

MINUTES of the Meeting of **Great Brickhill Parish Council** held on
Tuesday 10th January 2017 at 7.30pm in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr D Bratt, Mr K Jackson, Mrs W New, Mr A Middleton

IN ATTENDANCE: Mrs K Barker (Clerk), 4 members of the public were present

1035 **Apologies for absence** – Cllr Mr R Kettle, Ms B Wight, District Cllr Mr N Blake, County Cllr Mrs J Blake

1036 **Minutes**

The minutes of the meeting held on the 6th December 2016 were approved. Cllr Bratt proposed, seconded by Cllr Jackson the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1037 **Declarations of Interest**

Cllr Bratt – Finance Point 1040.2

Cllr Jackson – land at Green End Point 1043.1 (non-pecuniary)

1038 **Matters arising**

There were no matters arising.

1039 **Reports (County and District Cllrs, other organisations)**

County Cllr Blake

County Cllr Blake was not present.

District Cllr Blake

District Cllr Blake was not present but supplied a report that was read out by the Clerk.

We have been awarded Garden Town status for housing developments around Aylesbury. With this comes Government funding of £542,000 this financial year (with, hopefully, more to come) and that will be used to prepare feasibility studies for transport infrastructure projects, green spaces projects, starter homes and custom build schemes, acceleration of house building and integration of the new developments into the existing town. In the VALP 15,000 new homes will be allocated to Aylesbury so this work will enable us to fine-tune our plan for final submission to the Inspector. We have also been awarded £625,000 to help overcome homelessness across Bucks. AVDC has been the lead authority throughout the application process. These awards reflect the confidence that Government has in our ability to make a difference to the residents of Aylesbury Vale and it is hoped that that confidence will continue through to our bid for unitary status. The appeal for 300+ homes west of Linslade has been rejected by the Appeal Inspector. This will now enable us to push ahead with our plans to make the area Green Belt, as part of our VALP.

1040 **Finance:**

1040.1 Bank balances:

Barclays/Santander	£
Community (Barclays)	27,919.99
Business Reserve (Barclays)	4,282.49
Business Premium (Barclays)	1,503.56
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	54,607.64
Business Bond (Santander)	85,834.17
TOTAL	174,147.89

1040.2 The Chairman proposed, seconded by Cllr New the approval of the following payments, all agreed:

Cheque Number	Payee	£
700525	K Barker – Salary	381.40
700525	K Barker – Expenses	28.22
700526	HMRC – Clerks Tax	95.40
700527	Turney Landscapes – grass cutting	750.00
700528	Marco Loxley – Youth Café	341.87
700529	D Bratt – various grant application expenses	56.77
700530	B Osborne – payroll	60.00
700531	e.on – electricity bill	364.65
	TOTAL	2,078.31

- 1040.3 Other financial matters:
- 1040.3.1 Budget Report
The Clerk gave a budget report to all Cllrs showing expenditure to date.
 - 1040.3.2 Quarterly Bank Reconciliation
Cllr New reviewed the accounts and approved the quarterly bank reconciliation.
Cllr New signed the bank reconciliation to confirm approval.

1041 **Review of Projects**

- 1041.1 Traffic Calming Measures - Lower Way
The Chairman spoke about a virtual footpath that he had recently seen. He said that he will contact the Local Area Technician, Matt Whincup to arrange a village meeting. **(Action Chairman)**
- 1041.2 Play Area – progress report
Cllr Bratt gave out a printed summary of all four projects undertaken to date, including the new play area, showing the level of monetary contribution from the Parish Council, other sources and in particular, grants at 49% of the combined total. Cllrs agreed that this was a superb achievement and thanked Cllr Bratt for his hard work with all the projects.

Cllr Bratt said that the official opening of the new play area will be arranged and the Rotary Club will be invited. A plaque for the trim trail will be organised by them. Cllr Bratt proposed, seconded by Cllr New to tidy up the hedge adjacent to the play area at a cost of £75, all agreed.

1042 **Village Improvements Committee**

The Chairman said that the footpath at Foxhole needs to be completed. Cllr Jackson proposed, seconded by Cllr Bratt to accept a quotation of £320 + Vat from Mainland Aggregates for the materials required, all agreed.

- 1042.1 Mobile Vehicle Activated Signs
The Chairman said that he regularly moves the signs around the allocated locations in the village. Speeding vehicles have been recorded with one vehicle travelling at 70mph. Cllr New enquired whether the device can be placed in Heath Road. The Chairman said that the purchase of an additional ground socket and installation is expensive but a small bracket can be used and fixed to a post. Cllr New agreed to ascertain whether there is a suitable post that can be used.
(Action Cllr New)

1043 **Village Matters:**

- 1043.1 Land at Green End - Vale of Aylesbury Housing Trust
The Chairman to contact the Solicitor to start the process of adverse possession.
(Action Chairman)
- 1043.2 Public footpaths – progress (Access from Cricket Club to John Horncapps Lane/Pochards Lake to Cuff Lane)
Cllr Jackson said that the permissive path agreement will shortly be finalised.
- 1043.3 Cuff Lane Residents parking signs
The Chairman said that the parking problem has been getting worse since the signs were removed. He said that there has been an offer from a resident for the signs to be put back up on their land. The item is on the LAF agenda. The Chairman said that he will enquire with Transport for Bucks whether disabled parking can be put in for a resident in Cuff Lane. **(Action Chairman)**
- 1043.4 Parish Plan – for review
Resident Mark Stasiuk to arrange a meeting.
- 1043.5 Village Logo
The Chairman said he has been in contact with the school and that he will speak to Cllr Wight regarding the final design and whether there is any progress. **(Action Chairman)**
- 1043.6 Village street lighting
The Chairman said that Western Power has reported that the light in the Old Post Office porch does not work and was removed for safety purposes. They have agreed to look for a replacement.
- 1043.6.1 Bucks County Council maintenance
The Chairman said that he is waiting for more information from BCC.
 - 1043.6.2 Survey of lights
Mr Paul Stearman, a resident and qualified lighting engineer, wrote to the Parish Council offering to survey the lights in the village free of charge. It will need to be ascertained from Aylesbury Mains what type of bulb is in each light and then the cost and energy saving implications can be ascertained. The lights can be replaced with either new fittings or LED's. The Parish Council thanked Mr Stearman and accepted his offer. The Chairman and Clerk to liaise with Mr Stearman.

