

MINUTES of the Meeting of **Great Brickhill Parish Council** held on
Tuesday 6th June 2017 at 7.30pm in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mrs W New, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), 2 members of the public were present

1116 **Apologies for absence** – Cllrs Mr D Bratt, Mr K Jackson, Mr R Kettle, Mr A Middleton,
County Cllr Mrs J Blake, District Cllr Mr N Blake

1117 **Minutes**

The minutes of the meeting held on the 2nd May 2017 were approved. Cllr Wight proposed, seconded by Cllr New the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1118 **Declarations of Interest**

Cllr New – Finance Point 1121.2

1119 **Matters arising**

There were no matters arising.

1120 **Reports (County and District Cllrs, other organisations)**

County Cllr Blake

County Cllr Blake was not present.

District Cllr Blake

District Cllr Blake was not present.

1121 **Finance:**

1121.1 Bank balances:

Barclays/Santander	£
Community (Barclays)	31,505.83
Business Reserve (Barclays)	4,282.49
Business Premium (Barclays)	1,978.56
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	55,547.37
Business Bond (Santander)	85,000.00
TOTAL	178,314.29

1121.2 Cllr Wight proposed, seconded by the Chairman the approval of the following payments, all agreed:

Cheque Number	Payee	£
700566	K Barker – Salary	396.00
700566	K Barker – Expenses	42.22
700567	HMRC – Clerks Tax	85.60
700568	Turney Landscapes – grass cutting	750.00
700569	Zurich Municipal – insurance renewal	810.96
700570	W New – reimburse for walking bus pack	138.00
700571	M J Marshall – internal audit	70.00
700572	Playsafety Limited (ROSPA) play area inspec	163.80
700573	MK Fire – fire alarm service	130.03
700574	Marco Loxley – Youth Café	249.49
	TOTAL	2,836.10

1121.3 Other financial matters:

1121.3.1 Budget Report

The Clerk gave a budget report to all Cllrs showing expenditure to date.

- 1125.2 Public footpaths – progress (Access from Cricket Club to John Horncapps Lane/Pochards Lake to Cuff Lane
The Chairman reported that the permissive agreement has been reviewed by the Solicitor. The agreement was signed by the Chairman and it was noted that a copy will need to be signed by the landowner and retained by the Clerk. The Chairman said that the cost of a stile at the top end of the path will cost £119 plus VAT and a kissing gate at the bottom will cost £223 plus VAT. Cllr Wight proposed, seconded by the Chairman to accept the cost of the stile and that the gate be done at a later date, all agreed.
- 1125.3 Cuff Lane Residents parking signs
Nothing further to report.
- 1125.4 Village Logo – update
The chairman agreed to approach the school regarding a presentation to the children.
- 1125.5 Village street lighting
- 1125.5.1 Bucks CC maintenance
The Chairman said that he will look in to the date of a Bucks CC seminar but that it may have already been held.
- 1125.5.2 Survey of village lighting – progress
Nothing further to report.
- 1125.6 School Parking – update
Cllr New said that the walking bus scheme has started and there were about 38 children in attendance. A risk assessment has been done and various initiatives undertaken. Cllr New said that the general consensus has been that traffic and parking around the school has improved.
- 1125.7 Broadband
Cllr Wight agreed to contact Gigaclear regarding the uneven kerbstones and general untidiness of the village as some of the road repairs look temporary. **(Action Cllr Wight)**
- 1125.8 Village website regeneration
Nothing further to report.
- 1125.9 Best Kept Village Competition
Nothing further to report.
- 1125.10 Bowls Club – request for funding for new mats
The Chairman read out an email on behalf of the Bowls Club asking for funding for 3 new bowls mats at a cost of £2,264.75 excluding VAT. Cllrs agreed that they may be willing to make a contribution but that the club should look at other sources of funding.
- 1125.11 Upper Way gravel issue
See public participation. The Chairman agreed to supply the details of the Highways contact to a resident from Upper Way to enable them to look at options for dealing with the road surface problems. He said that the Parish Council has some ‘no parking’ signs which are not currently in use and the Parish Council may be willing to donate them for residents to use in Upper Way to prevent unauthorised vehicles using a private road.
- 1125.12 Cemetery wall damage
The wall damage was reported by a resident. The Chairman said that he will ascertain who owns the wall and Cllr Wight agreed to try to find a company who can restore old brick walls. Cllr Wight said that she will correspond with the resident. **(Action Chairman/Cllr Wight)**
- 1125.13 WW1 Beacons of light commemoration
Cllr Wight said that she has been contacted with regard to the event which will be held next year and further information will be supplied in due course. Noted by the Parish Council.

