

MINUTES of the Meeting of **Great Brickhill Parish Council** held on
Tuesday 4th July 2017 at 7.30pm in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr D Bratt, Mr K Jackson, Mr R Kettle, Mrs W New, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), 5 members of the public were present

1134 **Apologies for absence** – Cllr Mr A Middleton, County Cllr Mrs J Blake, District Cllr Mr N Blake

1135 **Minutes**

The minutes of the meeting held on the 6th June 2017 were approved. Cllr Wight proposed, seconded by Cllr New the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1136 **Declarations of Interest**

Cllr Leech – Finance Point 1139.2

Cllr Jackson – Land at Green End Point 1143.1

1137 **Matters arising**

Cllr Bratt queried the decision made at the last meeting not to fund the bowling mats requested by the Bowls Club. The Chairman confirmed that the Parish Council may be willing to make a contribution but that the club should look at other sources of funding.

1138 **Reports (County and District Cllrs, other organisations)**

County Cllr Blake

County Cllr Blake was not present.

District Cllr Blake

District Cllr Blake was not present.

1139 **Finance:**

1139.1 Bank balances:

Barclays/Santander	£
Community (Barclays)	28,638.42
Business Reserve (Barclays)	4,282.49
Business Premium (Barclays)	2,008.56
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	55,552.09
Business Bond (Santander)	85,000.00
TOTAL	175,481.60

1139.2 Cllr Wight proposed, seconded by Cllr New the approval of the following payments, all agreed:

Cheque Number	Payee	£
700575	K Barker – Salary	318.88
700575	K Barker – Expenses	48.21
700576	HMRC – Clerks Tax	66.40
700577	Turney Landscapes – grass cutting	750.00
700578	C Leech – reimburse for sign in MUGA	50.26
700578	C Leech – reimburse for gate and stile	460.94
700579	Marco Loxley – Youth Café	233.79
700580	B Osborne – payroll	60.00
	TOTAL	1,988.48
	August payments post-dated 1/8/17	
700581	K Barker – Salary	318.88
700581	K Barker – Expenses	21.61
700582	HMRC – Clerks Tax	66.40
700583	Turney Landscapes – grass cutting	750.00
700584	Marco Loxley – Youth Café	279.00
	TOTAL	1,435.89

1139.3 Other financial matters:

1139.3.1 Budget Report

The Clerk gave a budget report to all Cllrs showing expenditure to date.

1139.3.2 Quarterly review of accounts

Cllr New reviewed the accounts and approved the quarterly bank reconciliation.
Cllr New signed the bank reconciliation to confirm approval.

1139.3.3 Budget – review of project allocation

The Clerk confirmed that due to the amount of reserves the Parish Council had at the year end, they need to show how these reserves have been allocated. This has been done but not all reserves were allocated. Cllrs agreed to allocate a further £5,000 to traffic calming, £5,000 to foxhole/poors acre, £5,000 to Maintenance of the MUGA/play areas/general areas and £2,000 to additional legal fees/land registry. It was agreed that a budget review meeting be held in April each year in future in order to review any necessary changes to the budget after the year end. The Clerk to update the budget. **(Action Clerk)**

1140 **Review of Projects**

1140.1 Traffic Calming Measures - Lower Way

The Chairman said that he has been in contact with TfB and has been given a form to complete showing the traffic calming scheme requirements for Great Brickhill. Cllrs perused the form and agreed for the Chairman to submit it to TfB. **(Action Chairman)**

1141 **Village Improvements Committee**

1141.1 Mobile Vehicle Activated Signs

The Chairman reported that both the signs are now in full working order.

1141.2 Letters to landowners re ditches/hedges

Nothing further to report.

1142 **Parish Hall Committee - report**

Cllr Bratt reported that the broken solar panel will shortly be replaced with one of the spares that the Committee have available. He said that a small area of the hall floor has emergency tape on it as it has given way. The Caretaker, Mark Coram, is a carpenter so he will repair it. The post office has moved in to the small meeting room and runs on a Thursday between 2pm and 4pm. Mark Coram has agreed to carry out the defibrillator checks and will need to be listed as the contact. Cllr Wight agreed to look in it.

