

MINUTES of the Annual Meeting of **Great Brickhill Parish Council** held on
Tuesday 3rd May 2016 at 7.00pm in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr D Bratt, Mr K Jackson, Mr R Kettle, Mr A Middleton,
Mrs W New, Ms B Wight

IN ATTENDANCE: Mrs K Barker (Clerk), 3 members of the public were present

911 Election of Chairman and Vice Chairman

Election of Chairman – Cllr Wight proposed Cllr Leech be elected as Chairman. Cllr Kettle seconded the motion. There being no other nominations and Cllr Leech being willing to accept, he was duly appointed as Chairman of Great Brickhill Parish Council.

Election of Vice-Chairman – Cllr Kettle proposed Cllr Wight be elected as Vice-Chairman. Cllr Middleton seconded the motion. There being no other nominations and Cllr Wight being willing to accept, she was duly appointed as Vice-Chairman of Great Brickhill Parish Council.

912 Apologies for absence – None

912.1 Parish Councillor Cooption

Cllr Bratt proposed that Mrs Wendy New be co-opted onto the Council as a Parish Councillor, seconded by Cllr Wight. The co-option was agreed. Cllr New signed a Declaration of Acceptance of Office and was given the Pecuniary Interests form to complete along with the Code of Conduct.

913 Minutes

The minutes of the meeting held on the 5th April 2016 were approved. The Chairman proposed, seconded by Cllr Wight the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

914 Declarations of Interest

Cllr Bratt Finance Point 917.2

915 Matters arising

There were no matters arising.

916 Reports (County and District Cllrs, other organisations)

County Cllr Blake

County Cllr Blake was not present.

District Cllr Blake

District Cllr Blake was not present.

917 Finance:

917.1 Bank balances:

Barclays/Santander	£
Community (Barclays)	55,756.23
Business Reserve (Barclays)	4,280.90
Business Premium (Barclays)	1,023.14
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	54,487.16
Business Bond (Santander)	85,834.17
TOTAL	201,381.64

917.2 The Chairman queried the payments made to the Parish Hall Committee for the hall hire at the last meeting. The Clerk said that she will look in to it. Cllr Wight proposed, seconded by the Chairman the approval of the following payments, all agreed: **(Action Clerk)**

Cheque Number	Payee	£
700441	K Barker – Salary	295.48
700441	K Barker – Expenses	59.83
700442	HMRC – Clerks Tax	73.85
700443	Aylesbury Mains – light repairs	126.36
700443	Aylesbury Mains – light repairs	122.28
700444	Aon – insurance renewal	1,451.02
700445	D Bratt – reimburse for signs	111.17
700446	Swarco – mobile signs brackets	77.76
700447	Turney Landscapes – mowing/strimming	750.00

700448	Marco Loxley – Youth Café	227.81
	TOTAL	3,295.53

917.3 Other financial matters:

917.3.1 Budget Report

The Clerk gave a budget report to all Cllrs showing expenditure to date.

917.3.2 VAT Refund £17,813.39 received

Noted by the Parish Council.

917.3.3 Insurance renewal

The Clerk said that she has sent for an alternative insurance quotation. As there is no increase in premium, the Parish Council agreed to approve the 2016 insurance premium from Aon and the Clerk to await the quotation. **(Action Clerk)**

917.3.4 Precept and grant – first half received £13,505.00

Noted by the Parish Council.

917.3.5 Ringway Jacobs – feasibility study invoice query

The Clerk said that a second invoice has been received in respect of the footpath survey which will increase the cost agreed by the Parish Council. Cllr Wight said she is looking in to the query. **(Action Cllr Wight)**

917.3.6 Vale of Aylesbury Housing Trust grant – cheque for £22,000 received

The Clerk confirmed receipt of a cheque for £22,000 from the Village Hall Committee. This is in respect of the grant received by the PHC from the Vale of Aylesbury Trust applied for by Cllr Bratt for the new Toddler Play Area.

918 **Public Participation** (see end of minutes)

919 **Planning:**

919.1 **Planning Applications:**

919.1.1 16/01357/APP – 48 Green End – single storey porch extension to rear of house

The Parish Council support the application.

919.2 **Decisions:**

919.2.1 16/00708/APP – Land at Battle Hills Farm, Watling Street – upgrade of telecommunications apparatus. Approved. Noted by the Parish Council.

919.2.2 16/00543/APP – High Ash Church of England School – installation of detached pre-fabricated modular kitchen and dining room. Approved. Noted by the Parish Council.

919.3 **Appeals:**

919.3.1 Planning Appeal Ref: 16/00028/REF(14/03724/AOP) – Land at Valley Farm, Leighton Road, Soulbury. Noted by the Parish Council.

919.4 **Other Planning Matters:**

919.4.1 Development Control Meetings

No meetings were held.

919.4.2 15/02201/AOP – Eaton Leys - Land west of A4146, South of Watling Street

Nothing to report.

919.4.3 Orchard Mill – development query

Cllr Wight reported that Philip Dales in the Planning Department is dealing with the issue as there is some confusion over permitted development rights.

920 **Parish Council Administration**

920.1 Data Protection Policy

The Chairman proposed, seconded by Cllr Wight to adopt the Data Protection Policy, all agreed.

921 **Correspondence**

The Chair summarised the correspondence, to be included in the Circulation Folder.

922 **Matters for the newsletter**

Best Kept Village Competition, Toddler Play Area, Footpath Referendum

923 **Date of next meeting – Parish Council Meeting - Tuesday 7th June 2016 at 7.30pm**

924 **The meeting closed at 7.45pm**

Minute of Public debate

A Resident reported that a car sales business is being operated from a domestic property in Galley Lane. They questioned whether the owner is contravening planning laws. The Chairman agreed to contact Philip Dales in the Planning Department. **(Action Chairman)**

Cllr Middleton queried the possible development near to the turning at the Three Locks. He said that there is a caravan on site.

Resident, Mr Mark Stasiuk said that the new grass cutting Contractor, Turney Landscapes, are doing a good job and that the issues regarding the grass at Green End needs to be clarified with VAHT. Mr Stasiuk asked about the registration of the defibrillator. Cllr Wight said that she is dealing with it. Mr Stasiuk said that the Parish Plan needs to be reviewed.