1126 **Parish Council Administration**

- 1126.1 Vic and Litter Pick Risk Assessment generic form – progress
The form has been drawn up and will be revised where necessary. It was agreed to take the item off the agenda.

1127 **Public Participation** (see end of minutes)

1128 **Planning:**

- 1128.1 Planning Applications
- 1128.1.1 17/01507/APP – Bryerley Springs Farm, Galley Lane – construction of a new enclosure for a Farriers Forge. The Parish Council support the application.
- 1128.1.2 17/01605/ALB – Broomhill House, Stoke Lane – re-tiling of roof, replacing of rainwater goods and re-pointing of chimneys. The Parish Council support the application.

- 1128.1.3 17/01662/APP – 24 Cuff Lane – new front porch, replacement of front dormer, demolition of existing side/rear extension and erection of replacement side/rear extension. The Parish Council support the application.
- 1128.2 Decisions:
- 1128.2.1 17/00909/APP – Westfield Farm Cottage, Mill Lane – change of use of agricultural land to erect a detached double garage for ancillary residential use of Westfield Fam Cottage. Erection of a double detached garage. Approved. Noted by the Parish Council.
- 1128.3 **Other Planning Matters**
- 1128.3.1 Development Control Meetings
Nothing to report.
- 1128.3.2 Orchard Mill – development query
Nothing to report.
- 1128.3.3 Great Firs – quad biking – 15/02585/APP
Nothing to report.
- 1128.3.4 Galley Cottage, Galley Lane
Nothing to report.
- 1128.3.5 Planning Application checklist and rota
The Parish Council agreed that they will not submit a ‘no objection’ to any planning application in future and will either support or object depending on the majority vote of the Parish Council whenever a significant decision needs to be made. A checklist will need to be completed for each application and given to the Clerk to retain. Cllr New agreed to cover planning for June.
- 1128.3.6 MK Draft Plan – reply by 9th June for consideration
The Parish Council agreed not to reply.
- 1129 **Play Areas:**
- 1129.1 ROSPA – play area inspection in May 2017
- 1129.1.1 Kompan Timber Dino Swing – bearings
The Chairman said that a quotation from Kompan for £1,018.14 excluding VAT has been received regarding the replacement of the safety chains. He said that it is a huge cost but given that the problem was mentioned in the ROSPA report and that the equipment could cause injury, the work needs to be carried out by trained professionals. The Chairman proposed, seconded by Cllr New to accept the cost, all agreed.
- 1129.1.2 Rubber Matting
The Parish Council agreed that no action be taken at this time.
- 1129.2 CPM Play area inspection reports – review
The Clerk said that the reports have not yet been reviewed. Cllrs agreed to look at the reports before the next meeting.
- 1129.3 MUGA - Glass and rubbish/request for a notice and litter bin
The Parish Council agreed that the bin in the Spinney is broken and that this should be replaced and then placed near to the MUGA. The Clerk to find out the cost of a new bin. The Chairman said that a sign ‘no glass or bottles’ would cost £34 plus shipping. The Chairman proposed, seconded by Cllr Wight to purchase a sign, all agreed. **(Action Chairman/Clerk)**
- 1130 **Correspondence**
The Chairman summarised the correspondence, to be included in the Circulation Folder.
- 1131 **Matters for the newsletter**
Gigaclear contact details, Walking Bus Volunteers
- 1132 **Date of next meeting – Parish Council Meeting - Tuesday 4th July at 7.30pm**

1133 **The meeting closed at 9.35pm**

Minute of Public debate

A resident spoke about a letter received from the Parish Council regarding the road surface in Upper Way. He said that the issue has been looked at by residents in the past and there was a huge cost involved in order to rectify the problem. There are a number of issues that seem to cause the surface problems which include delivery vehicles using the road as a turn around, unauthorised parking, school parking obstructions restricting vision and the vehicles visiting a business based in Upper Way. The resident said that he regularly sweeps the road and fills in holes but that this is an on-going task and that it is not clear how the problem can be dealt with. A letter was also noted from a second resident querying the ownership of the road.

Resident, Mr Turner, said that he will get the cemetery path sprayed to deal with the weed problem. He reported a large pothole at the entrance to the Parish Hall car park and asked whether Gigaclear could fill it in. Mr Turner complemented Cllr New on the walking bus initiative.