

MINUTES of the Meeting of **Great Brickhill Parish Council** held on
Tuesday 13th September 2016 at 7.30pm in the Parish Hall, Great Brickhill

PRESENT: Cllrs Mr C Leech (Chairman), Mr K Jackson, Mrs W New, Ms B Wight, District Cllr Blake

IN ATTENDANCE: Mrs K Barker (Clerk), 4 members of the public was present

966 **Apologies for absence** – Cllrs Mr D Bratt, Mr R Kettle, Mr A Middleton, County Cllr Blake

967 **Minutes**

The minutes of the meeting held on the 5th July 2016 were approved. Cllr Wight proposed, seconded by the Chairman the approval of the minutes as a true record, all agreed by those present and signed by the Chairman. The minutes of the meeting held on the 16th August 2016 were approved. Cllr Wight proposed, seconded by the Chairman the approval of the minutes as a true record, all agreed by those present and signed by the Chairman.

968 **Declarations of Interest**

Cllr Jackson – land at Green End Point 974.1 (non-pecuniary)

969 **Matters arising**

There were no matters arising.

970 **Reports (County and District Cllrs, other organisations)**

County Cllr Blake

County Cllr Blake was not present.

District Cllr Blake

The County Council is currently looking at options for a single unitary authority. The hope is that significant savings will be made by remodelling. AVDC is also remodelling its services including allocating the right jobs to the right people. Broadband in Great Brickhill is not far away from being considered. The Cabinet meeting held on 6th September in the Cricket Club was successful and many residents attended.

971 **Finance:**

971.1 Bank balances:

Barclays/Santander	£
Community (Barclays)	40,519.82
Business Reserve (Barclays)	4,281.43
Business Premium (Barclays)	1,023.27
Investment Business Premium (Barclays)	0.04
Business Reserve (Santander)	54,562.01
Business Bond (Santander)	85,834.17
TOTAL	186,220.74

971.2 The Chairman proposed, seconded by Cllr New the approval of the following payments, all agreed:

Cheque Number	Payee	£
700479	K Barker – Salary	400.92
700479	K Barker – Expenses	72.12
700480	HMRC – Clerks Tax	100.20
700481	Turney Landscapes – grass cutting	750.00
700482	Marco Loxley – Youth Café	476.90
700483	Aylesbury Mains Ltd – light repairs	113.76
700483	Aylesbury Mains Ltd – light repairs	46.20
700484	Diverze Print Ltd – replacement Poors Acre sign	64.80
700485	Barbara Osborne – payroll	60.00
700486	Smith of Derby – church clock	208.80
700487	Steelway Fensecure – panels – play area	282.72
700488	D Bratt – re-imburse for play area shed	799.99
700489	Safer Surfacing – re-issue cheque	6,404.40
700490	Kompan – play area equipment	3,246.12
700491	Lee Roff – materials and labour Play Area	4,222.79
	TOTAL	17,249.72

- 971.3 Other financial matters:
- 971.3.1 Budget Report
The Clerk gave a budget report to all Cllrs showing expenditure to date.
- 971.3.2 Bank Accounts
- 971.3.2.1 Bond – matured 1st April 2016
The decision is pending.
- 971.3.3 Internal Audit Report
- 971.3.3.1 Financial Regulations – updated version
The Clerk to obtain the new version. **(Action Clerk)**
- 971.3.4 Cheque withdrawn for Safer Surfacing – 700477 (to be re-issued)
The Clerk said that a new cheque has been drawn up for the correct amount as above.
Noted by the Parish Council.
- 971.3.5 CiLCA – Clerk
The Clerk was congratulated on obtaining the Certificate in Local Council Administration in July. The Clerks hourly rate of pay has now been increased in accordance with the 2016/17 agreed budget.
- 971.3.6 Allotment Rent
The allotment rent of £50 was received.

