



**MINUTES of the Meeting of Great Brickhill Parish Council**  
**held on Tuesday 4<sup>th</sup> December 2018 at 7.30pm**  
**in the Parish Hall, Great Brickhill**

**PRESENT:** Cllrs Mr C Leech (Chairman), Mr R Kettle, Mrs K Leyland, Mr A Middleton,  
Ms B Wight, District Cllr Blake

**IN ATTENDANCE:** Mrs K Barker (Clerk), 3 members of the public were present

1396 **Apologies for absence** – Cllrs Mr D Bratt, Mrs W New

1397 **Minutes**

The minutes of the meeting held on 6<sup>th</sup> November 2018 were approved. Cllr Kettle proposed, seconded by Cllr Wight the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1398 **Declarations of Interest**

There were no declarations of interest.

1399 **Matters arising**

There were no matters arising.

1400 **Reports (County and District Cllrs, other organisations)**

1400.1 County Cllr Blake

County Cllr Blake was not present.

1400.2 District Cllr Blake

District Cllr Blake said that the Council met recently and it was recommended that 147 members be elected to the new unitary authority which equates to 3 members per County Council division. Due to the change to a unitary authority, elections will take place in 2020 and not 2019.

1400.2.1

Oxford/Cambridge expressway

District Cllr Blake said that consultations are getting underway. The route will be discussed with those parishes affected.

1400.3 Police Report

PCSO Tina Hobson gave a report on recent crime. There were 3 thefts from vehicles, 1 criminal damage, burglary of a house and the theft of a caravan. It has been noticed that there are a lot of houses with no lights on particularly during the hours of 4pm to 6pm. Residents should be mindful and keep their property and possessions safe and leaving a light on is one way of deterring criminal activity.



1400.4 Parish Hall Committee  
Cllr Bratt was not present.

1400.4.1 Unsupervised youths outside Parish Hall  
The situation has improved but children are still congregating outside the hall on a Friday evening. Marco Loxley and the Cricket Club are due to meet to discuss the situation further.

1401 **Finance:**

1401.1 Bank balances:

Barclays/Santander	£
Community (Barclays)	38,528.57
Business Reserve (Barclays)	4,289.66
Business Premium (Barclays) MUGA Income	3,207.93
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	56,447.84
Business Bond (Santander)	85,000.00
<b>TOTAL</b>	<b>187,474.04</b>

1401.2 The Clerk to query the invoice from Aylesbury Mains as the invoice shows a duplicate charge for Green End. The Chairman proposed, seconded by Cllr Kettle the approval of the following payments, omitting the payment to Aylesbury Mains, all agreed:

Cheque Number	Payee	£
700709	K Barker – salary	400.64
700709	K Barker – expenses	34.20
700710	Turney Landscapes – grass cutting	750.00
<del>700711</del>	<del>Aylesbury Mains – light repairs</del>	<del>288.60</del>
700712	MK Fire – fire alarm service	130.03
700713	SLCC – membership	156.00
700714	Marco Loxley – Youth Café	329.11
	<b>TOTAL</b>	<b>1,799.98</b>

1401.3 Other financial matters:

1401.3.1 Finance Report  
The Clerk gave out a finance report showing income, expenditure and a bank reconciliation.

1401.3.2 Budget and precept – 2019/20  
The Chairman proposed, seconded by Cllr Wight to approve a budget of £34,787.00 and a precept of £33,229.00 for 2019/20, all agreed. The Clerk to return the precept request form to Aylesbury Vale District Council.  
**(Action Clerk)**

<b>INCOME</b>	<b>2019/20</b>
Precept	33,229.00
Bank Interest/MUGA Income	Var
Bucks CC – mowing rebate	1,558.00
<b>TOTAL</b>	<b>34,787.00</b>



<b>REGULAR EXPENDITURE</b>	<b>2019/20</b>
Grass Cutting	9,000.00
Street Lights (Electricity and Maintenance)	2,000.00
Clerks Salary (inc tax)	5,687.00
Clerks Office Expenses	900.00
Audit Fees	400.00
Insurance general	1,000.00
Subscriptions	350.00
Newsletter	500.00
Cemetery/Churchyard	400.00
Tennis Club – resurfacing	500.00
Contributions/Donations S/137	
Church Clock Maintenance	200.00
Dog Bins Emptying	1,100.00
Payroll Service	350.00
Expenses (Cllrs)	150.00
Play area inspections	550.00
Play area maintenance	400.00
MUGA	1000.00
Youth Café Expenses (expenses, equipment)	4,000.00
General Village Expenses (including VIC)	3,000.00
Parish Hall fund	3,300.00
<b>TOTAL</b>	<b>34,787.00</b>

<b>PROJECT EXPENDITURE – Reserves</b>	<b>2019/20</b>
Traffic Calming Measures	143,707.00
Poors Acre/Foxhole	6,465.00
Maintenance – general	5,000.00
Legal fees/land registry	1,095.00
Parish Hall sinking fund (balance remaining at year end 2018/19)	TBC
MUGA Sinking fund (balance remaining at year end 2018/19)	TBC
<b>TOTAL</b>	<b>156,267.00</b>

**1402 Public Participation**

There was a report of overhanging hedging from John Horncapps Lane to Rotten Row. Cllr Wight agreed to look in to it. **(Action Cllr Wight)**

**1403 Planning:**

**1403.1 Planning Applications**

- 1403.1.1 18/04032/APP – 11A Lower Way – proposed front hallway extension with external canopy, side steps to lower ground floor level including new part boundary wall and external brick store. The Parish Council support the application.
- 1403.1.2 18/04047/APP – Paper Mill Farm, Bragenham Side – installation of AquaZoom vortex hydro turbine with associated intake structure, channel; basin and outfall pipe buried within existing river bank. Includes enabling works, temporary construction compound, temporary vehicular access and permanent buried cable to connect to electricity network. The Parish Council support the application.
- 1403.1.3 18/04110/ACL – St Margarets Farm, Little Brickhill – application for a lawful development certificate for an existing commercial horse livery. The Parish Council support the application.



