



MINUTES of the Meeting of Great Brickhill Parish Council
held on Tuesday 2nd October 2018 at 7.30pm
in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr D Bratt, Mr R Kettle, Mrs K Layland, Mrs W New, Mr A Middleton, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), 2 members of the public were present

1363 **Apologies for absence** – County Cllr Blake, District Cllr Blake

1364 **Minutes**

The minutes of the meeting held on 4th September 2018 were approved. Cllr Kettle proposed, seconded by Cllr Bratt the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1365 **Declarations of Interest**

Cllr Leech – Finance Point 1368.2 and Planning Point 1371.3.2, Cllr Kettle – Finance Point 1368.2, Cllr Bratt – Finance Point 1368.2

1366 **Matters arising**

There were no matters arising.

1367 **Reports (County and District Cllrs, other organisations)**

1367.1 County Cllr Blake

County Cllr Blake was absent

1367.2 District Cllr Blake

District Cllr Blake was absent.

1367.2.1 Oxford/Cambridge expressway

The Chairman gave out a copy of the proposed route which is potentially very close to Great Brickhill. The Parish Council said that they hope that there will be further information available from District Cllr Blake at the next meeting.

1367.3 Parish Hall Committee

Cllr Bratt said that he has arranged for the new tables to be returned as they are too big to go through the door when on the trolley. They will be replaced with a smaller size but there is a small additional cost of £32.04. LED lights will be installed in the meeting room and a new power point will be put in for external use. Two smoke alarms will be installed to ensure the hall is compliant with fire regulations. Two of the solar panels are broken and they will be replaced. The Committee are looking to add a small extension to the hall to provide external and internal toilets and storage.



1368 **Finance:**

1368.1 Bank balances:

	£
Barclays/Santander	
Community (Barclays)	50,664.20
Business Reserve (Barclays)	4,289.66
Business Premium (Barclays) MUGA Income	3,075.93
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	56,414.99
Business Bond (Santander)	85,000.00
TOTAL	199,444.82

1368.2 Cllr Wight proposed, seconded by Cllr Bratt the approval of the following payments, all agreed:

Cheque Number	Payee	£
700690	K Barker – salary September	400.64
700690	K Barker – expenses	28.22
700691	Turney Landscapes – grass cutting	750.00
700692	C Leech – reimburse seeds	167.68
700693	A Middleton – reimburse website	24.98
700694	R Kettle – reimburse bricks	8.28
700695	PKF Littlejohn – external audit	240.00
700696	W Beange – brickwork	380.00
700697	Barbara Osborne – payroll	63.00
700698	Marco Loxley – Youth Café	290.51
700699	Trent Furniture – additional cost of tables	32.04
700700	A Middleton – reimburse website	76.50
	TOTAL	2,461.85

1368.3 Other financial matters:

- 1368.3.1 Finance Report
The Clerk gave out a finance report showing income, expenditure and a bank reconciliation.
- 1368.3.2 Traffic Calming Feasibility Study – cheque withheld
Tfb has now assessed the northern part of Lower Way. The Parish Council agreed for the cheque to be sent
- 1368.3.3 External audit completion
The Clerk reported that the external audit has been completed and there were no issues to report. The completion notice has been put on the website.
- 1368.3.4 Precept – second half £15,550.00 received
Noted by the Parish Council.
- 1368.3.5 Budget and precept – 2019/20
A finance meeting to be held in December.

1369 **Public Participation**

It was reported that there have been complaints regarding unsupervised children and young people congregating outside the Parish Hall on a Friday evening. There has been a lot of bad language and unruly behaviour exhibited. The Youth Café has said that they are not part of their group. Cllr Wight, Layland and Middleton agreed to attend the hall on Friday to assess the situation.



1370 Cricket Club – events and noise

The Parish Council noted that there have been complaints regarding an event held on the cricket ground. The Parish Council said that it is expected that events are held at the club and there may be some noise but that the Club are required to be mindful of neighbouring properties. Cllrs were satisfied that nearby residents were informed that a wedding was going to be held and that the music would stop at 11pm. They suggested that a leaflet drop be undertaken in the future to ensure that as many residents as possible are aware of events.

1371 Planning:

1371.1 Planning Applications

1371.1.1 18/02988/APP – Alders Farm Trout Fishery, Ivy Lane – two storey rear extension. The Parish Council support the application.