972 **Review of Projects**

- 972.1 Footpath/Traffic Calming Lower Way
The Chairman asked Cllrs to consider traffic calming ideas to discuss at the next meeting.
- 972.2 Toddler Play Area – progress report
Mr Paul Murray said that the project is due to be completed by the end of September. He will then arrange for a ROSPA inspection and the Clerk will need to claim the S106 money. The adventure trim trail has now been installed in the Spinney. Mr Michael Turner will arrange for the close board fencing to be done. The Chairman said that Parish Council funds are being used towards the project until the S106 money is received so it is important that this money is received as soon as possible. The Chairman agreed to contact the Parish Hall Committee to suggest that the Play Group be asked to make a contribution to the cost of the new play area.

973 **Village Improvements Committee**

The Chairman said that the Committee need to organise, in particular, for the hedge in the Graveyard and the laurel outside the Parish Hall to be flailed. He said that he will obtain quotations.

- 973.1 Poors Acre
- 973.1.1 Information Board – progress
The board is now in place.
- 973.1.2 Disputed position of fence
Cllr Wight to follow up. **(Action Cllr Wight)**
- 973.2 Mobile Vehicle Activated Signs
The Chairman said that both signs are currently on Lower Way. One of signs needs to be monitored as it may not be working correctly. He said that he will ask the manufacturer if the signs can run on solar panels.

974 **Village Matters:**

- 974.1 Land at Green End - Vale of Aylesbury Housing Trust
The Chairman said that he has been in contact with Geoffrey Leaver Solicitors regarding registering the land at Green End. The Parish Council will need to confirm that they have been maintaining the land for 12 years prior to October 2013. The cost of applying for adverse possession will be £750 plus VAT, plus the cost of a surveyor and the valuation. The Chairman proposed, seconded by Cllr Wight to go ahead with the application, all agreed.
- 974.2 Brown Tourist Signs
Cllr Wight to follow up. **(Action Cllr Wight)**
- 974.3 Public footpaths – progress (Access from Cricket Club to John Horncapps Lane/Pochards Lake to Cuff Lane)
Cllr Jackson said that the owners of the land at John Horncapps Lane to the Cricket Club will give consideration to the re-instatement of a footpath but are not adverse to the idea. The footpath from Pochards Lake needs further investigation.
- 974.4 Defibrillator – training update
Resident, Mr Mark Stasiuk said that training is booked for October.
- 974.5 Parish Plan – for review
Resident Mark Stasiuk has not had any volunteers come forward to form a committee to review the parish plan so he will review the plan and suggest some changes. The Chairman and Clerk offered their assistance.

- 974.6 Village Logo
The Chairman said he will contact the school regarding ideas for the logo. **(Action Chairman)**
- 974.7 Best Kept Village Competition
The Clerk reported that the village has received a certificate of merit. She read out the comments on the marking sheet. The certificate was given to Mark Stasiuk who agreed to purchase a frame to place it in for the Parish Hall.
- 974.8 New dog bin
The Chairman to supply a location map to the Clerk for the Clerk to submit to AVDC along with an order. **(Action Chairman/Clerk)**
- 974.9 Parish Hall refurbishment
The Clerk read out an email from the Secretary of the Parish Hall Committee clarifying the Parish Hall refurbishment plans. The Parish Council agreed to await further details in due course.
- 974.10 School Parking – update
Cllr New confirmed that she chaired a residents/school meeting and confirmed the points raised: *The school has agreed to work on a combined parking charter to be signed and returned by parents. The school has agreed to remind parents to park in the Parish Hall car park and not near resident's homes. The school has agreed to continue to announce events in the parish newsletter and should plans change, Cllr New has agreed to be the alternative method of communication output. The school has agreed to place a sign next to their visitors book advising that visitors can and should now park in the school car park. Any stray visitors parking on Rotten Row should decrease as visitors become aware of the new school car park. The Stoke Hammond bus is run by Bucks CC, the Little Brickhill mini bus by Milton Keynes Council and general access and pick up points for them in Green End will be obtained. Details of geographical intake by the school were provided and these are available from Cllr New. School projects were discussed in terms of road safety and the local community which will help the LAF with their traffic enforcement. Residents only parking signs need to be placed outside the bungalows at the top corner of Rotten Row and Green End. Bus Entry Only, Residents Parking signs need to be placed at the entrance to the service road of Green End. This would not be enforceable but it will deter people from parking there and make life easier for the bus driver. The Parish Hall Car Park should be promoted as the 'village car park'. Suitable signage could be sourced, something that would advise 'visitors' of the parking facilities available. It was discussed and the residents agreed that as a community, photographic and written logs of incidents and parking offences (blocking driveways, parking on exclusion zone etc), should commence. This will not be targeted but will be recorded as and when witnessed. The information will only be used for the purpose of reporting to Bucks CC, Highways and the Police. The aim is to gather statistics that will help initiate future enforcement or traffic calming schemes. Some of the residents that face the problem of not being able to get in or out of their driveways, have shown interest in a Green Cone Code at Rotten Row and Green End. Each resident would get 3 green cones which they are able to place across their driveway, the outer cones having a splay of 45 degrees. This then ensures residents can enter and exit their properties. The placement of the cones will restrict parking availability. All residents affected would have to agree in order for this initiative to work.*

