Cllr Kettle to attend to make a statement to claim the unregistered piece of land at the access to the Parish Hall.
(Action: Chairman)

1422.2 Public footpaths – progress (Pochards Lake to Cuff Lane)

Nothing to report.

1422.3 Cemetery wall damage

The Chairman said that he will chase up the work.



1422.4 Drains – Cuff Lane

The Chairman said that he has been in contact with Matt Whincup at Tfb regarding the drain problems, in particular the drain at the bottom of Cuff Lane. His response was that:

'A drainage clearance order is in place for Cuff Lane. At some point in the new year a subcontractor will undertake reactive drainage clearance jobs which involves thorough jetting of pipework and emptying of catch pit chambers which is not normally done as part of the routine gully emptying activities. There is no date for this work but Cuff Lane is on the list of reactive sites. The full length of the drainage system will be investigated and cleaned from top to bottom.'

1422.5 Spinney (trees/collapsed bank)

The Chairman said that he had submitted a planning application to remove the dead trees and trim the Oak tree but AVDC cannot find the submission and he will have to re-submit it. He said that he will express the urgency of a decision. The saplings have been ordered.

1422.6 Three Trees Lectern – replacement

The Chairman said that he has ordered the lectern base and frame.

1422.7 Parking – Cuff Lane

The Chairman said that he has been in contact with Matt Whincup at Tfb regarding parking in Cuff Lane. The situation from Tfb's point of view remains the same. If vehicles are causing an obstruction, the police need to be involved. 'No parking' restrictions (double yellow lines) on one side of the road will only force visiting traffic to park on the opposite side adding to the annoyance of the locals. The other issue is enforcement, the enforcement officers would have to make a special trip out to Great Brickhill and with no other parking restrictions in existence in the local area, they could not justify the trip. A parking scheme would likely not be feasible even if the parish had funding to pay for it. The only way forward is to pay for a feasibility study and see what could be possible. Matt Whincup said he would suggest that the Parish Council takes this forward to the next LAF meeting and requests funding for a feasibility study.

The Chairman said that he has approached County Cllr Blake regarding funding and is waiting to hear back.

1422.8 Salt Bin outside Parish Hall

The bin has been installed. The Chairman said that a sign will be needed 'Parish Hall use only – use at your own risk'. Cllr Kettle proposed, seconded by the Chairman for Cllr Bratt to purchase the sign plus some signs for the MUGA at a cost of £50, all agreed.

1422.9 Overhanging hedging from John Horncapps Lane to Manor Hill

The Chairman said that VIC can cut the hedge but need to access the land. He said he will try to make contact with the owner. **(Action: Chairman)**

1423 **Play Areas:**

1423.1 Inspection Reports

The reports have been looked at and any remedial action taken as necessary including the issue with the gate closing too fast. Cllr Bratt said that the antenna is still to be ordered.



1424 **Correspondence**
No correspondence

1425 **Matters for the newsletter**
Cut back hedges before Spring, No election in May

1426 **Date of next meeting – Parish Council Meeting - Tuesday 5th February 2019 at 7.30pm**

1427 **The meeting closed at 8.40pm**