

**MINUTES** of the Meeting of **Great Brickhill Parish Council** held on  
**Tuesday 3<sup>rd</sup> July 2018** at 7.30pm in the Parish Hall, Great Brickhill

**PRESENT:** Cllrs Mr C Leech (Chairman), Mr D Bratt, Mr R Kettle, Mrs K Layland, Mrs W New,  
Mr A Middleton, Ms B Wight

**IN ATTENDANCE:** Mrs K Barker (Clerk), 5 members of the public were present

1323 **Apologies for absence** – There were no apologies for absence

1324 **Minutes**

The minutes of the meeting held on 5<sup>th</sup> June 2018 were approved. Cllr Kettle proposed, seconded by Cllr Middleton the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1325 **Declarations of Interest**

There were no declarations of interest

1326 **Matters arising**

There were no matters arising.

1327 **Reports (County and District Cllrs, other organisations)**

1327.1 County Cllr Blake

County Cllr Blake was absent

1327.2 District Cllr Blake

District Cllr Blake was absent

1327.3 Parish Hall Committee

Cllr Bratt did not have anything to report.

1328 **Finance:**

1328.1 Bank balances:

<b>Barclays/Santander</b>	<b>£</b>
Community (Barclays)	44,459.96
Business Reserve (Barclays)	4,287.52
Business Premium (Barclays) MUGA Income	2,764.51
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	55,663.16
Business Bond (Santander)	85,685.07
<b>TOTAL</b>	<b>192,860.26</b>

1328.2 The Chairman proposed, seconded by Cllr Layland the approval of the following payments, but to withhold the cheque for Ringway Jacobs until the queries are sorted out, all agreed:

<b>Cheque Number</b>	<b>Payee</b>	<b>£</b>
700668	K Barker – salary June	400.64
700668	K Barker – expenses	28.22
700669	Turney Landscapes – grass cutting	750.00
700670	Ringway Jacobs Ltd – feasibility study	7,236.23
700671	G Leaver Solicitors – land reg fees	1,059.00
700672	Mr E M Maley – poppy wreath	25.00
700673	Marco Loxley – Youth Café	306.71
700677	B Osborne – payroll	63.00
	<b>TOTAL</b>	<b>9,868.80</b>
	August payments (postdated)	
700674	K Barker – salary July	400.64
700674	K Barker – expenses	28.22
700675	Turney Landscapes – grass cutting	750.00
700676	Marco Loxley – Youth Café	300.00
	<b>TOTAL</b>	<b>1,478.86</b>

1328.3 Other financial matters:

1328.3.1 Finance Report

The Clerk gave out a finance report showing income, expenditure and a bank reconciliation.

1328.3.2 Aylesbury Vale – New Homes Bonus grant applications

Cllr Bratt said that he would like to apply for NHB grants for some new equipment. He said that he would like the Parish Council to sanction the following:

- Table Tennis Club - additional table plus dividing curtain £1000
- GB Parish Hall Committee - facilities expansion, new chairs and tables £1000
- GB Parish Council - facilities expansion for the Parish Hall, new chairs and tables £1000

The Chairman proposed, seconded by Cllr Wight to approve the applications, all agreed. The Chairman signed the grant forms.

1329 **Public Participation**

There were no comments from members of the public.

1330 **Planning:**

1330.1 Planning Applications

1330.1.1 18/01937/APP – 6 Pound Hill – single storey rear extension and demolish the existing conservatory. The Parish Council support the application.

1330.1.2 18/00633/APP – Green Ridges, Upper Way – proposed side extension, retrospective conversion of flat roof to pitched, enlargement of dormers to front and rear. A site meeting was held following the June Parish Council meeting. The Parish Council support (with 1 abstention) the original application with the original roof line as they do not feel that the proposed addition of the pitched roof to the existing single-story dwelling and garage will unduly shadow the adjacent property to the north or its garden, and thus are happy that it complies with the 45 degree guidance on restriction of light. The roof structure is too low for habitation and no windows of any kind are proposed, nor is privacy of the adjacent property compromised. We do not believe that reducing the ridge height by 60cm as proposed in the amended application will make any material difference to sight lines, shadowing or amenity.

1330.2 Decisions:

1330.2.1 18/01027/COUAR – Bryerley Springs Farm, Galley Lane – withdrawn. Noted by the Parish Council.

1330.2.2 18/01359/APP - 49 Green End – first storey extension. Approved. Noted by the Parish Council.

1330.2.3 18/00897/APP – Manor Hill Cottage, Galley Lane – enlargement of existing opening in boundary wall to provide new highways access onto Galley Lane. Refused. Noted by the Parish Council.

1330.2.4 18/00637/APP – 38 Rotten Row – first floor side extension and garage conversion including 2 skylight windows. Refused. Noted by the Parish Council.

1330.3 Other Planning Matters

1330.3.1 Lavente Gate development

Cllrs noted that a Development Control Committee meeting will be held on Thursday 5<sup>th</sup> July. Although comments of objection have been submitted from the Parish Council, Cllrs agreed to submit individual comments and attend the meeting.

1331 **Review of Projects**

1331.1 Traffic Calming Measures

1331.1.1 Feasibility Study

The Chairman said that Tfb have not addressed the northern part of Lower Way in their report even though he has queried this on numerous occasions. It was

confirmed that payment of the Ringway Jacobs invoice be withheld until this has been dealt with.