(Action Cllr Wight)

1143 **Village Matters:**

1143.1 Land at Green End - Vale of Aylesbury Housing Trust

The Chairman said he has an appointment with the Solicitor to discuss the unregistered land in Great Brickhill.

1143.2 Public footpaths – progress (Access from Cricket Club to John Horncapps Lane/Pochards Lake to Cuff Lane

The Chairman said that the permissive agreement is to be signed by the landowner. He has ordered the wooden gate and the stile and these will be installed shortly. Cllr Jackson agreed to supply a quotation for way-marker posts and consideration will need to be given to putting a dog bin in the area. For further discussion at the September meeting. **(Action Cllr Jackson)**

1143.3 Cuff Lane Residents parking signs

The Chairman said that he will visit a resident in Cuff Lane to discuss the way forward for supplying the parking signs to residents who have expressed their interest in having the signs on their property. **(Action Chairman)**

1143.4 Village Logo – update

Cllr Wight said that she has no further news from the designer. The Chairman said he will follow up with the school regarding presentations for the children's designs.

- 1143.5 Village street lighting
- 1143.5.1 Seminar - Bucks CC
The Chairman said that a seminar is due to be held in September and that he will attend.
- 1143.5.2 Survey of village lighting – progress
Nothing further to report.
- 1143.6 School Parking
Cllr New said that the walking bus scheme is working very well and on average there are 30 children in attendance. There are various initiatives and awards made to children who participate in the schemes to reduce parking. There have been some issues on the Stoke Hammond school bus and some parents have not been using the bus and taking their children to school by car thereby increasing the school traffic. Cllr New said that this was being looked in to.
- 1143.7 Broadband
An email from Janet Blake was noted regarding her receipt of complaints from residents regarding Gigaclear's unfinished work in the village. Bucks CC has shut them down for a period until they restore the areas and she has asked that a flyer be sent from Gigaclear to every household in Great Brickhill and Soulbury to explain the position. The Chairman said he was not aware that the work had stopped.
- 1143.8 Village website regeneration
Nothing further to report.
- 1143.9 Best Kept Village Competition
Nothing further to report.
- 1143.10 Cemetery wall damage
The Chairman said that VIC will remove the ivy. Advice and a quotation for rebuilding or repair work to be sought. **(Action Chairman/Cllr Wight/VIC)**
- 1143.11 Grass cutting query – Ivy Lane
The Clerk read out an email from a resident concerning the grass bank outside their property. The resident said that they may arrange for extra cutting of the area to be done but need to know when Turney Landscapes will visit to avoid duplication. The cutting has not always included the entire area and can be quite sporadic. The daffodil's need to remain uncut in their season.

The Chairman asked the Clerk to respond to the resident. He said that the grass is cut every two weeks and it is up to the cutting team when they visit the village and the Parish Council are not notified. The contractor cuts 2 metres back from the road side. The daffodil's will not be cut when in season. The Clerk was also asked to contact Turney Landscapes and ask for a response to the queries to see whether they can offer any assistance. **(Action Clerk)**
- 1143.12 Defibrillator
The Parish Hall Caretaker, Mr Mark Coram has agreed to maintain the defibrillator, see Point 1142.
- 1143.13 Remembrance day wreath/attendance
Cllrs agreed that they would like to purchase a wreath through Mr Maley at £25. The Chairman or Cllr Kettle agreed to attend the service on behalf of the Parish Council. The Clerk to respond. **(Action Clerk)**
- 1144 **Public Participation** (see end of minutes)
- 1145 **Planning:**
- 1145.1 Planning Applications
- 1145.1.1 17/01954/APP – 30 Cuff Lane – removal of existing property and erection of replacement dwelling with garage. The Parish Council object to the application. There is no detailed access statement provided for the demolition and build work. Cuff Lane is a very small Lane and there is concern regarding vehicle access and parking. Effective traffic management is required. It is imperative that Anglian Water is a consultee as they need 24 hour access to their service reservoir.