1371.1.2 18/03240/APP – 9A Lower Way – proposed small canopy and front door with glazed side panels. The Parish Council support the application, 6 for, 1 against.

1371.2 Decisions:

1371.2.1 18/02179/APP – 3 Home Farm Lane – two storey dwelling. Approved. Noted by the Parish Council.

1371.3 Other Planning Matters

1371.3.1 Lavente Gate development
The application has been refused. Noted by the Parish Council.

1371.3.2 Manor Hill Cottage, Galley Lane, Great Brickhill - Appeal
Noted by the Parish Council.

1371.3.3 Planning Responsibility – October
Cllr Middleton to review planning applications received in October.

1372 Review of Projects

1372.1 Traffic Calming Measures

1372.1.1 Feasibility Study
Cllr Wight proposed, seconded by Cllr New to accept the Tfb proposals for road markings, sign and post supply, an informal footway on Lower Way and contingency at an anticipated cost of £15,346.29, all agreed. The Chairman to confirm acceptance of the proposal and ask for a further quote for a build out to include lighting.
(Action Chairman)

1372.1.2 NHB funding
No applications for NHB funding will be considered for the time being due to the Unitary proposals. Noted by the Parish Council.

1373 Village Improvements Committee

1373.1 Mobile Vehicle Activated Signs

New poles to be installed so that the system can be used in other areas of the village on a temporary basis. Cllr New agreed to investigate potential areas for the positioning of poles.
(Action Cllr New)



1373.2 Foxhole Management Plan

The Chairman confirmed that he has ordered the wildflower meadow seed mix.

1374 **Village Matters:**

1374.1 Unregistered land in Great Brickhill

Nothing to report.

1374.2 Public footpaths – progress (Pochards Lake to Cuff Lane)

Cllr Layland said she is looking in to the process for changing the definitive map and what supporting evidence is required.

1374.3 School Parking

Cllr New said that the walking bus is running well and the Headteacher is very supportive.

1374.4 Cemetery wall damage

The Chairman said that Turney Landscapes will undertake the work. The job was not passed on by a previous employee, hence the delay.

1374.5 Boundary with Soulbury

Cllr Middleton agreed to draw up a note to deliver to residents in Ivy Lane and Stockgrove to find out what support there is to a boundary change from residents in those areas. He said that he will make contact with a resident in Stockgrove who has offered to help. **(Action Cllr Middleton)**

1374.6 Drains – Cuff Lane

Cllr New said that she has undertaken the survey and all drains are blocked. Cllr New to send the survey to the Chairman and County Cllr Blake. The Chairman said that he attended the Local Area Forum recently and was informed that the gullies should be cleared every 3 years. **(Action Cllr New)**

1374.7 Devolved Services Contract

The Parish Council agreed that they would like to be considered for the enhanced devolved service agreement to allow the repair of road, kerb and pavement defects on quiet residential streets in the parish. The Clerk to respond to Bucks CC. **(Action Clerk)**

1374.8 Tree in Spinney

The Chairman said that the quotation for the inspection of the tree in the Spinney amounted to £400. Cllr Middleton agreed to obtain a second quotation.

(Action Cllr Middleton)

1374.9 Three Trees Lectern – replacement

The Chairman said that the lectern base and frame will cost in the region of £750 to replace. Cllr Wight proposed, seconded by Cllr Kettle to authorise the cost of the replacement up to £800, all agreed.

1374.10 Silent Soldier campaign

The Clerk confirmed that the silhouette has been ordered and may take about 3/4 weeks for delivery.

1374.11 CCTV Sign

The Chairman suggested that a CCTV sign be placed at Foxhole as this may deter flytipping. Cllr Wight proposed, seconded by Cllr Bratt to authorise the purchase of a sign at a cost of £30, all agreed. The Chairman to purchase the sign.

(Action Chairman)



- 1375 **Play Areas:**
Nothing to report.
- 1376 **Correspondence**
Bucks Playing Fields Assoc letter, Clerks and Councils Direct
- 1377 **Matters for the newsletter**
Behaviour at the Parish Hall, Traffic Calming
- 1378 **Date of next meeting – Parish Council Meeting - Tuesday 6th November 2018 at 7.30pm**
- 1379 **The meeting closed at 9.35pm**