

MINUTES of the Meeting of **Great Brickhill Parish Council** held on
Tuesday 7th March 2017 at 7.30pm in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr D Bratt, Mr K Jackson, Mr R Kettle, Mr A Middleton, Mrs W New, District Cllr Mr N Blake

IN ATTENDANCE: Mrs K Barker (Clerk), 1 member of the public was present

1070 **Apologies for absence** – Cllrs Ms B Wight, County Cllr Mrs J Blake

1071 **Minutes**

The minutes of the meeting held on the 7th February 2017 were amended at Point 1059.2 and then approved. Cllr Kettle proposed, seconded by Cllr Bratt the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

1072 **Declarations of Interest**

Cllr Leech (Chairman) Finance Point 1075.2

Cllr Jackson – land at Green End Point 1079.1 (non-pecuniary)

1073 **Matters arising**

There were no matters arising.

1074 **Reports (County and District Cllrs, other organisations)**

County Cllr Blake

County Cllr Blake was not present.

District Cllr Blake

District Cllr Blake spoke about AVDC's bid for unitary status and that a decision is expected later in the year. The Governments housing white paper will have an impact on the numbers of new houses in the Vale of Aylesbury Local Plan and it may need to be amended. The Eaton Leys planning application has been withdrawn by the developer with regard to the development on the Aylesbury Vale side and he is unsure whether a new or revised application will be submitted. The Milton Keynes part of the development has been supported by the Secretary of State. The new homes bonus has been agreed by the Council but they are broadening the remit. AVDC are reshaping the way the Council works and although there will be job losses, it will improve the way the Council works.

1075 **Finance:**

1075.1 Bank balances:

Barclays/Santander	£
Community (Barclays)	23,581.27
Business Reserve (Barclays)	4,282.49
Business Premium (Barclays)	1,878.56
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	54,616.91
Business Bond (Santander)	85,834.17
TOTAL	170,193.44

1075.2 The Chairman proposed, seconded by Cllr Jackson the approval of the following payments, all agreed:

Cheque Number	Payee	£
700538	K Barker – Salary	305.24
700538	K Barker – Expenses	28.22
700539	HMRC – Clerks Tax	76.20
700540	Turney Landscapes – grass cutting	750.00
700541	Marco Loxley – Youth Café	295.40
700542	PHC – hall hire for Youth Café	315.00
700543	AVDC – dog bins emptying	1,007.97
700544	C Leech – reimburse for laurel saplings	109.56
700545	Bucks Playing Fields Assoc – membership	20.00
700546	Bucks Best Kept Village Competition	20.00
	TOTAL	2,927.59

1075.3 Other financial matters:

1075.3.1 Budget Report

The Clerk gave a budget report to all Cllrs showing expenditure to date.

1075.3.2 MUGA bookings income £30 and £90

Noted by the Parish Council. Cllr Bratt agreed to investigate the cost of cleaning the lights in the MUGA. The Parish Council spoke about using the MUGA bookings income towards the cost. **(Action Cllr Bratt)**

1076 **Review of Projects**

1076.1 Traffic Calming Measures - Lower Way

The Chairman said that Tfb are busy dealing with potholes but that he will contact Matt Whincup again shortly to arrange a village meeting.

1076.2 Play Area

Cllr Bratt confirmed that he has emailed the MP for Buckingham, John Bercow asking him to open the new play area.

1077 **Village Improvements Committee**

The Chairman said that due to the kind generosity of resident, Mr Michael Turner, road planings have been put along the footpath at the Foxhole. Mr Turner has kindly offered to supply more planings. Mr Turner was thanked by the Parish Council.

1077.1 Mobile Vehicle Activated Signs

The Chairman said that the device on Ivy Lane is not working properly, even with a fully charged battery.

1077.2 Letters to landowners regarding hedges and ditches

The Chairman suggested that a letter be sent to all landowners to remind them of their obligations regarding the upkeep of the hedges and ditches on their land. It was agreed that a list of landowners be compiled. **(Action Chairman)**

1077.3 Litter Pick

The Chairman reminded Cllrs that the event is to be held on Saturday 25th March from 9.30am.

1077.4 The Chairman proposed, seconded by Cllr Jackson to purchase a leaf blower/sucker at a cost of £270, all agreed. Cllr Bratt said that this will help maintain the artificial grass in the new play area and that he will purchase the equipment and claim reimbursement. **(Action Cllr Bratt)**

1078 **Parish Hall Committee**

Cllr Bratt confirmed that he is the new Chairman of the Parish Hall Committee. He reported that:

- A 30 year cash flow projection has been drawn up
- Grants have been applied for with regard to new chairs with arms
- A new Caretaker is now in place and working well
- The issue with the licence and the number of hours that the hall can be open has been resolved. The hall does not need a licence as the activities held there are not for financial gain. The hours will now be reviewed and the hall will be available on a Sunday.
- The Committee are looking in to electronic payment of bills
- The Committee are looking in to a website
- A pricing model is being looked in to
- A list of all contacts in the village has been compiled and will be distributed
- An insurance claim has been submitted to replace a fire door as it had been accidentally damaged in high winds.

1079 **Village Matters:**

1079.1 Land at Green End - Vale of Aylesbury Housing Trust

Nothing further to report.

1079.2 Public footpaths – progress (Access from Cricket Club to John Horncapps Lane/Pochards Lake to Cuff Lane

Cllr Jackson said that minor amendments to the permissive path agreement have been recommended.

1079.3 Cuff Lane Residents parking signs

The Chairman said that the signs can be mounted on private property and he is aware of two residents that would be willing to have the signs on their land.