It was agreed that any signs/cones and any financial commitment would need to be agreed with Transport for Bucks and the Parish Council. Cllr New agreed to continue with her investigations.

- 974.11 Upper Way – email from resident
An email from a resident was read out. Upper Way is un-adopted and the sub base of the first part of Upper Way is exposed and has broken up, such that stones from it become scattered across Rotten Row where they become projectiles when picked up by passing vehicles. For Upper Way there seem to be two options: the Council/ Highways Authority adopt it or the Parish Council instruct the residents to bring the first 30 yards of Upper Way, up to the standard of a public highway. The Chairman agreed to contact Transport for Bucks to ask them to write to the residents. **(Action Chairman)**

- 975 **Youth Café**
975.1 Attendance and member locations information
Nothing to report.
- 976 **Play Areas (also see projects)**
Nothing to report.
- 977 **Public Participation** (see end of minutes)
- 978 **Planning:**
978.1 **Planning Applications:**

978.1.1 16/03074/APP – 51 Lower Way – two storey side extension, single storey rear extension (Amendments to application 15/03193/APP). The Parish Council support the application.

978.1.2 16/02855/APP – 46 Pound Hill – single storey timber orangery to the rear. The Parish Council support the application.

978.1.3 16/02733/AOP – The Stables, Ivy Lane – application for outline planning permission with all matters reserved for a permanent equine dwelling. The Parish Council object to the application as no supporting evidence has been presented justifying a permanent residence. A fully independent report will need to be supplied.

978.2 Decisions:

978.2.1 16/02616/AGN – Willow Farm, Galley Lane – erection of corn store for agricultural purposes. Refused. Noted by the Parish Council.

978.2.2 16/02301/APP – 36 Rotten Row – enclose existing open porch – open through to house. Approved. Noted by the Parish Council.

978.2.3 16/01914/APP – Land at Battle Hills Farm, Watling Street – upgrade of telecommunications apparatus. Approved. Noted by the Parish Council.

978.3 Other Planning Matters:

978.3.1 Development Control Meetings
No meetings were held.

978.3.2 15/02201/AOP – Eaton Leys - Land west of A4146, South of Watling Street
The application is not due for determination until December 2016.

978.3.3 Orchard Mill – development query
Nothing to report.

978.3.4 Great Firs – quad biking – 15/02585/APP
The Chairman said that Enforcement are aware of the issue.

978.3.5 Planning consultations – south side of Ivy Lane
The Clerk confirmed that she has requested that Great Brickhill Parish Council be consulted on applications on the south side of Ivy Lane.

978.3.6 Galley Cottage, Galley Lane
The Chairman said that a car trading business is being operated and Enforcement are aware of it.

979 Correspondence

The Chairman summarised the correspondence, to be included in the Circulation Folder.

980 Matters for the newsletter

Overgrowing hedges, defibrillator training, parish plan, toddler play area official opening

981 Date of next meeting – Parish Council Meeting - Tuesday 4th October 2016 at 7.30pm

982 The meeting closed at 10.05pm

Minute of Public debate

A Resident, reported that a motorcycle has been left abandoned in John Horncapps Lane and the Chairman said he has reported it.

A Resident expressed their concern regarding Bryerley Springs. District Cllr Blake said that Enforcement are currently looking in to any issues at the location.