

MINUTES of the Meeting of **Great Brickhill Parish Council** held on
Tuesday 3rd October 2017 at 7.30pm in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr R Kettle, Mrs W New, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), 1 member of the public was present

1174 **Apologies for absence** – Cllrs Mr D Bratt, Mr K Jackson, Mr A Middleton, County Cllr Mrs J Blake, District Cllr Mr N Blake

1175 **Minutes**

The minutes of the meeting held on the 5th September 2017 were approved. Cllr Wight proposed, seconded by Cllr New the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1176 **Declarations of Interest**

There were no declarations of interest.

1177 **Matters arising**

Cllrs agreed that the grass cutting query on Ivy Lane be placed on the November agenda as a reporting system needs to be agreed with Turney Landscapes to ensure that they confirm when the grass cutting in the village has been completed. **(Action Clerk)**

1178 **Reports (County and District Cllrs, other organisations)**

County Cllr Blake was not present.
District Cllr Blake was not present.

1179 **Finance:**

1179.1 Bank balances:

Barclays/Santander	£
Community (Barclays)	37,412.40
Business Reserve (Barclays)	4,282.49
Business Premium (Barclays)	2,257.56
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	55,566.10
Business Bond (Santander)	85,000.00
TOTAL	184,518.59

1179.2 Cllr Wight proposed, seconded by the Chairman the approval of the following payments, all agreed:

Cheque Number	Payee	£
700596	K Barker – Salary	385.28
700596	K Barker – Expenses	36.24
700597	Turney Landscapes – grass cutting	750.00
700598	Great Brickhill Village Hall Committee – hall hire	270.00
700599	Kompan – play area swing repair	428.56
700600	Marco Loxley – youth café	360.92
	TOTAL	2,231.00

1179.3 Other financial matters:

1179.3.1 Budget Report

The Clerk gave a budget report to all Cllrs showing expenditure to date.

1179.3.2 Clerks Tax – GBPC refund request to HMRC

The Clerk said that Barbara Osborne, the Payroll Service, will apply for the tax refund as she is registered with HMRC.

1179.3.3 Parish Council/Parish Hall Committee VAT clarification

A further Legal Topic has been obtained. Cllrs agreed to discuss the item further when Cllr Bratt is present.

- 1179.3.4 Budget and precept – 2018/19 – for preliminary discussion
Cllrs agreed to hold a finance meeting in November.
- 1179.3.5 Traffic Calming Measures Feasibility Study cost
The Chairman confirmed that Tfb can carry out a feasibility study at a cost of £6,303.19.

District Cllr Blake's email was read out. He is concerned that the Parish Council is considering spending over £6000 on a traffic calming feasibility study. He queried whether this is the cheapest quote received and have other measures been considered. Humps are frowned upon by the emergency services and have not been well received by neighbouring residents where they have been installed because of the noise that they generate. Road narrowing has had limited success although there are problems with traffic speeding up to get through the narrowing to beat oncoming traffic, so that can lead to the reverse of what they are intended to do. Flashing signals only succeed in slowing down traffic in the vicinity of the respective signs. Speedwatch cameras are the most successful method of slowing down traffic and details of speeding vehicles are sent to the police who will visit the village if there is seen to be a pattern of speeding. This obviously involves public participation.

Cllr Wight said that she has been in touch with the grants officer at AVDC regarding New Homes Bonus funding for the scheme and was advised that the scheme seems to be robust and is an application that the committee panel would consider

The Chairman said that the Parish Council has no option but to use Tfb for the feasibility study and design of the traffic calming measures. Detailed discussions with Tfb have already been held and they have already undertaken a lot of work. He said that 'humps' are not proposed but instead the use of 'cushions' which the emergency vehicles are fine with. Speeding throughout the village occurs for around 18 hours a day so it would be difficult to get volunteers to operate a speed camera to cover such hours. The Chairman proposed, seconded by Cllr Wight to accept the quotation of £6,030.19, all agreed. The Chairman to ask Tfb to proceed with the feasibility study. **(Action Chairman)**

- 1179.3.6 Precept – second half received £14,955.00
Noted by the Parish Council.

- 1179.3.7 External Audit completion
The Clerk reported that the annual return has been returned from the external auditors and there were no issues to report apart from that the Auditor said that the Parish Council should consider the value of the Parish Hall on a yearly basis.

- 1179.3.8 MUGA income £165, £20
Noted by the Parish Council.

- 1179.3.9 Quarterly review of accounts
Cllr New reviewed the accounts and approved the quarterly bank reconciliation.
Cllr New signed the bank reconciliation to confirm approval.

1180 Review of Projects

- 1180.1 Traffic Calming Measures - Lower Way
See point 1179.3.5

1181 Village Improvements Committee

Cllr Wight proposed, seconded by Cllr Kettle to purchase a new litter bin for Poors Acre at a cost of up to £200, all agreed. The Clerk to place the order. **(Action Clerk)**

- 1181.1 Mobile Vehicle Activated Signs
The Chairman said that the signs are working well.

- 1181.2 Letters to landowners re ditches/hedges
Cllr Wight to draft a letter. **(Action Cllr Wight)**

1182 **Reports – village organisations**

1182.1 Parish Hall Committee

- 1182.1.1 Grant for Bowls Club - mats
Nothing to report.

1183 **Village Matters:**

1183.1 Unregistered land in Great Brickhill

The Chairman said that the Solicitor is dealing with land registry.