1079.4 Parish Plan – for review

The Parish Council discussed neighbourhood plans. District Cllr Blake suggested that the Parish Council postpone any decision until the district plan is in place. It was agreed not to update the Parish Plan for the time being.

- 1079.5 Village Logo
The Chairman suggested that as the Parish Council could not choose between three of the designs, that three certificates be awarded. The Chairman agreed to liaise with the school. The designs are with the designer. **(Action Chairman)**
- 1079.6 Village street lighting
- 1079.6.1 Bucks County Council maintenance
Nothing to report.
- 1079.6.2 Survey of lights
The Chairman said that a revised report is awaited and that he will chase this up. **(Action Chairman)**
- 1079.7 School Parking – update
Cllr New said that she is still working on the issue and has received a great deal of help from resident, Pippa White. She reported that a letter and questionnaire will be sent to the school. A meeting will be held with the school regarding a travel plan and the biggest aim is to get a walking bus in place.
- 1079.8 Broadband
Cllr Bratt said that Gigaclear are putting in cabling in the village.
- 1079.9 Village website/publicity
Cllr Middleton agreed to purchase the new web domain names on behalf of the Parish Council and claim the money back as agreed at the February meeting. **(Action Cllr Middleton)**
- 1079.10 Boundary with Soulbury
District Cllr Blake reported that AVDC is due to carry out a Community Governance Review next year. The process will start later this year when parishes will be asked if they have any issues that they would like to be considered under that review. The issue of the boundary between Great Brickhill and Soulbury can be addressed at that time. Full details of what is required will be made clear but it is likely to include agreement from property owners for a change of parish and maps showing how the proposed new boundary will look. The Parish Council agreed to take the item off the agenda until October.
- 1079.11 Dog bin – replacement and relocation
The Chairman confirmed that he has corresponded with waste services regarding the location.
- 1079.12 PCC – Churchyard Regulations – adoption of by Parish Council
The Chairman proposed, seconded by Cllr Bratt to adopt the Churchyard Regulations, all agreed. The Clerk to confirm adoption to Phillippa Cook. **(Action Clerk)**
- 1079.13 Old Baptist Chapel Memorial – maintenance
VIC to look at the memorial to see what maintenance needs to be done.
- 1079.14 Best Kept Village Competition
The Clerk to complete the entry form and return it before the end of April. **(Action Clerk)**
- 1080 **Parish Council Administration**
- 1080.1 Asset Register review
The Chairman proposed, seconded by Cllr Bratt to accept the amended asset register, all agreed. The Clerk to send an updated list of assets to the insurance company to ensure that the insurance is up to date. The Clerk said that she is also in the process of obtaining a new insurance quotation. **(Action Clerk)**
- 1080.1.1 Vic and Litter Pick Risk Assessment generic form - progress
Cllr New gave out a draft form. Cllrs agreed that participants must wear the appropriate clothing in accordance with the form.
- 1080.2 Internal Audit Review
The Clerk confirmed that any relevant risk areas are discussed with the internal auditor; the internal auditor is sufficiently independent, unbiased and objective and has sufficient knowledge to carry out the audit. Dates of the internal audit are communicated to the Parish Council and any subsequent reports are also communicated and minuted. The Parish Council agreed for Mr John Marshall to carry out the internal audit again for 2016/17.
- 1081 **Public Participation** (see end of minutes)
- 1082 **Planning:**
- 1082.1 Planning Applications:
- 1082.1.1 16/04084/ACL – Bryerley Springs Farm, Galley Lane – conversion of part of barn to residential accommodation as a single 2 bedroom apartment. The Parish

- Council object to the application as there is no proof that there is a need for accommodation to support equestrian activities.
- 1082.1.2 16/00166/APP – The Stables, Ivy Lane – retention of existing mobile home. The Parish Council support the application.
- 1082.1.3 16/00505/ALB – Broomhill House, Stoke Lane – re-tile main roof, replace rainwater gear and re-point chimneys. The Parish Council support the application.
- 1082.1.4 16/00593/APP – Rectory Farm, Church Lane – erection of building for use in association with cattle farming. The Parish Council support the application.

1082.2 Amended plans:

- 1082.2.1 16/03357/APP – Land at Green End Cottage, Green End – the construction of one self heating, carbon neutral subterranean dwelling house, a double car port and a driveway. The Parish Council support the application.

1082.3 Decisions:

- 1082.3.1 16/0444/APP – 2 Home Farm Lane – demolition of existing extension and erection of new two storey residential dwelling. Approved. Noted by the Parish Council.
- 1082.3.2 16/03840/APP – Land at Mill Lane – change of use from agricultural land to sports field and provision of car park. Approved. Noted by the Parish Council.
- 1082.3.3 15/02201/AOP – Eaton Leys - Land west of A4146, South of Watling Street. Withdrawn. Noted by the Parish Council.

1082.3 Other Planning Matters:

- 1082.4.1 Development Control Meetings
Nothing to report.
- 1082.4.2 Orchard Mill – development query
Nothing to report.
- 1082.4.3 Great Firs – quad biking – 15/02585/APP
Cllr Middleton agreed to look in to the issue.
- 1082.4.4 Galley Cottage, Galley Lane
Cllr Middleton agreed to look in to the issue.

1083 **Correspondence**

The Chairman summarised the correspondence, to be included in the Circulation Folder.

1084 **Matters for the newsletter**

Hedges and ditches, litter pick, best kept village competition

1085 **Date of next meeting – Parish Council Meeting - Tuesday 4th April 2017 at 7.30pm**

1069 **The meeting closed at 9.50pm**

Minute of Public debate

The Police attended the meeting and gave out some ‘thieves beware’ posters. There has not been a lot of crime in the area. The Police have carried out an operation to patrol the churches in the evenings due to the theft of lead.