

**PARISH OF GREAT BRICKHILL  
NOTICE OF MEETING OF PARISH COUNCIL**

**To Councillors:-** Mr C Leech (Chairman), Mr D Bratt, Mr R Kettle,  
Mrs K Layland, Mr A Middleton, Mrs W New, Ms B Wight  
District Cllr Mr N Blake, County Cllr Mrs J Blake

I hereby give notice that a meeting of the Parish Council will be held at the Parish Hall, Great Brickhill on **Tuesday 3<sup>rd</sup> April 2018 at 7.30pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

...*Karen Barker*.....Clerk to the Parish Council

Dated 29<sup>th</sup> March 2018

**BUSINESS TO BE TRANSACTED**

1. **Apologies for absence**
2. **To approve the minutes of the meeting held on 6<sup>th</sup> March 2018**
3. **Declarations of Interest**
4. **Matters arising**
5. **Reports/Representations**
  - 5.1 County Councillor
  - 5.2 District Councillor
  - 5.3 Parish Hall Committee

6. **Finance:**

6.1 **Bank balances:**

<b>Barclays/Santander</b>	<b>£</b>
Community (Barclays)	34,029.32
Business Reserve (Barclays)	4,285.38
Business Premium (Barclays) MUGA Income	2,573.18
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	55,621.09
Business Bond (Santander)	85,685.07
<b>TOTAL</b>	<b>182,194.08</b>

6.2 **To approve payment of the following:**

<b>Cheque Number</b>	<b>Payee</b>	<b>£</b>
700643	K Barker – Salary	385.28
700643	K Barker – Expenses	61.22
700644	Turney Landscapes – grass cutting	750.00
700645	Mr B Wright – re-imburse for tree	49.99
700646	Mrs W New – re-imburse for road safety banner	120.00
700647	Aylesbury Mains – light repairs	54.00
700648	A P Gotzheim – hedge cutting	216.00
700649	Copywrite – newsletter contribution	500.00
700650	R Kettle – re-imburse for materials	41.31
700651	Marco Loxley – Youth Café	TBC
	<b>TOTAL</b>	<b>2,177.80</b>

6.3 **Other financial matters:**

- 6.3.1 Budget Report
- 6.3.2 Tax refund – received from HMRC £284.80
- 6.3.3 MUGA Income March - £100.00
- 6.3.4 Santander Bond – maturity/Interest £685.07
- 6.3.5 Audit 2017/18

7. **Public Participation**

8. **Planning:**

8.1 **Planning Applications:**

8.1.1 18/00767/APP – Manor Hill Cottage, Galley Lane – demolition of existing boiler house, porch and garage. Erection of detached garage block, two storey front/side extension with partial basement level, raised eaves level on rear elevation, additional gables to East and West elevation, alterations to fenestration including replacement door, roof windows and new dormers. Expiry date 6<sup>th</sup> April

8.1.2 18/00897/APP – Manor Hill Cottage, Galley Lane – enlargement of existing opening in boundary wall to provide new highways access onto Galley Lane. Expiry date 19<sup>th</sup> April

8.2 **Decisions: None**

8.3 **Other Planning Matters**

8.3.1 Lavente Gate development

8.3.2 Letter to planning applicants

9. **Review of Projects**

9.1 Traffic Calming Measures

9.1.1 Feasibility Study Report and Costings

9.1.2 NHB funding

10. **Village Improvements Committee**

10.1 Mobile Vehicle Activated Signs

10.2 Foxhole Management Plan

10.3 Litter Pick

11. **Village Matters:**

11.1 Unregistered land in Great Brickhill – update

11.2 Public footpaths – progress (Pochards Lake to Cuff Lane)

11.3 Village Logo - update

11.4 School Parking – update

11.5 Village website regeneration

11.6 Cemetery wall damage

11.7 Boundary with Soulbury

11.8 Sandstone Wall – Ivy Lane

11.9 Tennis Club Lease

11.10 Best Kept Village Competition

11.12 Bus Shelter – Cross End

11.13 Drains – Cuff Lane

11.14 Dog Waste Collection Service – amendments to agreement

10.15 Annual Meeting of the Parish (Tuesday 1st May at 8pm)

Annual Meeting of the Parish Council (Tuesday 1st May at 7pm)

12. **Play Areas**

12.1 ROPSA – play area inspection May/June

13. **Parish Council Administration**

13.1 Risk Assessment

13.2 GDPR Compliance

- To appoint DPO - Data Protection Officer
- To adopt the Data Map
- To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy, Records Retention Policy, Consent Form
- To adopt the Privacy Notices
- To receive completed Security Compliance Checklists from all Councillors
- To resolve that the council registers with the ICO as a Data Controller and pays the relevant Data Protection Fee £40

14. **Correspondence:** Shelter Solutions, CPRE AGM 17<sup>th</sup> April letter, CPRE Trustees Report 2017
15. **Matters for the newsletter**
16. **Date of next meeting – Annual Parish Council Meeting - Tuesday 1<sup>st</sup> May 2018 at 7.00pm**  
**Annual Meeting of the Parish – Tuesday 1<sup>st</sup> May 2018 at 8.00pm**