1043.7 School Parking – update
Cllr New said that the issue is ongoing.

1043.8 Broadband
Cllr Bratt said that he has spoken to AVDC regarding Aylesbury Vale Broadband and that a competitor, Gigaclear, is working in the area which is causing a delay to the timescales. Cllr Middleton said that there is currently an investigation in to the AVDC rural broadband project.

1043.9 Village website/publicity
Cllrs agreed that the website needs regenerating and that it would be beneficial for the Parish Council to own its own website. Cllr Middleton agreed to correspond with all Cllrs with suggestions and rebuild the website.
(Action Cllr Middleton)

1044 **Youth Café**

The Parish Council agreed to remove the item from the agenda as there was nothing further to report.

1045 **Play Areas (also see projects)**

The Parish Council agreed to remove the item from the agenda as there was nothing further to report.

1046 **Parish Council Administration**

1046.1 Asset Register/Risk Assessment/Standing Orders/Financial Regulations – yearly review
Cllrs agreed to the following amendments with approval of all documents taking place at the February meeting. The Chairman and Cllr Bratt agreed to email any further amendments to the Clerk.
(Action Chairman/Cllr Bratt, Clerk)

Asset Register amendments/additions:

Parish Hall value - increase to £520,000 in line with the insurance schedule

Bench x 2 £

Dog Bin £

Poors Acre Sign £

Map and frame (in meeting room) x 2 £300

Financial Regulations (new version):

Cllrs agreed that the Clerks minor expenditure items be increased to £250

Risk Assessment

Item 7 and 8 to be amended 'Action' Cllr New.

1046.2 Vic and Litter Pick Risk Assessment

Cllr New agreed to draw up a generic form for completion by the VIC and Litter Pick. The Chairman to ascertain the cost of safety equipment for the VIC. **(Action Chairman/Cllr New)**

1046.3 Insurance and Health and Safety Policies – Sub Contractors

The Chairman said that Contractors must supply copies of their insurance and health and safety policies. Turney Landscapes has supplied copies of theirs but the Clerk to ask Aylesbury Mains for copies of their documents.
(Action Clerk)

1047 **Public Participation** (see end of minutes)

1048 **Planning:**

1048.1 Planning Applications:

1048.1.1 16/0444/APP – 2 Home Farm Lane – demolition of existing extension and erection of new two storey residential dwelling. The Parish Council has no objection to the application.

1048.2 Decisions:

1048.2.1 16/03950/APP – 7 Lower Way – two storey rear extension (amendment to approved planning permission ref 15/03004/APP). Approved. Noted by the Parish Council.

1048.2.2 16/03994/APP – Highfield, 100 Galley Lane – change of use permission from a Day Nursery to a Residential Care Home for adults with learning disabilities. Withdrawn. Noted by the Parish Council.

1048.3 Other Planning Matters:

1048.3.1 Development Control Meetings
Nothing to report.

- 1048.3.2 15/02201/AOP – Eaton Leys - Land west of A4146, South of Watling Street
The Clerk to remind Cllr Wight to draw up a letter to send to the Secretary of State for Communities and Local Government to object to the application.
(Action Cllr Wight/Clerk)
- 1048.3.3 Orchard Mill – development query
Nothing to report.
- 1048.3.4 Great Firs – quad biking – 15/02585/APP
Nothing to report. Remove from the agenda.
- 1048.3.5 Galley Cottage, Galley Lane
Nothing to report. Remove from the agenda.

1049 **Correspondence**

The Chairman summarised the correspondence, to be included in the Circulation Folder.

1050 **Matters for the newsletter**

Summary of projects, unitary authority proposals

1051 **Date of next meeting – Parish Council Meeting - Tuesday 7th February 2017 at 7.30pm**

1052 **The meeting closed at 9.35pm**

Minute of Public debate

Resident, Mr Stasiuk acknowledged Cllr Bratts hard work with all the projects he was involved with and the grants he had obtained on behalf of the Parish Council. Mr Stasiuk said that a new fire alarm control panel has been put in the Parish Hall at a cost of £845 + VAT. The Parish Council agreed to pay for the work. Mr Stasiuk said that he will arrange for the invoice to be sent to the Clerk. Mr Stasiuk said that after the incident with the water heater a new water shut off valve has been installed. The device is located in the disabled toilet and is intended for emergency use only. A notice will be displayed to let hirers know the location with simple instructions.

Resident, Mr Turner said that the table in the Spinney has been moved to an area that is vulnerable to cricket balls. The Chairman said that the table can be moved again if necessary and it will be monitored. Mr Turner said that the waymarker stone has been knocked over and he is happy to repair it. He also agreed to remove an old tyre left outside the Parish Hall. Mr Turner also offered to donate some planings to the Parish Council for use at the Foxhole to reduce costs. The Parish Council thanked Mr Turner.