- 1145.1.2 17/01431/APP – Hill Side Farm, Ivy Lane – driveway access to paddock. The Parish Council object to the application as the requirement for a driveway is not proven and there is an inadequate vision splay.
- 1145.1.3 17/02225/APP – Rectory Farm, Church Lane – change of use of agricultural building to B1 office use. This application is to convert the remaining part of this traditional building; part of which has already been converted to residential use in accordance with planning application 11/000761/APP. The converted building is to provide a new office for the existing tenant of The Mill at Rectory Farm which was converted in accordance with planning application 04/00550/APP. The Parish Council support the application.
- 1145.2 Decisions:
- 1145.2.1 17/01507/APP – Bryerley Springs Farm, Galley Lane – construction of a new enclosure for a Farriers Forge. Approved. Noted by the Parish Council.
- 1145.2.2 17/01446/COUAR – Papermill Farm, Papermill Lane, Stoke Hammond. Refused. Noted by the Parish Council.
- 1145.3 **Other Planning Matters**
- 1145.3.1 Development Control Meetings
Nothing to report.
- 1145.3.2 Orchard Mill – development query
Nothing to report.
- 1145.3.3 Great Firs – quad biking – 15/02585/APP
Nothing to report. Cllr Middleton to look in to it. (Action Cllr Middleton)
- 1145.3.4 Galley Cottage, Galley Lane
Nothing to report. Cllr Middleton to look in to it. (Action Cllr Middleton)
- 1145.3.5 Planning in July
The Chairman or Cllr Jackson to consider plans in the month of July or August.
- 1146 **Play Areas:**
- 1146.1 ROSPA – play area inspection in May 2017
- 1146.1.1 Kompan Timber Dino Swing – bearings
The Chairman said that Kompan has serviced the swing and it now seems to be working fine. He said that he will contact Kompan to say that the part they ordered is no longer required. (Action Chairman)
- 1146.2 CPM Play area inspection reports – review
The reports have been reviewed and there is no action to be taken.
- The bin has been moved inside the play area by persons unknown, it is to be removed and put outside the play area as it can be a wasp hazard. The base to be concreted into the ground. (Action VIC)
- 1146.3 MUGA
- 1146.3.1 ‘No Glasses’ sign
The Chairman reported that he has ordered and fitted the sign.
- 1146.3.2 Litter Bin – replacement in Spinney
The Chairman proposed, seconded by Cllr Wight to purchase a new litter bin from Glasdon, Topsy Royale at £156.91 plus VAT, all agreed. The Clerk to order and arrange delivery to the Chairman. (Action Clerk)
- 1147 **Correspondence**
The Chairman summarised the correspondence, to be included in the Circulation Folder.
- 1148 **Matters for the newsletter**
Walking Bus Volunteers, Post Office details, Permissive Footpath information
- 1149 **Date of next meeting – Parish Council Meeting - Tuesday 1st August 7.30pm (Planning only)**
Parish Council Meeting – Tuesday 5th September 7.30pm

1150 **The meeting closed at 9.35pm**

Minute of Public debate

A Resident reported that there is a small area of subsidence in the car park. Cllr Bratt to investigate.

Resident, Mr Turner, spoke about the development of the new sports field. He said that an architect has been appointed and plans are being drawn up for a pavilion. Part of the funding they are hoping to access is from the New Homes Bonus Scheme. This fund is only eligible to a Parish Council. The application for the bonus will need to be in by the end of August. Cllrs expressed their views and said that it may not be possible to allocate NHB funds to a private club but that it will be discussed further at the September meeting. Mr Turner asked the Parish Council to look in to it further. This was agreed. **(Action Chairman/Cllr Wight)**