1183.2 Public footpaths – progress (Access from Cricket Club to John Horncapps Lane/Pochards Lake to Cuff Lane)

1183.2.1 Signs for new footpath

The Chairman confirmed that the stile and gate are in place. The quotation for 5 way-marker signs is £60 plus VAT and carriage. Cllr Kettle proposed, seconded by the Chairman to accept the cost, all agreed. The Chairman also requested some livestock signs 'dogs must be kept on a lead' at a cost of £14 plus VAT. The Chairman proposed, seconded by Cllr Kettle to accept the cost, all agreed.

(Action Chairman/Cllr Jackson)

1183.2.2 Dog Bin for new footpath

The Clerk confirmed that the cost of a new dog bin will be £376 but that it cannot be supplied and fitted until January 2018. The bin must be located within 25 metres of vehicular access. A new schedule has been received and dog bin emptying will take place on Thursdays. Cllr Kettle proposed, seconded by the Chairman to order a new dog bin at a maximum cost of £376, all agreed. The Clerk was asked to confirm whether the Parish Council can purchase the bin and install it themselves with a reduction in the cost. The Clerk was also asked to check that it will be added to the emptying schedule if fitted by the Parish Council.

(Action Clerk)

1183.3 Cuff Lane Residents parking signs

The Chairman said that the signs will be put up shortly on private land.

1183.4 Village Logo – update

Nothing to report.

1183.5 Village street lighting

- 1183.5.1 Seminar - Bucks CC
Nothing further to report.

1183.5.2 Survey of village lighting – progress

The Chairman confirmed that village lighting will be considered within the traffic calming measures.

1183.6 School Parking

Cllr New said that she will be attending a walk around with the new Head Teacher and will discuss parking. A newsletter will be sent out every week with a parking reminder and details of the parking exclusion zone. There will also be a walking bus leaflet given out.

1183.7 Broadband

Cllr Wight said that broadband is due to go live within the week in the northern part of the village.

1183.8 Village website regeneration

The Clerk to ask Cllr Middleton if there is any progress.

(Action Clerk)

1183.9 Cemetery wall damage

Cllr Wight said that estimates to repair the wall will be sought.

1183.10 Sports Ground – proposal for 2nd ground

Cllr Wight said that she has been in touch with the grants officer at AVDC regarding New Homes Bonus funding for the project. Their initial response was that there are issues with the cricket club being a members only club with limited access to the whole community and the pitch would not be available for free access to the community. Cllr Wight said that she is waiting to hear back with a further response as to whether they would consider an application if it is submitted. Councillors discussed the possible application together with the land owner. The land owner confirmed that he did not envisage that the site of the proposed cricket pitch would be open to the public and/or available for general community use. Both he and Councillors were also concerned that the use of public funds on a project which will improve (and quite probably increase the value of) the land would lay both the Parish Council and the land owner open to criticism. The Parish Council concluded that, subject to the response from the grants officer, it would not be appropriate to apply for funding on behalf of the cricket club.

1183.11 Boundary with Soulbury

The Chairman said that he will look in to it.

(Action Chairman)

1184 **Public Participation** (see end of minutes)

1185 **Planning:**

1185.1 Planning Applications

1185.1.1 17/03553/COUAR – Papermill Farm, Bragenham Side, Stoke Hammond – determination as to whether prior approval is required in respect of transport and highway impact, noise, contamination risk, flooding and locational considerations for the conversion of an agricultural building into one dwelling (Class Q (a)) and in relation to design and external appearance of the building (Class Q (b)). The Parish Council oppose the application. Cllr Middleton has made some small amendments to the objection document relating to the previous application and it was agreed that these comments be submitted to AVDC.

District Cllr Blake's comments were read out. *'The application does not fulfil the requirements of a section Q development. The building in question was not redundant as the former tenant had no desire to vacate and, indeed, had to construct a new barn to house the cattle that were formerly situated at Papermill.'*

1185.1.2 17/03397/APP – 11 Green End – erection of garden building. The Parish Council support the application.

1185.1.3 17/03728/APP – 28 Pound Hill – ground floor rear extension with atrium. New atrium added to existing roof. The Parish Council support the application.

1185.2 Decisions:

1185.2.1 17/02957/APP – 36 Pound Hill – erection of first floor side extension and dormer extension. Approved. Noted by the Parish Council.

1185.3 **Other Planning Matters**

1185.3.1 Development Control Meetings
Nothing to report.

1185.3.2 Orchard Mill – development query
Nothing to report. Remove from the agenda.

1185.3.3 Great Firs – quad biking – 15/02585/APP
Nothing to report. Remove from the agenda.

1185.3.4 Galley Cottage, Galley Lane
Nothing to report. Cllr Wight to look in to. **(Action Cllr Wight)**

1185.3.5 Parish Liaison Officers
The Clerk reported that AVDC have announced that they have a parish support team that are now in post and can be contacted via parishsupport@aylesburyvaledc.gov.uk. A range of enquiries from parish councils can now be sent to this address and will be picked up by a dedicated parish liaison officer. They will provide a response to any enquires that parish clerks or parish councillors have about customer services including planning and waste and recycling.

1186 **Play Areas:**
Nothing further to report

1187 **Correspondence**
The Chairman summarised the correspondence, to be included in the Circulation Folder.

1188 **Matters for the newsletter**
New school Head Teacher – considerate parking, dog/horse fouling on pavements

1189 **Date of next meeting – Parish Council Meeting - Tuesday 7th November 7.30pm**

1190 **The meeting closed at 9.20pm**

Minute of Public debate
There were no comments.