

**MINUTES** of the Meeting of **Great Brickhill Parish Council** held on  
**Tuesday 4<sup>th</sup> April 2017** at 7.30pm in the Parish Hall, Great Brickhill

**PRESENT:** Cllrs Mr C Leech (Chairman), Mr D Bratt, Mr R Kettle, Mrs W New, Ms B Wight

**IN ATTENDANCE:** Mrs K Barker (Clerk), 2 members of the public were present

1087 **Apologies for absence** – Cllrs Mr K Jackson, Mr A Middleton, County Cllr Mrs J Blake, District Cllr Mr N Blake

1088 **Minutes**

The minutes of the meeting held on the 7<sup>th</sup> March 2017 were approved. Cllr Bratt proposed, seconded by Cllr New the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1089 **Declarations of Interest**

Cllr Wight - Finance Point 1092.2

Cllr Bratt - Finance Point 1092.2

1090 **Matters arising**

There were no matters arising.

1091 **Reports (County and District Cllrs, other organisations)**

**County Cllr Blake**

County Cllr Blake was not present.

**District Cllr Blake**

District Cllr Blake was not present.

1092 **Finance:**

1092.1 Bank balances:

<b>Barclays/Santander</b>	<b>£</b>
Community (Barclays)	22,862.06
Business Reserve (Barclays)	4,282.49
Business Premium (Barclays)	1,878.56
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	54,621.10
Business Bond (Santander)	85,834.17
<b>TOTAL</b>	<b>169,478.42</b>

1092.2 Cllr New proposed, seconded by the Chairman the approval of the following payments, all agreed:

<b>Cheque Number</b>	<b>Payee</b>	<b>£</b>
March 2017		
700547	J Coleman – play area works	444.00
700548	D Bratt – reimburse for leaf blower	265.05
April 2017		
700549	K Barker – Salary	305.04
700549	K Barker – Expenses	41.42
700550	HMRC – Clerks Tax	76.40
700551	Turney Landscapes – grass cutting	750.00
700552	Copywrite – funding for 2017/18	500.00
700553	BMKALC – membership	145.00
700554	NBPPC – membership	20.00
700555	B Wight – reimburse for litter pick materials	31.53
700556	Marco Loxley – Youth Café	215.03
700557	A P Gotzheim – hedge cutting	280.80
	<b>TOTAL</b>	<b>3,074.27</b>

- 1092.3 Other financial matters:
- 1092.3.1 Budget Report  
The Clerk gave a budget report to all Cllrs showing expenditure to date.
  - 1092.3.2 Quarterly Bank Reconciliation  
The Clerk said that the final quarterly bank reconciliation has not yet been finalised as she is awaiting the interest figures from the Business Bond holding account.
  - 1092.3.3 External audit 2016/17  
The Clerk reported that she has received the audit paperwork and this will need to be approved and signed at either the May or June meeting.
  - 1092.3.4 Business Bond confirmation  
The Clerk confirmed receipt of the new Business Bond certificate.
  - 1092.3.5 Parish Precepts  
The Clerk read out a letter from NALC confirming that the government decided to defer the setting of referendum principles. Deferral can be revisited and the government is prepared to consider ways in which large increases can be made more transparent to local tax payers. The government has asked for restraint when increasing precepts and has stressed the importance of all parishes making the effort to comply with the existing transparency code requirements.

1093 **Review of Projects**

- 1093.1 Traffic Calming Measures - Lower Way  
The Chairman said that he has requested a meeting with Matt Whincup at Tfb.
- 1093.2 Play Area  
Cllr Bratt confirmed that the new play area will be opened by the MP for Buckingham, John Bercow on Friday 19<sup>th</sup> May.

1094 **Village Improvements Committee**

The Chairman said that the Committee has been carrying out further work to the footpath at the Foxhole.

- 1094.1 Mobile Vehicle Activated Signs  
The Chairman said that he is monitoring one of the signs as it does not appear to be working correctly.
- 1094.2 Letters to landowners regarding hedges and ditches  
The Chairman to circulate a list of landowners for approval. **(Action Chairman)**
- 1094.3 Litter Pick  
Cllr Wight reported that the event was successful and a lot of rubbish was collected including a mattress. She said that she has asked for it to be collected. Cllrs discussed the possibility of holding a second litter pick each year. It was suggested that McDonalds be contacted to ask for volunteers for any future litter picks.