1331.1.2 NHB funding  
Nothing further to report.

1332 **Village Improvements Committee**

1332.1 Mobile Vehicle Activated Signs  
Nothing to report.

1332.2 Foxhole Management Plan  
Work is on-going.

1333 **Village Matters:**

1333.1 Unregistered land in Great Brickhill

The Chairman said that the Solicitor has obtained a copy of the relevant transfer document which details the access rights which are enjoyed by 2 Horse Pond in Great Brickhill. In the document certain rights are granted to the buyers but in addition there are some exceptions and reservations which are referred to in the Second Schedule. The First Schedule gives the benefit of a right of way over the Accessway subject to paying 5% of the future costs of maintenance and repair. It also gives rights over the Turning Area and a right to run services through the Retained Property. In addition, the sellers at the time reserved a right of way over the Turning Area and certain rights of light and air and use of services. In the covenants set out in the Fourth Schedule the buyers agreed to contribute the 5% cost for the Accessway and also contribute towards the Turning Area. There are rights of way granted over the Accessway and it may be that the other properties have very similar rights. The Chairman said that Cllrs need to consider whether to claim ownership of Horsepond.

1331.2 Public footpaths – progress (Pochards Lake to Cuff Lane)  
Nothing to report.

1331.3 Village Logo

The Parish Council agreed that as they are no further forward with the designs, the Three Trees logo as presented at a prior meeting to be adopted and used on Parish Council documents.

1331.4 School Parking

Cllr New said that the school are constantly pushing forward the message of considerate parking to parents and in particular asking parents to park in the Parish Hall car park. Efforts are continuing and the school are doing what they can to help but residents also need to be responsible when parking.

1331.5 Village website regeneration

Cllr Middleton said that the website is now up to date. Remove from the agenda.

1331.6 Cemetery wall damage

The Chairman said that Turney Landscapes will undertake the work to remove the ivy at a later date.

1331.7 Boundary with Soulbury

The Parish Council agreed to support the proposals to the boundary change between Great Brickhill Parish and Soulbury Parish in that the boundary be changed slightly along the East of Ivy Lane by moving it East to the position of the small stream that runs from the bottom of Cuff Lane. (i.e. a natural boundary). This would not include Bragenham Lane, and only 3 properties along Ivy Lane would change Parish. The Clerk to submit the comments to Craig Saunders at AVDC.

**(Action Clerk)**

1331.8 Best Kept Village Competition

Nothing to report.

1331.9 Bus Shelter – Cross End

The Chairman said that he met with a Contractor and has obtained a quotation of £380 for labour plus materials. The Chairman proposed, seconded by Cllr Wight to spend no more than £800 in total for the repair work, all agreed.

1331.10 Drains – Cuff Lane  
Cllr New agreed to undertake a survey of the drains in the village. **(Action Cllr New)**

1331.11 Graveyard – grass cuttings  
The Clerk said that she has reported the issue to Turney Landscapes and will chase this up.  
**(Action Clerk)**

1331.12 Rotten Row – off road parking  
The Chairman said that an email was sent to AVDC voicing the Parish Council's concerns regarding the proposed creation of off road parking. The Clerk said that AVDC responded and confirmed that they have not received an application or any notification of such works. Cllrs agreed that there is a need for a policy to be drawn up.

1331.13 Devolved Services Contract  
The Clerk read out an email from Bucks CC. The County Council is still eager to contract with the Parish Council to undertake all of the services that they currently perform on their behalf and for the residents. The financial outlook for the County Council is not good in terms of its revenue settlement from Government, however the allocation for devolved services has not been removed or reduced and there will be a further 4 years of devolved service delivery for the Parish. Bucks CC are working on developing an enhanced devolved service offer and will shortly start a trial with 7 Town and Parish Councils of differing sizes to assess the success of allowing them to repair defects that the County Council, choose not to repair. For obvious reasons this enhanced offer is significantly more expensive to fund than the standard offer and if successful a cap will need to be in place on the number of councils that are able to successfully apply for this type of agreement. The extended offer is intended to allow repair of road, kerb and pavement defects on quiet residential streets in the parish. The amount of grant that is to be offered will be dependent upon the size of the parish and will, more than likely, range from 1 day of repairs every two months to 2 days of repair every month. The grant is intended to provide sufficient resource to allow for a two man gang, small plant and a materials allowance. If a council is particularly ambitious then this resource can be topped up using the precept. To assist with budgets for next year a response is required by the end of November as to whether or not the Parish Council intend to continue with the delivery of services and any interest in being considered for inclusion in the extended service delivery contract. Cllrs agreed to discuss the proposal further at forthcoming meetings.

1332 **Play Areas:**  
Cllr Bratt confirmed that some weed killer has been sprayed around the edge of the play areas and some minor repairs still need to be done.

1333 **Parish Council Administration**

1333.1 GDPR – General Data Protection Regulations

- To receive any outstanding completed Security Compliance Checklists and Consent Forms
- Registration with the ICO and Fee

Cllrs to complete the Security Compliance Checklist and Consent Form and return a copy to the Clerk. The Clerk to email the forms. **(All Cllrs)**

The Clerk said that she has received a lot of conflicting information regarding registration with the ICO. She said that she tried to register online and the online system said that the Parish Council is exempt. The Internal Auditor has also said that compliance with GDPR should be sufficient.

1334 **Correspondence**  
There was no correspondence for circulation.

1335 **Matters for the newsletter**  
Bus Shelter- do not pin items on the bus shelter  
Hedges overhanging footpaths

1336 **Date of next meeting – Parish Council Meeting - Tuesday 7<sup>th</sup> August 2018 at 7.30pm**  
**(Planning Meeting only)**

1337 **The meeting closed at 9.15pm**