

**MINUTES** of the Meeting of **Great Brickhill Parish Council** held on  
**Tuesday 5<sup>th</sup> September 2017** at 7.30pm in the Parish Hall, Great Brickhill

**PRESENT:** Cllrs Ms B Wight (Chairman), Mr D Bratt, Mr K Jackson, Mrs W New, District Cllr Mr N Blake

**IN ATTENDANCE:** Mrs K Barker (Clerk), 7 members of the public were present

1157 **Apologies for absence** – Cllr Mr C Leech, Mr A Middleton, Mr R Kettle, County Cllr Mrs J Blake

1158 **Minutes**

The minutes of the meeting held on the 4<sup>th</sup> July 2017 were approved. Cllr Bratt proposed, seconded by Cllr New the approval of the minutes as a true record, all agreed by those present and signed by the Chairman. The minutes of the meeting held on the 1<sup>st</sup> August 2017 were approved. Cllr Bratt proposed, seconded by Cllr New the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1159 **Declarations of Interest**

Cllr Jackson – Land at Green End Point 1166.1

1160 **Matters arising**

There were no matters arising.

1161 **Reports (County and District Cllrs, other organisations)**

**County Cllr Blake**

County Cllr Blake was not present.

**District Cllr Blake**

District Cllr Blake said that a meeting will be held to consider the Oxford/Cambridge growth corridor and road infrastructure and east/west railway. The staff restructure at AVDC is now complete and the Council is now working more efficiently. The Council is looking at borrowing £1m to acquire industrial premises to generate more income for Aylesbury Vale to counteract revenue lost from withdrawal of Government grants. District Cllr Blake spoke about the proposed new sports ground. He said that the village needs to accommodate other sports as well as cricket and the proposed new facility would be a great asset to the community.

1162 **Finance:**

1162.1 Bank balances:

<b>Barclays/Santander</b>	<b>£</b>
Community (Barclays)	25,304.25
Business Reserve (Barclays)	4,282.49
Business Premium (Barclays)	2,092.56
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	55,561.38
Business Bond (Santander)	85,000.00
<b>TOTAL</b>	<b>172,240.72</b>

1162.2 Cllr Wight proposed, seconded by Cllr New the approval of the following payments, all agreed:

<b>Cheque Number</b>	<b>Payee</b>	<b>£</b>
700589	K Barker – Salary	481.60
700589	K Barker – tax refund	284.80
700589	K Barker – Expenses	61.22
700590	Turney Landscapes – grass cutting	750.00
700591	E M Maley – remembrance day wreath	25.00
700592	R Kettle – reimburse expenses	101.94
700593	Glasdon - new litter bin	188.29
700594	Aylesbury Mains – light repairs – March 2017	123.12
700594	Aylesbury Mains – light repairs – August 2017	77.40
700595	Marco Loxley – Youth Café	486.42
	<b>TOTAL</b>	<b>2,579.79</b>

1162.3 Other financial matters:

1162.3.1 Budget Report

The Clerk gave a budget report to all Cllrs showing expenditure to date.

1162.3.2 Clerks Tax – GBPC refund request to HMRC

The Clerk informed the Parish Council that her tax code has changed and tax amounting to £284.80 has been overpaid since 1<sup>st</sup> April 2017. The HMRC PAYE system shows the amount as credited back to the Clerk. The Parish Council, as the Clerks employer, therefore need to refund the Clerk and then reclaim it from HMRC. This was noted by the Parish Council. The Clerk to contact HMRC on behalf of the Parish Council to claim back the tax. **(Action Clerk)**

1162.3.3 Parish Council/Parish Hall Committee VAT clarification

The Chair said that a document 'Legal Topic Local Council Help for Village Halls' has been supplied by the Internal Auditor to help clarify the VAT situation. It would seem that the Parish Council can pay for goods and services in its own name out of its own funds for the Parish Hall but it cannot recover any of the costs from the Parish Hall Committee. Cllr Bratt suggested setting up a working group to see if there is a legitimate way around this issue.