- 1403.1.4 18/04139/APP – St Marys Church, Church Lane – single storey WC extension. A letter from the Church was read out. The Parish Council support the application.
- 1403.2 Decisions:
- 1403.2.1 18/03240/APP – 9A Lower Way – proposed small canopy and front door with glazed side panels. Approved. Noted by the Parish Council.
- 1403.2.2 18/02968/APP – Green Ridges, Upper Way –conversion of flat roof to pitched roof over bedrooms and garage. Approved. Noted by the Parish Council.
- 1403.3 Other Planning Matters
- 1403.3.1 Lavente Gate development  
Nothing to report.
- 1403.3.2 Appeal  
18/000637/APP - 38 Rotten Row - first floor side extension and garage conversion including 2 skylight windows. Noted by the Parish Council.
- 1403.3.3 Planning Responsibility – December  
Cllr Leech to review planning applications received in December.
- 1404 Review of Projects**
- 1404.1 Traffic Calming Measures  
The Chairman confirmed that he has returned the traffic calming scheme request form along with an annotated version of the plan. He has confirmed that the Parish Council do not wish to do anything at Green End nor pay for any vegetation clearance. The Parish Councils budget for this is £30,000.00 but there is some variability caused by the material used for the virtual footway, which needs to be a more durable coating. The Parish Council would like to explore progressing a stage 2 of proposed buildouts on Lower Way and Ivy Lane.
- 1405 Village Improvements Committee**
- 1405.1 Mobile Vehicle Activated Signs  
The battery needs charging on the Ivy Lane sign.
- 1405.2 Purchase of equipment  
The Chairman said that he has purchased some tools for VIC.
- 1406 Village Matters:**
- 1406.1 Unregistered land in Great Brickhill  
Nothing to report.
- 1406.2 Public footpaths – progress (Pochards Lake to Cuff Lane)  
Cllr Leyland said that the owners of the land are not aware of a public footpath.
- 1406.3 School Parking  
Cllr Wight confirmed that the walking bus is well attended. The item to be removed from the agenda.
- 1406.4 Cemetery wall damage  
The Chairman said Turney Landscapes will undertake the work shortly.



- 1406.5 Boundary with Soulbury  
Cllr Middleton agreed to draft a letter to send to the residents who responded to the boundary review to explain that there was some confusion regarding the review and it is unlikely that the boundary will be changed for the time being. The item to be removed from the agenda. **(Action Cllr Middleton)**
- 1406.6 Drains – Cuff Lane  
The Chairman to contact Matt Whincup at Tfb to report a problem with a particular drain at the bottom of Cuff Lane. **(Action Chairman)**
- 1406.7 Devolved Services Contract  
The Clerk confirmed that Bucks CC are offering to extend the budget (and therefore, the duration) of all *existing* Devolved Service Agreements to 31<sup>st</sup> March 2020. The 2019-20 budget offered to all Local Councils is the same as the current individual 2018-19 budgets and will not change. The services in scope remain exactly the same as those the Parish currently deliver. Bucks CC will post all Agreement Variations (1-year budget extension) by Friday 11<sup>th</sup> January 2019 and these will need to be returned to them by Friday 1<sup>st</sup> March 2019. The Additional Maintenance Services pilot (also known as the ‘pot-hole’ pilot) is now full (there are 7 Local Councils taking part). The pilot activity has only just commenced and is now likely to run until the end of May 2019.
- The Clerk said that she has confirmed that the Parish Council wish to continue with the Devolved Service Agreement and, as previously communicated, interest in the ‘Additional Maintenance Services’ pilot.
- 1406.8 Spinney (trees/collapsed bank)  
The Chairman said that he has submitted a planning application to remove the dead trees and trim the Oak tree. Cllr Kettle proposed, seconded by Cllr Wight to purchase 24 tree saplings, tree guards and canes to replace the trees at a cost of £50, all agreed. **(Action Chairman)**
- 1406.9 Three Trees Lectern – replacement  
The Chairman said that he has ordered the lectern base and frame.
- 1406.10 Green End light  
The Chairman confirmed that the light has been fixed.
- 1406.11 Parking – Cuff Lane  
The Chairman confirmed receipt of an email regarding the ongoing parking problems in Cuff Lane. He said that he would contact Matt Whincup at Tfb and ask him whether it could be a residents only parking area and to investigate what else can be done to alleviate the situation. **(Action Chairman)**
- 1406.12 Salt Bin outside Parish Hall  
Cllr Wight proposed, seconded by the Chairman to purchase a new salt bin at a cost of £210 plus delivery to place in the Parish Hall car park, providing that the insurers agree that the Parish Council are covered under their insurance policy, all agreed. The Clerk to contact the insurance company. **(Action Clerk)**
- 1407 **Play Areas:**
- 1407.1 Inspection Reports  
The Clerk read out the inspection reports. Some items to be rectified and reported at the January meeting.



- 1408 **Correspondence**  
Countryside Voice, War Memorials Bulletin
- 1409 **Matters for the newsletter**  
Police and household security
- 1410 **Date of next meeting – Parish Council Meeting - Tuesday 8<sup>th</sup> January 2019 at 7.30pm**
- 1411 **The meeting closed at 9.25pm**