1095 **Parish Hall Committee**

Cllr Bratt confirmed that he will circulate a new mailing list. He reported that there is a small leak on the roof and has been quoted £200 to have it mended. A new baby changing unit will be installed in the disabled toilet. The new fire door has been ordered and will be fitted shortly.

1096 **Village Matters:**

- 1096.1 Land at Green End - Vale of Aylesbury Housing Trust  
The Chairman said that he has written to the solicitor requesting that they start the process of adverse possession of the land at Green End. He said that he has also requested that some small pieces of land in the village, which were identified in 2011, also be registered with Land Registry. He also confirmed that the Tennis Club do not possess a lease and this will need to be drawn up.
- 1096.2 Public footpaths – progress (Access from Cricket Club to John Horncapps Lane/Pochards Lake to Cuff Lane)  
The Chairman said that he has sent a copy of the permissive footpath agreement to the solicitor to ask them to look over the document.
- 1096.3 Cuff Lane Residents parking signs  
Nothing to report.
- 1096.4 Village Logo  
The Chairman said that he has been in touch with the school and is waiting to hear from them.

- 1096.5 Village street lighting  
 1096.5.1 Bucks County Council maintenance  
 The Chairman said that he will find out the date of a seminar that is to be held. **(Action Chairman)**  
 1096.5.2 Survey of lights  
 Nothing to report.
- 1096.6 School Parking – update  
 Cllr New said that a meeting will be held on 19<sup>th</sup> April to discuss the issue.
- 1096.7 Broadband  
 Cllr Bratt said that Gigaclear are still putting in cabling in the village.
- 1096.8 Village website/publicity  
 Nothing to report.
- 1096.9 Dog bin – replacement and relocation  
 The new dog bin is now in place.
- 1096.10 Old Baptist Chapel Memorial – maintenance  
 VIC have looked at the memorial and it needs some minor maintenance and tidying up.
- 1096.11 Upper Way/Rotten Row gravel hazzard  
 The Clerk to draft a letter to send to residents in Upper Way informing them that gravel is being sprayed out in to the road and is a hazard to road users. The Chairman to provide a list of residents in Upper Way. **(Action Chairman/Clerk)**
- 1096.12 Best Kept Village Competition  
 The Clerk said that judging will take place in May/June.
- 1096.13 Annual Meeting of the Parish (Tuesday 2<sup>nd</sup> May at 8pm)  
 Annual Meeting of the Parish Council (Tuesday 2<sup>nd</sup> May at 7pm)  
 The Clerk to invite representatives from local organisations to the Annual Meeting of the Parish. **(Action Clerk)**
- 1097 **Parish Council Administration**  
 1097.1 Vic and Litter Pick Risk Assessment generic form - progress  
 Cllr New is working on the form.
- 1098 **Public Participation** (see end of minutes)
- 1099 **Planning:**  
 1099.1 No planning applications were received.
- 1099.2 Decisions:  
 1099.2.1 17/00064/APP – Land at 4 and 6 Heath Road, erection of one dwelling with access from Heath Road (Part-Retrospective). Approved. Noted by the Parish Council. The Clerk to find out why the Parish Council were not written to being that they objected to the application. **(Action Clerk)**
- 1099.3 Other Planning Matters:  
 1099.3.1 Development Control Meetings  
 Nothing to report.  
 1099.3.2 Orchard Mill – development query  
 Nothing to report.  
 1099.3.3 Great Firs – quad biking – 15/02585/APP  
 Nothing to report.  
 1099.3.4 Galley Cottage, Galley Lane  
 Nothing to report.  
 1099.3.6 Planning Application checklist  
 The Chairman to circulate the draft checklist. Cllrs agreed to a monthly rota for considering planning applications, Cllr Bratt agreed to cover April.
- 1100 **Play Areas:**  
 1100.1 ROSPA – play area inspections to take place in May 2017  
 Noted by the Parish Council.
- 1101 **Correspondence**  
 The Chairman summarised the correspondence, to be included in the Circulation Folder.

1102 **Matters for the newsletter**

Play Area opening date, Litter Pick report, horse safety

1103 **Date of next meeting – Annual Meeting of the Parish Council Tuesday 2<sup>nd</sup> May at 7pm**  
**Annual Meeting of the Parish Tuesday 2<sup>nd</sup> May at 8pm**

1104 **The meeting closed at 8.45pm**

**Minute of Public debate**

A member of the public said that they have seen horse riders riding 3 abreast on the village roads which is dangerous. A Mercedes car has also been seen speeding on numerous occasions.

Resident, Mr Turner, said that the plant fayre will be held on Saturday 8<sup>th</sup> April.