1162.3.4 Grant for Bowls Club - mats

Cllr Bratt said that the Parish Hall Committee has applied for a grant from the Postcode Lottery on behalf of the Bowls Club of £2,000, and that the Club were hoping that they might also get a contribution from the Parish Council of £500 from the Parish Council towards the project. The total project is expected to amount to around £3,000.

1163 **Review of Projects**

1163.1 Traffic Calming Measures - Lower Way

The Chair said that Cllr Leech has received a copy of the scheme assessment report from Ringway Jacobs confirming that the cost for a feasibility study will be £6,030.19. Cllrs discussed the suggestion of works and agreed, in principle, to the cost. The Clerk to place the cost on the October agenda for formal agreement.

1164 **Village Improvements Committee**

1164.1 Mobile Vehicle Activated Signs

Nothing to report.

1164.2 Letters to landowners re ditches/hedges

Nothing further to report.

1165 **Reports – village organisations**

**1165.1 Parish Hall Committee**

Cllr Bratt reported that the post office is now running on a Thursday in the small meeting room. The bar area is being turned in to a storage area for Little Ashes Pre-School and there is a new fridge in the kitchen.

**1165.2 Youth Café**

Cllr Bratt said that he will ask Marco Loxley to attend the November meeting. **(Action Cllr Bratt)**

1166 **Village Matters:**

1166.1 Land at Green End - Vale of Aylesbury Housing Trust

The Chair reported that the Land at Green End is not owned by the Housing Trust as originally thought. This piece of land will need to be registered with Land Registry along with other small pieces of land within the village.

1166.2 Public footpaths – progress (Access from Cricket Club to John Horncapps Lane/Pochards Lake to Cuff Lane

Cllr Jackson said that he is awaiting a quotation for the way-marker posts. The Clerk was asked to contact AVDC with regard to putting in a dog bin in the area. **(Action Clerk)**

1166.3 Cuff Lane Residents parking signs

The Chair said that the Village Improvements Committee will install the signs on agreed residents property shortly.

- 1166.4 Village Logo – update  
Nothing to report.
- 1166.5 Village street lighting
- 1166.5.1 Seminar - Bucks CC  
Cllr Leech is awaiting details of a seminar due to be held.
- 1166.5.2 Survey of village lighting – progress  
Nothing further to report.
- 1166.6 School Parking  
Cllr New said that the new Head Teacher is now in place. She will continue to liaise with the school regarding parking issues and alternative ways for children to get to school. Publicity for the walking bus has been circulated and more volunteers are needed.
- 1166.7 Broadband  
Cllr Bratt said that the live date will be different for the two parts of the village as the north of Great Brickhill is linked with Little Brickhill and the south with Soulbury. He said that there are areas in the village where repairs to road surfaces are not adequate and he will report those that he is aware of. **(Action Cllr Bratt)**
- 1166.8 Village website regeneration  
The Clerk to ask Cllr Middleton if there is any progress. **(Action Clerk)**
- 1166.9 Best Kept Village Competition  
The Clerk reported that the village has been awarded a Certificate of Merit and scored highly. The certificate to be placed on the noticeboard. **(Action Clerk)**
- 1166.10 Cemetery wall damage  
The Chair reported that Cllr Leech has looked at the original deeds to the land enclosed by the Old Manor kitchen garden and it states that it is the householders responsibility to maintain the wall. It was suggested that if the Parish Council arrange for the repair to the wall the cost could be split 50/50. It was agreed that the Parish Council will need to obtain a quotation and professional advice.
- 1166.11 Grass cutting query – Ivy Lane  
The Chair said that Turney Landscapes be asked to include the area along Ivy Lane in the cutting schedule. **(Action Clerk)**
- 1166.12 Defibrillator  
The Parish Hall Caretaker, Mr Mark Coram, has agreed to maintain the defibrillator and will change the registration details.
- 1166.13 Sports Ground – proposal for 2<sup>nd</sup> ground  
Cllrs discussed the proposal for a lease of the land and it was suggested any lease would need to be 99 years or longer in order to meet the requirement that the Parish Council hold tenure in order to apply for New Homes Bonus funds. Further discussions with the land owner to take place. Cllrs discussed the possibility of a preliminary application being submitted in due course, as well as an application for New Homes Bonus money for traffic calming measures.

1167 **Public Participation** (see end of minutes)

1168 **Planning:**

1168.1 Planning Applications

1168.1.1 17/02957/APP – 36 Pound Hill – erection of first floor side extension and dormer extension. The Parish Council support the application.

1168.2 Decisions:

1168.2.1 17/02502/APP – 3 Knights Close – new roof to existing front porch, new balcony at front of house, ground floor bedrooms extended at front and front rooflight. Approved. Noted by the Parish Council.

- 1168.2.2 17/02514/APP – 7 Knights Close – erection of double garage with lantern light on roof. Approved. Noted by the Parish Council.
- 1168.2.3 17/02391/APP – Furze Hill, Ivy Lane – single storey rear extension and front porch. Approved. Noted by the Parish Council.
- 1168.2.4 17/02410/APP – Westfield Farm, Mill Lane – two storey rear extension, solar panels on roof. Approved. Noted by the Parish Council.
- 1168.2.5 17/02225/APP – Rectory Farm, Church Lane – change of use of agricultural building to B1 office use. This application is to convert the remaining part of this traditional building; part of which has already been converted to residential use in accordance with planning application 11/000761/APP. The converted building is to provide a new office for the existing tenant of The Mill at Rectory Farm which was converted in accordance with planning application 04/00550/APP. Approved. Noted by the Parish Council.
- 1168.2.6 17/01431/APP – Hill Side Farm, Ivy Lane – driveway access to paddock. Refused. Noted by the Parish Council.
- 1168.2.7 17/01662/APP – 24 Cuff Lane – new front porch, replacement of front dormer, demolition of existing side/rear extension and erection of replacement side/rear extension. Approved. Noted by the Parish Council.
- 1168.2.8 17/01605/ALB – Broomhill House, Stoke Lane – re-tiling of roof, replacing of rainwater goods and re-pointing of chimneys. Approved. Noted by the Parish Council.
- 1168.2.9 17/01365/APP – Church End House, 55 Lower Way – erection of detached dwelling and creation of vehicular access through Northern boundary wall. Refused. Noted by the Parish Council.

**1168.3 Other Planning Matters**

- 1168.3.1 Development Control Meetings  
Nothing to report.
- 1168.3.2 Orchard Mill – development query  
Nothing to report.
- 1168.3.3 Great Firs – quad biking – 15/02585/APP  
Nothing to report.
- 1168.3.4 Galley Cottage, Galley Lane  
Nothing to report.

**1169 Play Areas:**

- 1169.1 Kompan spare part query  
Cllrs agreed that the part should be returned. The Chair agreed to return it to Kompan and the Clerk to ask for a credit note. **(Action Cllr Wight/Clerk)**
- 1169.2 MUGA – new Litter Bin  
The litter bin has been delivered to Cllr Leech and it will be installed shortly.
- 1169.3 CPM Playgrounds – inspection reports  
Cllr Bratt said that he has looked at the reports and there are some minor items that will be rectified including moving the litter bin and concreting in the posts.

**1170 Correspondence**

The Chairman summarised the correspondence, to be included in the Circulation Folder.

**1171 Matters for the newsletter**

Walking Bus Volunteers, Post Office details, Gigaclear, Best Kept Village

**1149 Date of next meeting – Parish Council Meeting - Tuesday 3<sup>rd</sup> October 7.30pm**

1150 **The meeting closed at 9.15pm**

**Minute of Public debate**

Two residents of Lower Way spoke of their concern about speeding traffic through the village and urged that traffic calming measures be taken as quickly as possible.

A member of the public mentioned that he is aware of vehicle activated signs that flash the oncoming cars registration number when speeding which may act as a better deterrent.

A resident along Ivy Lane spoke about the grass cutting. He said that he would like the area to be cut regularly and that the Contractors work be monitored. The Chair said that the Village Improvements Committee monitors the work but this is unofficial. She suggested that the resident keep in touch with Cllr Leech with any queries.